



Presbytery of Tampa Bay

455 Scotland St. Suite 1, Dunedin FL, 34698

November 10, 2016

Blessed are the peacemakers, for they will be called children of God.
Matthew 5:9

Dear Friends in Christ,

The Stated Meeting of the Presbytery of Tampa Bay will be on Thursday, November 17, 2015 at First Presbyterian Church of Lakeland Florida, 175 Lake Hollingsworth Dr, Lakeland, FL 33801. We thank FPC for hosting us.

Registration will begin at 8:15 a.m. in the Welcome Center, and information tables will be set up in the hallway leading to the Welcome Center. There will be refreshments in Loudon Hall. First-time commissioners are invited for a time of training in Room C at 8:30 a.m.; just look for the sign, or ask someone at registration if you need help. The meeting will begin promptly at 9:00 a.m.

You will find the presbytery meeting packet with this letter--directions to FPC Lakeland, a map of the facilities, the Docket, information for the Consent Agenda, Commission/Committee reports, and other information. ***Please print copies and bring them to the meeting.***

- A new set of Bylaws will be voted on. The changes are mostly further refinements or more detailed descriptions of our current system.
- The Presbytery Administrative Commissions regarding the gracious dismissals of First Presbyterian Church of Haines City and Pasadena Presbyterian Church will be making reports.
- The Board of Trustees will present a proposed asset investment policy
- The Presbytery will elect and install a new moderator and vice moderator
- The Commission on Ministry will present a Teaching Elder for Honorable Retirement

We welcome the Reverend Jill Duffield, editor of the Presbyterian Outlook, as our keynote speaker. In keeping with our commitment to continuous learning, we are offering several breakout groups on relevant and requested topics.

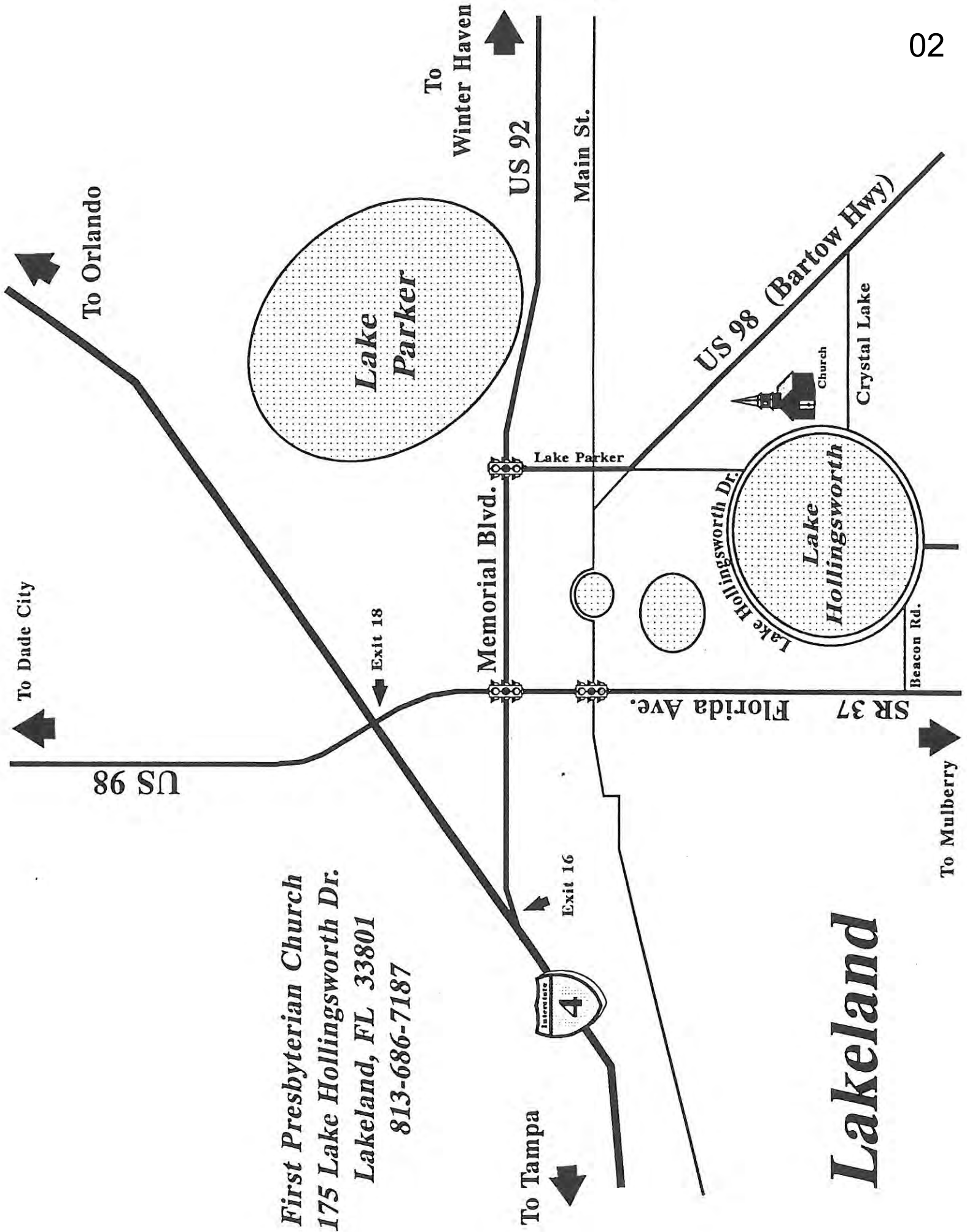
The worship offering this meeting will go to Presbyterian Disaster Assistance to help victims of Hurricanes Matthew and Hermine.

We will be offered Cuban sandwiches, black beans and rice, and fruit for lunch. Lunch tickets will be available for \$8 each. Purchase your tickets when you register, before the meeting is called to order. **Email the church office (jackie@fpclakeland.org) as soon as possible if you need child care.**

The peace of Christ be with you,

Marsha
Marsha Rydberg,
Moderator

Dave
Dave Baker,
Stated Clerk and Director of Communications



First Presbyterian Church
175 Lake Hollingsworth Dr.
Lakeland, FL 33801
813-686-7187

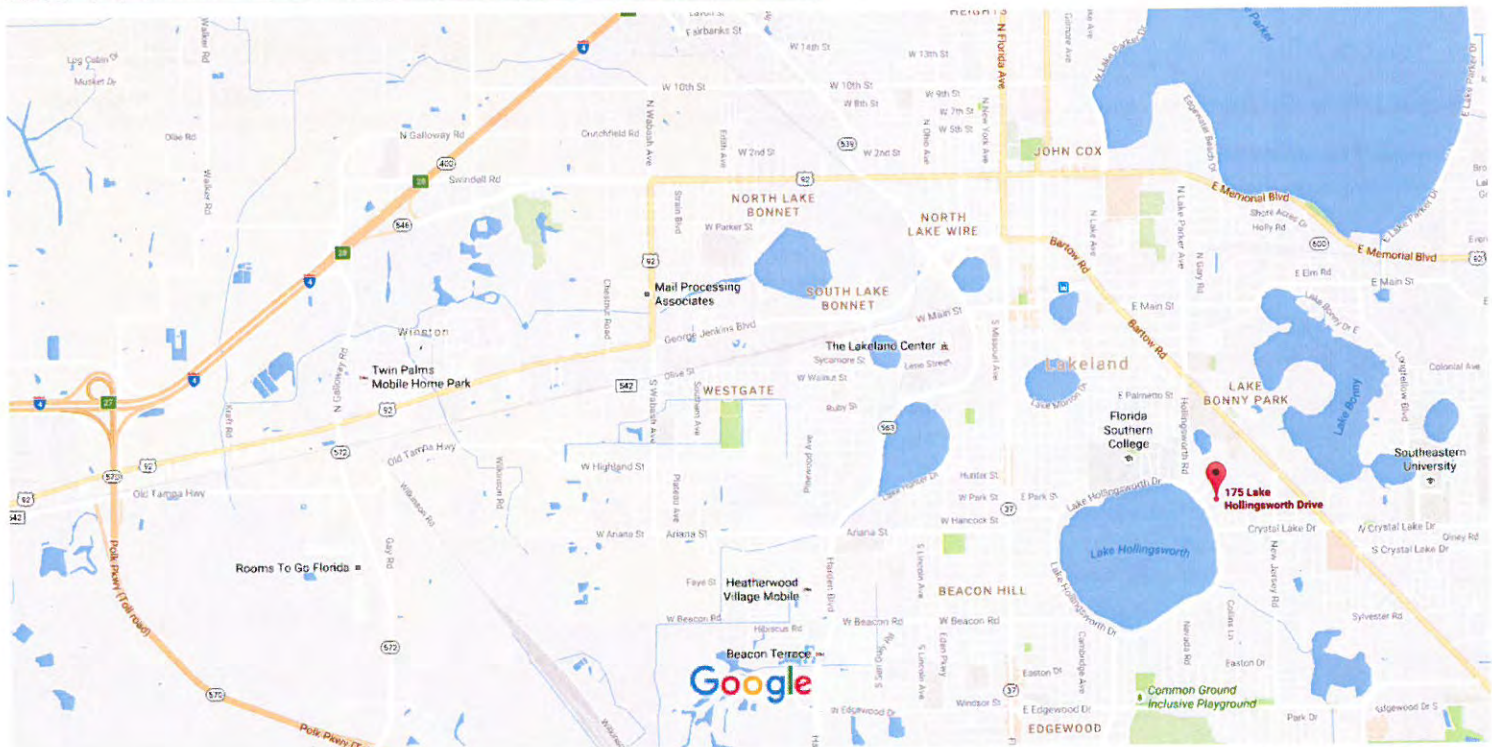
Lakeland



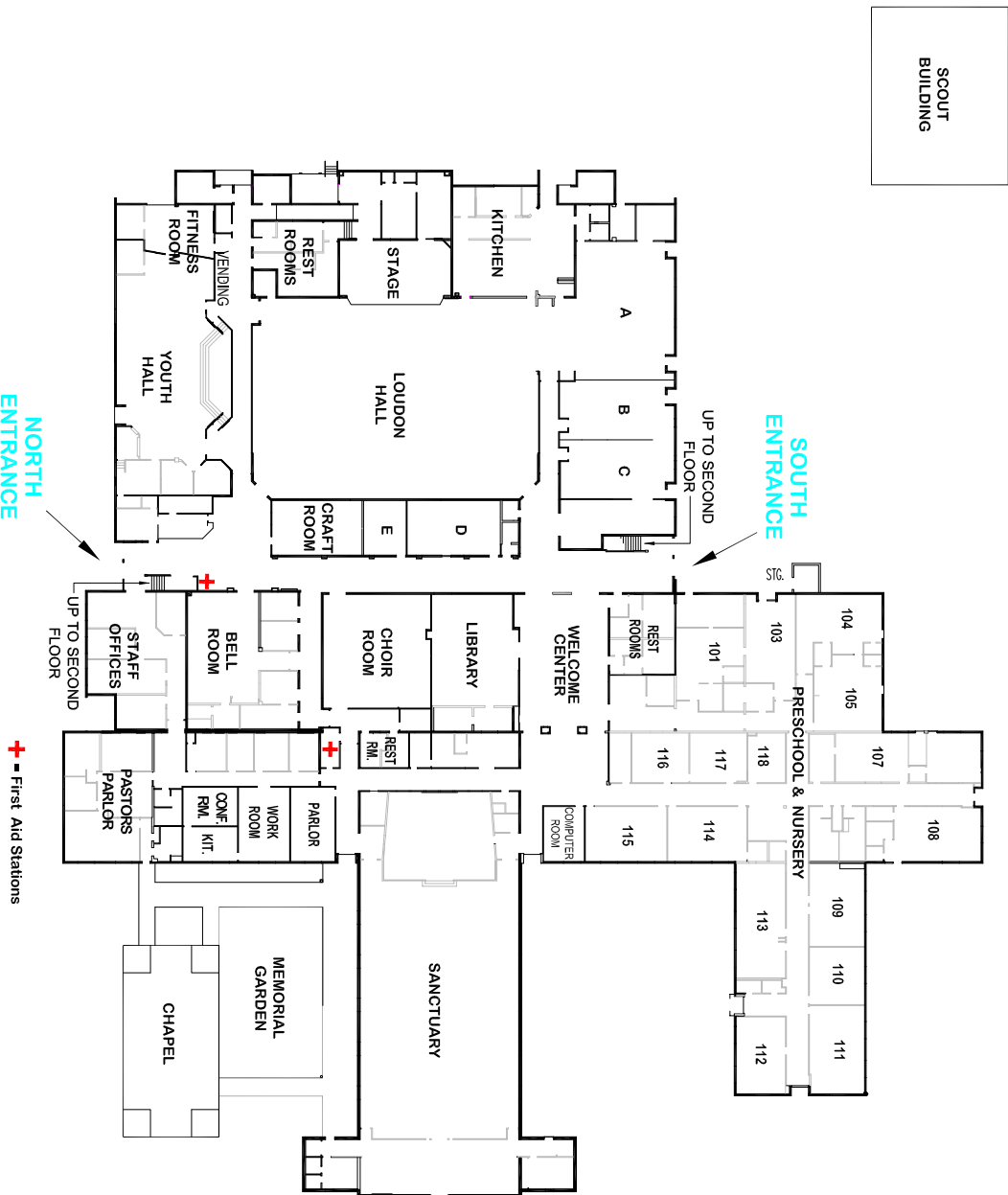
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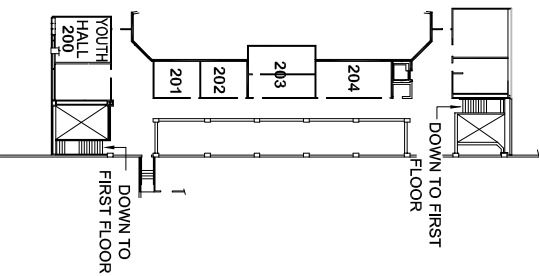
**FIRST PRESBYTERIAN CHURCH
175 LAKE HOLLINGSWORTH DRIVE
LAKELAND, FL 33801**



FPC ROOM LOCATIONS



First Floor



Second Floor

Breakout Group Details

The Mission of the Presbytery of Tampa Bay is to identify and strengthen leaders so that every congregation makes new and mature disciples for Jesus Christ.

To that end, we are trying to make leadership development more a part of what we do in our meetings, while delegating most routine business to our various commissions.

The breakout groups this time around will be just before lunch. So if you're having a great time with your group, feel free to run over a little bit into lunch. Most breakout sessions will be held downstairs in Rooms A-E, which are just across from Loudon Hall where we'll be having lunch.

Please choose from one of the following breakout sessions:

What now? But now... - Rev. Dr. Jill Duffield

Sanctuary

Fear, anger and estrangement seem ever present in our culture and in our church. What is our call in the face of such division? Doesn't Jesus call us to be peacemakers? Aren't we to be known by our love? Doesn't Jesus pray that we will be one even as he and the Father are one? We take a look at scripture and some theology, too, to explore how we might make the peace, love and unity of Jesus Christ visible among us, regardless of whether or not we always, or ever, agree. A discussion of living the "but now" life of our baptism.

Biography:

Jill Duffield currently serves as the editor and publisher of The Presbyterian Outlook, an independent bi-weekly publication on the PC(USA). She earned a BA in history at age nineteen from the University of North Carolina at Greensboro, graduating magna cum laude and as a member of Phi Beta Kappa. She graduated with her MDiv from Union Presbyterian Seminary and was ordained as a teaching elder in 1998. In May, 2013 Jill earned her DMin from Austin Presbyterian Theological Seminary. She has served large and small congregations, led numerous retreats, and has had articles, sermons and curricula published. In addition, Jill is frequently asked to preach and has had the privilege of preaching at the Massanetta Springs Bible Conference and Montreat. Jill is married to Grant and they have three children, Joseph, Jessie and Marissa.

Building a Team Approach Between Pastor and Session – Rev. Steve McCutchan

Room A

Author and Pastor Steve McCutchan will teach us:

- How stress impacts pastors' personal and professional lives
- How to Access a practical resource for sessions to support their pastor(s)
- How to implement a team approach for Session with Pastor
- How to form a support plan between the pastor(s) and the session in strengthening the church's ministry

Biography:

Stephen McCutchan has been an ordained Presbyterian pastor for over forty years. He lives with his wife, Sandra, in St. Petersburg, Florida.

Steve has his own blog and web page at www.smccutchan.com and publishes a newsletter on care of clergy for the Presbytery Pastoral Care Network, www.pastoralcarenetwork.org. He is author of **Experiencing the Psalms** (Smyth and Helwys), **Good News for a Fractured Society** (Author House), and a lectionary series from CSS Pub: Year A, **Water From the Well**; Year B, **Streams of Living Water**; and Year C, **Water From the Rock**. He has produced a CD, *A Deep Well for the Pastor*, with singing and meditative commentary and a Comedy CD, *Laughter From the Well*. In 2014 he released a 3 volume series focused on the health of clergy: *A Company of Pastors*, *God Laughs—Why Don't You?*, and *An Interim Pastor's Gift*. His mystery novel, *A Star and a Tear*, has received rave reviews.

Finding Mission and Ministry Opportunities – Rev. Robert Shaw and Rev. Zac McGowen

Room B

Businesses regularly use demographic information to discern which products to offer even which side of the street to locate a new business. MissionInsite has adapted those tools for assisting churches to learn about their neighbors. This breakout session will help your congregation use the rich demographic information provided by MissionInsite to understand the variety of people living near your congregation to discern their needs and your opportunities to engage them in mission and ministry.

Spiral Dynamics – RE Adam Balic, TE Jody McKewen, Tims Memorial

Room C

This breakout session is designed to give a very introductory understanding to the use of Spiral Dynamics within the church. Spiral Dynamics refers to the colorful way in which change consultants Chris Cowan and Don Beck came to call Emergent Cyclical Levels of Existence Theory, a theory that was originally generated by developmental psychologist Clare W. Graves, PhD.

In essence, it is a progressive model of human development that explores how life circumstances shape thought processes and what the value systems are that give those experiences meaning. One of the focal points of Spiral Dynamics is in learning how people use their value systems to try to solve various problems in living and how mastering the solutions to those very problems then creates new, more challenging life circumstances. This introductory course will present an overview of Spiral Dynamics, its understanding within the biblical narrative, and practical applications for the church today.

Board of Pensions Breakout – Clark SimmonsRoom E

Ever wonder how the Board of Pensions benefits plan enables local congregations to do the mission? This breakout session will focus on the redesigned benefits plan for other employees and also for pastor's participation. Two medical plans, Healthcare Reform, \$8.5 billion for a defined benefits plan, tax saving plans and much more will be discussed for those who are in the Plan, those who want to know more and those who pay for the Plan. Followed by a Q&A session with our very knowledgeable Board of Pensions representative, Clark Simmons!

First Time Commissioner Orientation Presbytery of Tampa Bay

If this is your first time as a Commissioner to any Presbytery meeting, please start here. If this is your first time at the Presbytery of Tampa Bay, but not your first rodeo, you may want to skip the first couple of sections.

Presbytery Meeting Basics

As a Presbyterian, you probably already know the basics of our system of government, so let me share a few tips you may not realize:

- You are a Commissioner, not a Delegate
 - This means that no one, not your session, not your pastor, not your spouse, can tell you how to vote on a particular issue. That's between you and the Holy Spirit.
- You may not know who all these people are and what their jobs are, so here's a cheat sheet.

Cast of Characters:

- Moderator
 - Rev. Mike Loudon, the person with the gavel. The Moderator is responsible to make sure the meeting runs well, and is the non-staff leader of the Presbytery. The Moderator also convenes (that is, works with the regional leadership committee to plan and run the meeting) their Regional Commission (East for Mike).
- Vice Moderator
 - Rev. Libby Shannon also moderates part of each Presbytery meeting, and is the Moderator in waiting. She'll also convene her region of the Presbytery (West).
- Presbytery Coach and Coordinator
 - Ruling Elder Patrice Hatley is our Presbytery's coach and executive. She's the staff numero uno and has a variety of responsibilities throughout the Presbytery, including acting as pastor to our Teaching Elders.
- Stated Clerk
 - Rev. Dave Baker is the Presbytery's Stated Clerk and Director of Communications. As Stated Clerk he's responsible to help plan Presbytery meeting, prepare the Presbytery Packet, and keep the meeting running "decently and in order", acting as the Presbytery's parliamentarian.
- Treasurer
 - Ruling Elder Terry Dennis is the guy who's going to explain the numbers to us. He's a volunteer officer of the Presbytery and responsible for the finances and budget of the Presbytery.
- You'll hear a lot of acronyms at a Presbytery meeting. Mostly these are our Committees and Commissions. Some translations:
 - COM (Commission on Ministry)
 - The Commission on Ministry is the primary body responsible for making decisions about relationships between pastors and churches, whether a

particular pastor may become a member of the Presbytery, etc. It does its work primarily in regions. Chaired by Rev. Charlie Perrine. East Region Chair is Ruling Elder Ann Wortman, Central Region Chair is Ruling Elder Virginia Green, West Region Chair is Rev. David Hosick.

- CPM (Commission on Preparation for Ministry)
 - The Commission on Preparation is the primary body responsible for those seeking to become ministers, also known as Inquirers and Candidates. Chaired by Ruling Elder Sue Moore (and shortly by Rev. Deb Belusa).
- CCV (Commission on Church Vitality)
 - They have all kinds of resources and money to give away to churches, with some left over every year. Get to know Chair David Bonnema and your regional chair.
- Nominating (Nominating and Representation)
 - Responsible for nominating Teaching and Ruling Elders to most committees and commissions. Be sure to share your gifts and talents with Chair Rev. Denise Lay!
- Trustees (Board of Trustees)
 - The Trustees handle the legal side of Presbytery business, implementing decisions of the main body, but also approving requests from churches for things like leasing their sanctuary, selling property, etc. Chaired by Ruling Elder Dan Johnson (shortly by Ruling Elder John Hehn).
- CT (Coordinating Team)
 - As the leadership group of the Presbytery, the Coordinating Team is made up of the chairs of each group above, as well as the Moderator and Vice-Moderator. The outgoing Moderator acts as the chair of the CT, while the Treasurer, Stated Clerk and Presbytery Coach and Coordinator all serve as ex officio members of the Team.
- Presbyterian meetings are governed by Robert's Rules of Order
 - "No? Really?" you say. But yes, believe it or not, the Book of Order directs (G-3.0105) that Presbyterian councils (such as the Session or Presbytery or General Assembly) are governed by Robert's Rules of Order. That doesn't mean you have to be a parliamentary expert to attend meetings, but you should probably learn the basics below if you want the meeting to make sense once business begins.

Robert's Rules Cheat Sheet

Below is a summary of your rights and responsibilities under Robert's Rules. Generally speaking, these rules are intended to reduce tension, protect the rights and voice of the minority opinion, and of course, keep us doing things "decently and in order" (1 Cor. 14:40, ESV).

- Always address your comments to the Moderator or presenter, never to other commenters
- Generally, don't interrupt another speaker, but wait until you're recognized by the Moderator
 - EXCEPT for these reasons (not exhaustive):
 - You can't hear what's going on or you're so uncomfortable over the room temperature, etc. you can't stay in the meeting (say, "Point of Privilege" then explain the problem)
 - You think something was wrong with what just happened (say, "Point of Order" then state your objection. The chair will then decide if you're right or not.)
 - You want to request information from the speaker (say, "Point of Information" and ask your question. This is NOT an opportunity to give information, but only to request it.)
- Some motions it may be useful to know about:
 - Call the Question or Move the Previous Question
 - A request to vote on whether or not to vote. This motion requires a second, but isn't debatable. It can only be made after the Moderator recognizes you. Typically it's made when someone thinks we've hit the limit of productive discussion, and we're running in circles.
 - When you hear "Call the Question", be aware that the next vote is *not* on whatever it is we're talking about, but on whether or not to continue discussion. An affirmative vote will end discussion, and the next vote is on the main motion.
 - To protect the rights of the minority opinion, this motion requires a 2/3rds majority to pass.
 - Amendments to Main Motions
 - If you want to slightly modify the language of a motion, to add, delete or replace some language, you'll want to say "I move to amend the motion..." when the Moderator recognizes you. This requires a second, and will then be discussed and voted on.
 - Substitute Motions
 - If you want to substantially modify a motion on the floor, changing the intent or most of the language, you need to use a Substitute Motion instead of amending the current motion. When the Moderator recognizes you, you'll say "I move the following substitute motion" and read your alternative suggestion. You'll also want to provide a copy to the Stated Clerk in writing.
 - Division of the House
 - If you think that a voice vote was too close to call, any member of the Presbytery may request a "Division of the House" or vote by raised hands or ballot.

- Order of the Day
 - Not a motion, but something you'll see on the agenda, usually related to lunch. All "Order of the Day" means is that we need to drop whatever it is we're doing when the time for that item arrives and start doing whatever it is we're supposed to be doing.
- Not necessarily in Robert's, but please follow these conventions of our Presbytery regardless:
 - **When you want to speak, please come to the microphone, then state your name, status (teaching or ruling elder) and church.**
 - Please read the Presbytery Packet thoroughly *before* the meeting.
 - Especially, read the items on the "Consent Agenda", as those motions will be passed right at the beginning of the meeting unless you speak up at that time.
 - You should also bring a copy of the Presbytery Packet with you, as there won't be any additional printed packets at the meeting.
 - If you're *really* into polity, you may also want to consult the Presbytery's bylaws found on our website for more information about how our presbytery does business.

What makes the Presbytery of Tampa Bay different than other presbyteries?

If you're new to our Presbytery, you may want to read the information above about our committee and commission structures. Several years ago our Presbytery underwent a transformation process which is only recently being brought to completion. The main difference you may note from "Presbytery as Usual" is that we only have 2 meetings a year, and do most of our work regionally in commissions. We'd like to think this transformation process has affected more than our meeting schedule, however; the Presbytery also agreed on a new mission statement, some common values, and a more relational, "bottom up" model of doing its work.

Our Mission Statement, to identify and strengthen leaders so that every congregation makes new and mature disciples for Jesus Christ, helps us to keep our focus on leadership development and outreach. Practically, this means that there is usually a component of training at Presbytery meetings, but also that there are intentional relational opportunities for us to get to know other leaders.

The core values we adopted during the transformation were to be relentlessly congregational, meaningfully connected, faithfully constitutional and unapologetically Christ-Centered. We want to focus on helping our congregations succeed, our Teaching and Ruling Elders to know and lean on one another, our processes and meetings distinctively Presbyterian, while focusing not on ourselves but on our Leader, Christ.

We also might be a little different than your prior Presbytery in the way we do regional models. Many Presbyteries are organized by regions, but in our relational model there are two required meetings a year that function as additional Presbytery meetings called Regional Commission Meetings. The purpose and plan behind these meetings is to get to know each other better, and engage in common mission. Each meeting is convened by a past, present or future Moderator of the Presbytery, and attendance at these meetings is required for both sessions and Teaching Elders.

What, if anything, do I need to know about the November 17th, 2016 meeting of Presbytery?

So what interesting tidbits should I be aware of for our upcoming meeting? The Packet is always a lot of reading, so here are the cliff notes, just to make sure you don't miss the more interesting bits:

- A new set of Bylaws will be voted on.
 - The changes suggested are summarized on page X of the packet, but the changes are *mostly* further refinements or more detailed descriptions of our current system and not major changes.
 - See pages 99-116.
- Two churches, Haines City and Pasadena Presbyterian Churches, will ask for permission to leave the Presbytery.
 - The Administrative Commissions for these churches will be presenting settlement agreements amenable to both the Commissions and the Churches. It's up to the Presbytery to decide if it agrees and the settlements will be final.
 - See pages 76-82 and 83-90.
- The Presbytery will vote on a 2017 budget.
 - This would include an increase in Presbytery Per Capita to \$21.75.
 - See pages 64-70.
- The Board of Trustees will present a policy on how to invest funds from the sale of church properties.
 - See pages 60-63.

Docket
Presbytery of Tampa Bay Stated Meeting
Thursday November 17, 2016
First Presbyterian Church of Lakeland, Florida

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8:15 a.m.	Registration and Lunch Ticket Sales Begin (Welcome Center – Refreshments in Loudon Hall)	
8:30 a.m.	First-Time Commissioner Orientation (Room C) (pp. 8-12)	Stated Clerk David Baker
9:00 a.m.	Call to Order (Sanctuary)	Moderator Marsha Rydberg
	Declaration of a Quorum	
	Approval of Docketed Agenda	
	Greetings from Host Congregation	Rev. Kenny Ellis
	Introduction of First-Time Commissioners and Corresponding Members	
	Appointment of Tellers	
9:15 a.m.	Consent Agenda (summary on pp. 14-15)	
	Report of the Commission on Church Vitality (CCV) (pp. 16-17)	
	Report of the Commission on Ministry (COM) (pp. 18-22)	
	Report of the Commission on Preparation (CPM) (pp. 23-27)	
	Report of the Coordinating Team (CT) (pp. 91-114)	
	Reports of the Regional Commissions (pp. 28-30)	
	Report of Synod Commissioners (pp. 31-48)	
	Report of Beth-El Farmworker Ministry (pp. 49-50)	
	Report of Cedarkirk Camp and Conference Center (pp. 51)	
	Report of Florida Presbyterian Disaster Assistance Network (FLAPDAN) (pp. 52-53)	
	Report of Presbyterian Women (PW) (pp. 54)	
	Report of Thornwell Homes (pp. 55-56)	
9:20 a.m.	Report of Committee on Nominations and Representation (pp. 57-59)	Denise Lay
9:25 a.m.	Worship with Installation of Moderator and Vice Moderator and The Lord's Supper	
10:25 a.m.	Mini-Break (Last chance to purchase lunch tickets)	
10:35 a.m.	Report of the Board of Pensions	Clark Simmons
10:40 a.m.	Commission, Committee and Officer Reports	
	Report of the Board of Trustees (BOT) (pp. 60-63)	Dan Johnson
	Coordinating Team (CT) part 1 (pp. 64-70)	Marsha Rydberg
11:10 a.m.	Blessing of Meal and Breakout Electives (See pp. 5-7 for details)	
Noon	Lunch (Order of the Day – Loudon Hall)	
12:45 p.m.	Keynote Speaker Jill Duffield, editor of the Presbyterian Outlook (Sanctuary)	
1:30 p.m.	Commission and Committee Reports, Continued	
	Report of the Administrative Commission for Pasadena PC (pp. 71-75, 76-82)	Ken Grubel
	Report of the Commission on Ministry (COM) (pp. 18-22)	Charlie Perrine
	Report of the Administrative Commission for FPC Haines City (pp. 71-75, 83-90)	Jeff Guild
2:40 p.m.	Reports of Staff and Officers, Continued	
	Report of the Coach and Coordinator	Patrice Hatley
	Coordinating Team (CT) part 2 (pp. 91-114)	Marsha Rydberg
	Moderator	Mike Loudon
	Vice Moderator	Libby Shannon
	Stated Clerk (pp. 115-133)	David Baker
3:20 p.m.	Unfinished Business and Thanks	
3:30 p.m.	Adjournment with Hymn and Prayer	Moderator Mike Loudon

**Consent Agenda Summary
Presbytery of Tampa Bay
November 17, 2016 Stated Meeting
(check full reports for all details)**

Reports without Motions:

**Report of the Commission on Church Vitality
Reports of the Regional Commissions
Report of Synod Commissioners
Report of Beth-El Farmworker Ministry
Report of Cedarkirk Camp and Conference Center
Report of Florida Presbyterian Disaster Assistance Network
Report of Presbyterian Women
Report of Thornwell Homes**

Reports with Motions:

Coordinating Team:

1. That the Presbytery adopt a Revised Scope of Powers for the Administrative Commission appointed through the Gracious Communion Process for First Presbyterian Church of Plant City Florida.
2. In accordance with the Presbytery bylaws, the Coordinating Team moves that the Presbytery alternate Presbytery and Regional Commission meetings. The revised schedule is late February/early March for Regional Commission meetings, and a May 18th Stated Presbytery at St. Mark's Presbyterian Church of Hudson Florida.
3. That the following Committees and Commissions be dismissed with thanks:
Administrative Commission to Dismiss Bartow Presbyterian Church
Administrative Commission to Dissolve Keystone Presbyterian Church
Committee to sell the Kelly Road Property

Report of the Commission on Ministry:

1. To grant Dr. Robert A. Wierenga Honorably Retired status effective December 31, 2016.

Report of the Commission on Preparation for Ministry:

1. That Fitz Connor, Barbara Booth-Jarmon, Paul Suich (TEs); Barry Dowdy, Helen Huntley, Richard Lehman (REs) be elected Readers for Ordination Exams for 2017 with Clem Street (TE) and Gay Gentry (RE) elected as alternate readers.

Stated Clerk:

1. That all requests for excused absences be granted for today's meeting and for the called special meeting of October 17, 2016.
2. That the Redress for Teaching and Ruling Elder Imbalance in the Stated Clerk's report be adopted.

**Commission on Church Vitality (CCV)
Presbytery Report for
November 17, 2016 Meeting**

Motions to Presbytery

1. No motions.

Actions Taken by the Commission

1. A 2,000 dollar grant was awarded to Presbyterian Church in the Highlands in order to launch their sports ministry outreach.
2. That CCV committed to funding \$25,000 towards Beth-El's Wimauma Young Adult Ministry project, with the expectation that they apply for the 1001 New Worshipping Communities Grant and seek other mission partners.
3. A 25,000 dollar investment grant has been awarded by our denomination to New Hope NWC in St. Petersburg. The CCV is matching that grant for a total of 50,000 dollars.
4. Approved a 2nd year grant of \$5100.00 to sustain deaf outreach ministry for Lake Seminole Presbyterian Church (Seminole). Seminole submitted a report on how their 2015 grant of \$15,808 was spent and progress toward deaf and hearing impaired ministry goals.
5. Approved a \$17,500.00 for Springwater grant for property purchase. This grant will enable Springwater Church of Brandon to resolve purchase issues stemming from unintentional misinformation by the seller.
6. Authorized expenditures up to \$500.00 for a day-long Communications Workshop in coordination with PC (USA) denominational presenter. Topics include media relations, communicating with church neighborhoods, Social Media. PC (USA) Mission Agency requests twenty participants from the presbytery to attend.
7. Authorized expenditures up to \$500.00 for Elder Training to be recorded for webinar use in the future.
8. Endorsed the proposal from FP Dade City to support them financially over a period of three years with a grant of \$50,000 so they may call a Full Time Pastor:
 - i. 2017 \$25,000
 - ii. 2018 \$15,000
 - iii. 2019 \$10,000

- iv. There is a stipulation that they call a Designated Pastor for a period of 3 years.

Items for Information

1. The Super Saturday event will be February 18th at Palma Ceia Presbyterian Church in Tampa from 9 am to 1 pm.

**REPORT TO THE PRESBYTERY OF TAMPA BAY
COMMISSION ON MINISTRY REPORT
Presbytery of Tampa Bay
For the November 17, 2016 Stated Meeting**

Motion for Presbytery action:

To grant Dr. Robert A. Wierenga Honorably Retired status effective December 31, 2016.

Actions of COM:

1. Moved to appoint the team of Ann Wortman, Bill Cowfer, and David Bombaugh along with Dave Baker and Patrice Hatley to evaluate the COM Manual and present a proposed revised manual to COM for review and approval at the September COM meeting. (5/12/16)
2. Moved to require Teaching Elder members of another Presbytery seeking to be added to the Presbytery of Tampa Bay Pulpit Supply to be vetted by COM, including an interview, background check, and Executive Presbyter check. (5/12/16)
3. Approved motion to adopt a minimum effective salary of \$43,083. Note: Congregations that would have difficulty meeting the minimum can contact the Commission on Ministry to request a waiver. (9/8/16)
4. Approved motion to recommend to congregations a 1% increase to church staff salaries for 2017. (9/8/16)
5. Approved revised COM Manual. (11/10/16)
6. Approved the terms of call for Rev. Charles Perrine as part time stated supply for First Presbyterian Church of Lake Hamilton from August 28, 2016 through August 28, 2017: Cash Salary \$10,262, Housing Allowance \$10,000, Total Effective Salary \$20,262. Continuing Education \$1,200, Auto/Professional-\$1,000, Social Security-\$1,550.04 Total Cost to Church \$24,012.04. 2 Weeks Study Leave, 4 Weeks Vacation. (9/8/16)
7. Approved a motion to validate a change in the staff leadership position at Bayshore Presbyterian from installed to part-time stated supply. (11/10/16)
8. Approved transfers, if the way be clear, for the following Minister Members of Presbytery:
 - Rev. John Harris to St. Augustine Presbytery.
 - Rev. Virgie Pickering to Northwest Coast Presbytery.
 - Rev. David Garnett to Western North Carolina Presbytery.
 - Rev. Gary Hofmeyer to ECO.
 - Rev. Lawrence Mac Sigmon to the Presbytery de Christo.
 - Rev. Juan Herrera to Greater Atlanta Presbytery.
 - Rev. Tara Thompson to Pittsburgh Presbytery. (11/10/16)
9. Endorsed the MIF for Beth El with the provision that another person such as a Board member be elected to chair the search committee. (11/10/16)
10. Approved the Minutes of the Commission on Ministry Meetings of February 11, 2016, May 12, 2016, September 8, 2016 as presented. (5/12/16, 9/8/16, 11/10/16)

Actions of the West Regional Team:

1. Approved Rev. Mack Sigmon as Presbytery Member at Large. (3/7/16)
2. Approved Rev. Jack Alwood, Crystal River, for honorable retirement effective September 1, 2016. (8/3/16)
3. Approved to recommend to Presbytery of Tampa Bay that honorable retirement be granted to Rev. Dr. Robert A. Wierenga effective December 31, 2016. (10/5/16)
4. Approved transfer of Rev. John Harland, HR from Cascade Presbyter. (11/2/16)
5. Approved. Rev. Lissa Bradford for membership in the Presbytery, for service in validated ministry as a hospice chaplain, and for addition to the pulpit supply list as the way be clear. (11/2/16)

COMMISSION ON MINISTRY REPORT
November 17, 2016

6. Approved Rev. Dr. Dennis Reid's request to be release from ordination as a Teaching Elder in the PCUSA, pursuant to the book of Order, G-2.0507. (4/6/16)
7. Approved Rev. David Hosick to be the temporary part-time stated supply pastor for Hope Church in Clearwater. (5/4/16)
8. Approved the Terms of Call for Rev. David Hosick, HR as Stated Supply Part-Time Pastor, 25 hours per week, at Hope Presbyterian Church in Clearwater effective 5/15/2016 through 5/15/2017. Cash Salary \$11,600, Housing Allowance \$18,000, Continuing Education Allowance \$1,200, Social Security \$2264.40. Two weeks study leave and four weeks vacation. (10/5/16)
9. Approved Rev. Bill Wildhack as part-time stated supply for First Presbyterian, Safety Harbor. Terms of call: July 1, 2016 to December 31, 2016 at 30 hours per week. Total effective salary \$31,992, Continuing Education \$1,200, Auto/Professional \$1,500, Social Security \$2,448, Total Cost to the Church \$37,140. 2 weeks study leave and 4 weeks of vacation. Time taken off for reserve duty will be vacation or unpaid leave. (6/1/16)
10. Approved (with 1 abstention) Rev. Elizabeth Coleman for part-time (20 hours weekly) stated supply pastor at Lakeview Presbyterian Church in St. Petersburg beginning July 17, 2016 through December 31, 2016. This would include her serving as moderator of the session and congregational meetings. Approval is conditional on receipt of a corrected and acceptable F-1 with approximately the same overall cost (\$35,238.68) to the congregation. (7/6/16)
11. Approved Rev. Andrew Beery as a 3 year designated term pastor for Crystal River and admission to Presbytery effective September 1, 2016. The F-1 was approved as follows: Salary \$17,062.40, Housing \$25,593.60, for a total effective salary of \$42,656. Medical \$10,210, Board of Pension \$5,118.72, Optional BOP programs \$310, Continuing education \$1,200, Professional expenses \$1,200, Social Security \$3,263.18 Total annual cost to church \$63,957.90. Two weeks study leave and 4 weeks' vacation. (8/3/16)
12. Approved Terms of Call for Rev. Thomas Harp, HR as Stated Supply Part-Time Pastor, 19 hours per week, at Christ Presbyterian Church in Largo effective 10/1/2016 through 1/31/2017. Cash Salary \$30,000, Continuing Education Allowance \$1,200, Auto and Professional Expense \$2,400. Two weeks study leave and four weeks vacation. (10/5/16)
13. Approved Ron Marston to serve as Commissioned Ruling Elder at St. Andrews of New Port Richey. (9/7/16)
14. Approved the F-1 submitted for Ron Marston Commissioned Ruling Elder at St. Andrews of New Port Richey with part-time compensation of \$1,800 cash salary subject to receipt of a completed form with appropriate signatures and approximate designation of percent of time devoted. (9/7/16)
15. Approved the installation commission of Rev. David Shelor at First Presbyterian Church, Dunedin for 3:00 pm Sunday May 15, 2016 consisting of John DeBevoise, TE; Tom Harp, TE; Margaret Rowe, RE; Patrice Hatley, RE, Presbytery Coach and Coordinator; Marsha Rydberg, RE and Presbytery Moderator; and invited guest, Florence Shelor, RE (Black Mountain Presbyterian Church, Presbytery of Western North Carolina). (4/6/16)
16. Approved the installation commission of Rev. Kathy Horne at Church of the Bayou, Tarpon Springs on May 22, 2016 consisting of Marsha Rydberg, RE, Presbytery Moderator; Tom Harp, TE; Kaaren Nesmith, TE, Bobby Musengwa TE; Susan Conrad, RE; John C. Smith, RE; and guest speakers Margaret Haney, RE, Westminster Presbytery; Steven Ingram, TE, Miami Valley Hospital. (5/4/16) Note: Approved substitution of Rev. David Shelor for Rev. Bobby Musengwa on the commission (5/19/16).
17. Approved the installation commission of Rev. George R. (Chip) Tolleson at Northwest Presbyterian Church in St. Petersburg on June 5 consisting of Marsha Rydberg, RE, Presbytery Moderator; Tom Harp, TE; Kathi Trautwein, TE, Diane Klammer, RE; Kathy Arsenault, RE; Tim Lieby, RE; and guest speaker Bishop Al Weaver, Mark of Excellence Church. (5/4/16)
18. Approved Ken Grubel as Parish Associate at Trinity Presbyterian, New Port Richie. (11/2/16).
19. Approved Rev. Mack Sigmon for the Presbytery Pulpit Supply List. (3/7/16)
20. The Mission Study for Northeast Presbyterian Church in St. Petersburg was approved which extends to approval of formation of a PNC. (7/6/16)

COMMISSION ON MINISTRY REPORT
November 17, 2016

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21. Approved the Mission Study for Presbyterian Church of Palm Harbor. They may go forward with electing a PNC. (9/7/16)
22. Approved the MIF for Presbyterian Church of Palm Harbor. (10/5/16)
23. Approved Rev. Bill Cowfer to moderate the Session for Trinity of St. Petersburg. (9/7/16)
24. Approved Rev. Alisun Donovan to moderate Lake Seminole Presbyterian Church during January/February 2017. (11/2/16)
25. Approved E-Mail protocol for voting on actions to be taken that cannot wait for the next monthly meeting. Chairperson will send out an e-mail for vote. Each member should either vote or request further review and discussion at the next meeting with a reply to all. Any request for further review and discussion at the next meeting stops the e-mail vote process. All actions to approve or not approve by e-mail vote must be ratified at the next regularly scheduled meeting. (10/5/16)

Actions of the Hillsborough Regional Team:

1. Approved that Rev. Kitty Hahn-Capanella's membership at Shenandoah Presbytery be transferred to Presbytery of Tampa Bay, and that Rev. Hahn-Capanella's name be placed on the list for pulpit supply, and that Rev. Hahn-Capanella's ministry as a Chaplain at Suncoast Hospice be validated. (4/7/16)
2. Approved the transfer of membership of the Rev. Tony Winter from Twin Cities Presbytery into membership of the Presbytery of Tampa Bay, to validate his ministry as Chaplain at Moffitt Hospital, and to invite Tony Winter to participate in the life and work of the presbytery as he is able. (7/7/2016)
3. Approved motion to place the Rev Deb Belusa on the Member-at-Large Roll. (8/4/2016)
4. Approved motion to recommend to Hillsborough Region Presbytery Commission that Ginny Simmons Ellis be granted the status of Honorably Retired as of September 1, 2016 and placed on the Pulpit Supply list. (8/4/16)
5. Approved motion to recommend to Hillsborough Region Presbytery Commission that Kathy Muder be granted the status of Honorably Retired and that her relationship as pastor of Bayshore Presbyterian Church of Tampa be dissolved as of Sunday, October 9, 2016. (8/4/16)
6. Approved motion to transfer the Rev David Garnett to the Presbytery of Western North Carolina as requested by that presbytery. (8/4/2016)
7. Approved the Rev James D. Friesen as installed full time Pastor of Hyde Park Presbyterian Church of Tampa, pending election by the congregation, and to receive him as a member of the Presbytery of Tampa Bay, effective September 1, 2016. Terms of call for James Friesen approved as follows: Annual Cash Salary: \$30,216, Housing Allowance: \$29,000, for a TOTAL EFFECTIVE SALARY of \$59,216.00; and Pension Dues, Medical dues for minister and family \$14, 507.92, Pension, Death, and Disability: \$7,105.92, Continuing Education \$1,200, Auto/Professional Allowance: \$3,000, and Social Security: \$4,530.02. Total Annual Cost to the church is \$89,559.76. 2 weeks study leave per year, 4 weeks vacation per year, 3 months sabbatical after 6 continuous years. The church will pay actual moving costs up to \$18,000. (8/4/16)
8. Approved Carl Lammers as Stated Supply at Chapel in the Pines, part-time (30 % of full time) for six months (12 hours per week), from January 1, 2017 to June 30, 2017 at the following terms of call (these figures presented as annual figures): Total Effective Salary: \$12,924, Pension Dues of 12% \$1,551, Software expenses (one-time only) \$1,800, Auto/Professional \$1,000, Social Security \$988, for a total annual cost to the church \$18,262. [Note the cost to the church for 6 months is \$10,031] One week Study Leave per year, two weeks vacation per year. Regional COM approved these terms of call if they meet the minimum salary (at 12 hours per week) for 2017. (10/6/16)
9. Approved the Terms of Call for Cecelia Wilhite as Part Time State Supply at Bayshore Presbyterian Church, Tampa as follows: Effective Oct 25, 2016, 30 hours per week, Annual Cash Salary \$6,000, Housing \$36,000, Total Effective Salary \$42,000, Post Retirement \$5,040, Continuing Ed \$1,200, Auto/Professional \$1,500, Total Cost to church \$49,740; 2 weeks Study Leave; 4 weeks Vacation (up to 6 Sundays), No moving expenses. (10/6/16)

COMMISSION ON MINISTRY REPORT
November 17, 2016

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10. Moved that if the way be clear, the Hillsborough Region COM concur with the request of the Session at St. Andrew's to have Rev. Laurie Palmer to serve as their installed pastor. (4/7/16)
11. Approved the F-1 for TE Laurie Palmer, Pastor St. Andrew Tampa, effective Apr 24, 2016, Full time, Indefinite Term; cash salary: \$22,000; Housing: \$22,000; Total: \$44,000: Medical (23%):\$10,120; Pension (12%): \$5,280; Con ED: \$1,200; Auto/Prof: \$600; Social Security: \$3,366; Total Cost to church: \$64,566; Study Leave: 2 weeks; Vacation Leave: weeks (6/2/2016)
12. Approved the Installation Commission for TE Laurie Palmer at St. Andrew, Tampa: Moderator of the Commission: RE Marsha Rydberg; TE Peg Roy, FPC, Auburndale, TE Deb Belusa, At Large, TE Heather Hartsell, At Large; RE John Bodie, St. Andrew PC, Tampa and RE Jim Gregory, Forest Hills PC, Tampa (e-mail 7/14/2016)
13. Approved the installation of James D. Friesen at Hyde Park Presbyterian Church of Tampa at 4:00 p.m. on November 13, and approved the Installation Commission as follows: Moderator: Ruling Elder Marsha Rydberg from Palma Ceia Church. Other Ruling Elders: Terry Kuykendall from Hyde Park, and Virginia Green from First Church, Tampa. Teaching Elders: Rev. Tony Winter (Chaplain, Moffitt Hospital), Denise Lay (Pastor, First Church, Zephyrhills), and Rev. Sally Campbell-Evans (Validated Ministry in Tampa). (10/6/16)
14. Approved the Members of the Ordination Commission: for Megan Pabst: Teaching Elders: Rev Nicole Abdnour - Palma Ceia Church; Rev. Lolimarta Reiter - Presbyterian Church of Seffner; Rev. John Reiter - Executive Director, Cedarkirk; Ruling Elders: Ben Pabst - First, Brandon. Moderator of the Commission: Marsha Rydberg, Moderator of the Presbytery (6/2/2016)
15. Approved the addition of Ruling Elder Kathy Barden, St. Petersburg First Presbyterian to the Ordination Commission for Megan Pabst (email - 6/6/2016)
16. Approved motion to Validate Teaching Elder Reid Isenhardt's ministry as Hospital Chaplain and transfer Reid Isenhardt to the Validated Ministry Roll. (6/2/2016)
17. Approved motion to place Reid Isenhardt on the Pulpit Supply List (6/2/2016)
18. Approved motion to place the Rev Deb Belusa on the Pulpit Supply List (8/4/2016)
19. Approved motion to place the Rev Meghann Pabst on the Pulpit Supply List (8/4/2016)

Actions of the East Regional Team:

1. Approved motion to accept Rev. Drucilla Tyler, Honorably Retired, as a member of the Presbytery of Tampa Bay, as the way be clear, upon transfer of membership from Florida Presbytery. (5/31/16)
2. Approved Rev. Timothy Sizemore, an ordained minister in the Cooperative Baptist Fellowship, to be enrolled as a member of the Presbytery of Tampa Bay while he serves as pastor of the Church of the Meadows Joint Congregational Witness and to appoint him as moderator of the Session of the Westminster Presbyterian portion of that congregation. (4/26/16)
3. Approved a motion to authorize M. Andrew Staley to be commissioned as a Commissioned Ruling Elder to serve as pastor of First Presbyterian Church of Lake Alfred two days per week for three years with annual review and renewal. This includes authorization to administer the Sacraments and to moderate the Session when invited by David Drain, the moderator appointed by COM. David will also serve as mentor for Andy. Total annual compensation of \$7691.25 is approved with the apportionment to be agreed upon by the Session and Andy. (4/26/16)
4. Approved Rev. Brian Dill to continue to serve as Stated Supply for Chapel in the Grove from August 15, 2016 through August 17, 2017 with terms of call as follows: Annual Cash Salary \$17,000, Housing Allowance \$10,000, Total Effective Salary \$27,000, Continuing Ed \$1,200, Auto/Professional \$1,000, Social Security \$2,065.50, Total Annual Cost of the Church \$31,265.50 with 2 weeks Study Leave, 4 weeks vacation. (8/23/16)
5. Approved extending Rev. Jack Taylor's term as Stated Supply for First Presbyterian Fort Meade through December 31, 2016. (2/23/16)

COMMISSION ON MINISTRY REPORT
November 17, 2016

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6. Approved Rev. Kitty Hahn-Campanella for pulpit supply at the Chapel in the Grove for up to 8 weeks. (11/8/16)
7. Approved Rev. Fred Halde to serve as Parish Associate for Hope Presbyterian Church. (9/26/16)
8. Approved addition of Rev. Fed Halde to the Pulpit Supply list. (2/23/16)
9. Approved the MIF for First Presbyterian Church, Dade City. (11/8/16)
10. Approved Rev. Zac McGowen to moderate meetings at Chapel in the Grove in the absence of Rev. Brian Dill. (9/26/16)
11. Approved the name change for Church in the Meadows to Beacon Hill Fellowship. (11/8/16)

COMMISSION ON PREPARATION FOR MINISTRY
Report to the Presbytery of Tampa Bay
November 17, 2016

ACTION ITEMS FOR PRESBYTERY

That Fitz Connor, Barbara Booth-Jarmon, Paul Suich (TEs); Barry Dowdy, Helen Huntley, Richard Lehman (REs) be elected Readers for Ordination Exams for 2017 with Clem Street (TE) and Gay Gentry (RE) elected as alternate readers.

ACTION TAKEN BY THE CPM ON BEHALF OF THE PRESBYTERY

That Hyun Woo Lee (Pinellas Park Korean) be withdrawn from the care of the CPM and the Presbytery of Tampa Bay per his request. Hyun Woo is currently participating in an ECO church and has chosen not to be ordained in the PC(USA). He had graduated from Columbia Theological Seminary and passed all of his ordination exams. ⁸⁻¹⁸⁻²⁰¹⁶

That Felinto Almeida (St. Andrews, Dunedin) be dismissed from the care of the CPM and the Presbytery of Tampa Bay. Lack of forward progress in his pursuit of ordination combined with lack of response to the CPM over the past two years were the primary factors in this dismissal. A certified letter was sent to Felinto following unanswered phone calls and emails, informing him of this action (but was undeliverable at the address the CPM had for him). ⁸⁻¹⁸⁻²⁰¹⁶

That Andrew Rametta (Palma Ceia, Tampa) be enrolled as an Inquirer. ⁸⁻¹⁸⁻²⁰¹⁶ Andrew has graduated from Columbia Theological Seminary.

That Becky Bryan (Christ, Largo) be moved to Candidacy, pending the endorsement of her Session on August 22, 2106. ⁸⁻¹⁸⁻²⁰¹⁶ Becky is a student at Austin Theological Seminary. Becky's Session endorsed her on August 22, 2106.

That Leah Higginbotham (First, Lakeland) be enrolled as an Inquirer. ⁹⁻¹⁵⁻²⁰¹⁶

That scholarships be granted for seven inquirers and candidates for the 2016-17 academic year.

INFORMATION FOR PRESBYTERY

In addition to those Inquirers/Candidates mentioned above, those currently under care of the CPM are:

Kelly Fitzgerald (Peace, Clearwater) has received a call to First, Sarasota.

Stephanie Dion (St. Andrews, Dunedin) is a Candidate studying at Princeton Theological Seminary.

Bruce McVey (First, Brandon) is a Candidate studying at Union Theological Seminary.

Will Wellman (Palma Ceia, Tampa) is an Inquirer. Will has graduated from Princeton Theological Seminary and completed three of the four ordination exams.

Kenny Hubbell (Palma Ceia, Tampa) is a Candidate studying at Asbury Theological Seminary.

Katharine (Kitti) Ginn (St. Andrews, Dunedin) is a Candidate studying at Dubuque Theological Seminary and has just completed her field work with Trinity Presbyterian Church, Seven Springs. She attended General Assembly this summer as a runner for the Stated Clerk of the PC(USA).

Ashley Parsons (Palma Ceia, Tampa) is an Inquirer studying at Dubuque Theological Seminary. She is currently serving on the staff of Orange Park Presbyterian Church in Jacksonville as director of Children and Youth Ministries.

Ron Marston (St. Andrews, Dunedin) has completed his requirements to be commissioned as a CRE.

Meet Our Inquirers and Candidates – in their own words

November 17, 2016

Bruce McVey - Candidate

Union Presbyterian Seminary

After wrapping up my first year at Union, I had the privilege of going on the Middle East Travel Seminar to Egypt, Jordan, and Israel. Turning 40 in Petra was an amazing birthday present! In addition to my coursework this year, I will serve as middle level senator to the Student Government and I have been appointed to Union's Board of Trustees for 2016-2017.



Andrew Rametta – Inquirer

Undergraduate: B.S in Family youth and community sciences, University of Florida

Graduate: M Div *Columbia Theological Seminary*

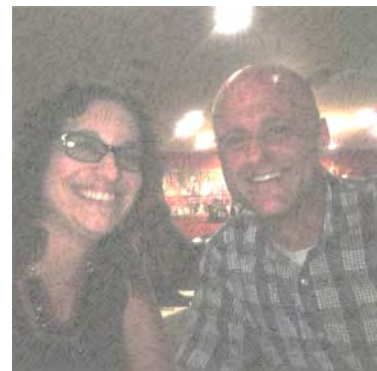
I am currently working at Palma Ceia Presbyterian church as the "Pastor Intern" which can be defined as the Swiss army knife of the church. You can find me at the hospital visiting sick congregation members, in church helping with liturgy or leading vespers services, grabbing coffee and supplies for upcoming meetings, helping lead

Bible studies, and even in the kitchen cooking the occasional Wednesday night dinner!

Ashley Parsons – Inquirer

University of DuBuque Theological Seminary

I am in my 3rd Semester. I am currently taking Foundations of Christian Leadership and Early and Medieval and Church History. Along with the two classes, I continue to work part time (ish) for Orange Park Presbyterian Church, as the Director of Children and Youth ministries, keep up with my two very busy children and my husband. Currently (October 9th) we are preparing and hunkering down for Hurricane Matthew.



Leah Higginbotham - Inquirer*Asbury Theological Seminary - Orlando Campus*

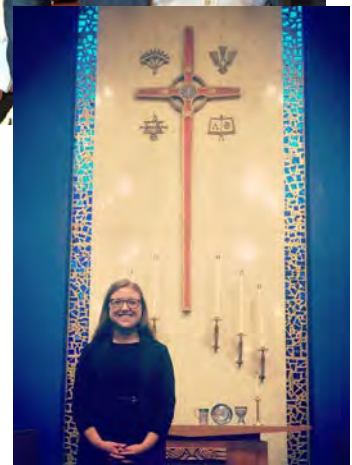
I am currently a member of First Presbyterian Church in Lakeland, working full time as an Assistant Stage Manager at Cirque du Soleil, and am attending school part time. I have been attending Asbury Seminary for just over a year and love the studies. I have been focusing on taking the survey courses to help in prayerfully discerning my call in ministry and how God intends to use me in His work.

**Kenny Hubbell – Candidate***Asbury Theological Seminary*

I am currently the youth director at Palma Ceia Presbyterian church. I have been exploring opportunities to expand the young adults ministry here as well. I enjoy playing ultimate frisbee and tennis. I have been married for nearly 2 years and I have a dog named Ranger.

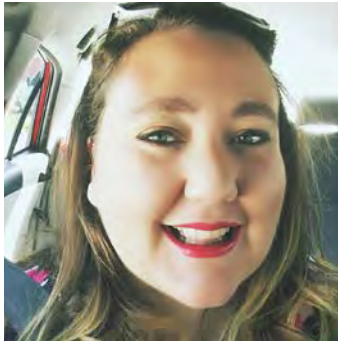
Will Wellman – Inquirer*Princeton Theological Seminary*

The last few months have been a time of joyful transitions. In August I was married to my beautiful, talented wife Taylor. And then in September I began a new position at Palma Ceia Presbyterian as Interim Director of Adult Education and Formation. Additionally, I'm continuing to run The EcoTheo Review with a wonderful team of friends.

**Stephanie Dion - Candidate**

Princeton Theological Seminary

I am in my third year with a dual Master of Divinity and Master of Arts in Christian Education program. I am interning at Trinity Presbyterian Church in Cherry Hill, New Jersey. (I preached there this morning!) I am loving my classes and internship, and the opportunity to continue to explore and strengthen my call to ministry.



Becky Bryan – Candidate
Austin Theological Seminary

Seminary seems to not only be a place of learning but also of growth for me. I preached my first sermon this semester and it wasn't as intimidating as I thought it was going to be. I cheered on the APTS football team in the 'Holy Spirit Squad' at the annual Polity Bowl flag football game against our neighbors at Seminary of the Southwest. I have been taking such interesting classes with some of the best faculty one could ask for. My current favorite class is Feminist and Womanist theology taught by Dr. Margaret Aymer. But my favorite class honestly changes every other week. When I am not studying or spending time on campus I am usually exploring the music scene here in Austin, TX and eating the best BBQ I have ever had.

Katherine "Kitti" Ginn – Candidate
University of Dubuque Theological Seminary

I am in my fourth and final year of the on-line M.Div program offered by UDTs. I am currently involved with the CPE Chaplaincy program at Tampa General Hospital and taking a Missional Church class. In the next months before graduation, I will also be taking my ordination exams. I appreciate any prayers concerning the months ahead as I complete my education and continue preparations for ordination. I am becoming excited about finalizing my seminary journey and I am looking forward to what God has in store for the next chapter in my life - serving God's people and the Church!



**Report of the East Regional Commission
To the Presbytery of Tampa Bay
November 17, 2016**

Motions for Presbytery

None.

Actions Taken by the Commission

None

Items for Information

We enjoyed a presentation by guest speaker Rev. Dr. Jack Haberer, former editor of the Presbyterian Outlook. Jack brought us “A Sneak Peek at the 2016 General Assembly in Portland, OR”, that included an engaging Q&A time.

In small groups we considered the survey questions pertaining to the regional structuring of our presbytery, recorded our responses, and provided additional feedback.

Stated Clerk Dave Baker and Rev. Paul Suich summarized and explained the changes to the Standing Rules for the Presbytery and entertained questions from the floor.

**Report of the Hillsborough Regional Commission
To the Presbytery of Tampa Bay
November 17, 2016**

Motions for Presbytery

None.

Actions Taken by the Commission

1. Moved Mr. Bruce McVey, Ruling Elder, FPC Brandon, from Inquirer to Candidate.
2. Kenny Hubbell moved from Inquirer to Candidacy.

Items for Information

One keynote address was from the Rev. Tom Scott, community leader and of 34th Street Church of God, Tampa, about racism and the church's response.

Moderator Marsha Rydberg led a discussion about the presbytery by-laws, which have been rewritten to reflect one presbytery with three regions.

**Report of the West Regional Commission
To the Presbytery of Tampa Bay
November 17, 2016**

Motions for Presbytery

1. None.

Actions Taken by the Committee

1. Set the Fall Regional Commission meeting for Saturday August 20th at Northwood Presbyterian Church.
2. Concurred with the action of the CPM in raising Kitty Ginn to Candidacy.
3. Set the Winter Regional Commission meeting for February 25th, 2017 at St. Andrews New Port Richey Campus.

Items for Information

1. Interviewed Candidate Stephanie Dion.
2. Dr. Nancy Janus of Eckerd College, educated the region about human trafficking in our area.
3. David Baker and members of the West Region Coordinating Team led the region in a small group discussion concerning the future of the Presbytery on behalf of the Bylaws committee.
4. Joy Laughridge spoke about a ministry St. Andrews Dunedin is involved in called "Loving You Where You Are At" to help women in the strip club industry know that they are loved by God.
5. Doug McMahon spoke about racial division and reconciliation in America.
6. Henry Elam and GA Commissioners Dan Johnson, Kitty Ginn and Libby Shannon, gave a report on the events of the recent General Assembly.
7. David Hosick led a celebration of the retirements of Jack Alwood, First Crystal River, and Bill Wildhack, who is retiring as a Navy Chaplain, but not as a Teaching Elder serving First Presbyterian Church of Safety Harbor.

The 30TH STATED MEETING SUMMARY
SYNOD OF SOUTH ATLANTIC
EPWORTH-BY-THE SEA
ST. SIMONS ISLAND, GEORGIA
SEPTEMBER 15-16, 2016

- The *Synod of South Atlantic* met for the 30th Stated Meeting, September 15-16, 2016, at *Epworth-By-The-Sea*, located in St. Simons Island, Georgia. A welcome to the Savannah area and a meal blessing was given by Mr. Russell Gladding, Executive Presbyter of the Savannah Presbytery.
- Worship and communion, led by the Savannah Presbytery, incorporated a special "Georgia" communion with several teaching elders offering the elements in a medley of language.
- The Rev. Joan Hedrich Wooten, Synod Moderator, Florida Presbytery, opened in prayer and called the meeting to order at 2:07 pm.
- The Rev. Reg Parsons, Stated Clerk Pro-Tem, declared a quorum with 12 Teaching Elders and 14 Ruling Elders, representing 14 presbyteries. In addition, three Racial Ethnic Consultants, three State Cluster Representatives, three Presbytery Leaders, two Stated Clerks, the Board of Pensions Representative, the Presbyterian Women Moderator, and several guests were present at the meeting.
- Ms. Gloria Graham Boyd, Moderator-Elect, Trinity Presbytery, offered the Executive Administrative Commission(EAC) report, directing participants to the handbook, and noting the approval of the Synod Office Relocation.
- The Rev. Reg Parsons, Stated Clerk Pro-Tem reported that he will visit all 16 Presbyteries, and encouraged commissioners to read the Stated Clerk and Synod Executive Reports in the handbook.
- Mr. Clark Simmons, *Board of Pensions* Regional Representative offered a snapshot of the 2017 BOP changes, most notably, that next year's dues' increase will be unrelated to ministry status, and a menu-based plan will be offered for affiliated members.
- **Order of the Day:** Those gathered were asked to consider four questions related to the function and priorities of Synod ministry, the role of the commissioner, and the future of the Synod. The results will be forwarded to commissioners for reporting to their Presbyteries.
- The Rev. Frank Colladay, Northeast Georgia Presbytery, Chair, *Administrative and Relationships Committee* (ARC) reported that the committee agreed to table the *Johnson C. Smith Theological Seminary* Covenant until further review, as it is a draft, to approve *The Duvall Homes'* request to end their Synod covenant relationship, and as a Synod action item, to authorize the EAC, in collaboration with the ARC, to approve a Child Protection Policy.
- Ms. Connie Herr, Central Florida Presbytery, Chair, *Ministry Support Committee* (MSC) reported the committee reviewed and fully funded three grant applications, a total of \$5,300. The Rev. Dr. Jim Berger will interview all grant awardees from the past year for commissioners to report to their Presbyteries. The committee also recommended the *New Worshipping Communities* grant amount of \$4,375 in the *Manual of Operations* be reduced to \$4,000, to match Presbyteries' giving, dollar for dollar.
- Ms. Esther Moore, Northeast Georgia Presbytery, Chair, *Committee on Representation* (COR) reported the COR focused upon commissioner's representation, and in response, drafted a general letter to the Presbyteries', to recommend the commissioners and alternates needed, as related to ethnicity, gender and ministry status.
- The Rev. Dr. Franklin Fant, Trinity Presbytery, Chair, *Budget and Finance Committee* (BFC) presented the 2017 Proposed Budget and Expense Reduction plan, emphasizing the need to sustain a functioning council in the face of declining revenues. He also noted the formation of the Gainesville Campus Ministry Task Force, to evaluate the future funding of this ministry.

- The Rev. Lawrence Peebles, Trinity Presbytery, Synod Treasurer, reported that the Synod transferred \$50,000 from the reserves to cover anticipated loss of revenue, which is 5% from our general fund; it is best around 3%. Moderator Wooten noted that the Synod is moving to a volunteer treasurer, so offered thanks for Lawrence's service.
- Ms. Sherri Bozardt, *Thornwell Home for Children* Representative reported that they are now involved in foster care, recruiting and training foster parents, as well as continuing to serve 155 children, aged two months to 22 years.
- The Rev. Steve Benz, Transitional Executive Presbyter, St. Augustine Presbytery, reported for the Florida Cluster, in the absence of the Rev. Dan Williams. He noted that Florida Presbytery is in discernment as to Synod affiliation, and Tropical Florida and St. Augustine will be seeking new leaders for 2017.
- Mr. Russell Gladding, General Presbyter, Savannah Presbytery, Georgia Cluster Representative, reported success with the Orion system for IT management, a common website for all churches, and streamlined church management and accounting. (The Synod provides funding through the Georgia Presbytery Transition Study Fund).
- Mr. Kent Grimes, Commissioner, Charleston-Atlantic Presbytery, reported for the South Carolina Cluster, in the absence of the Rev. Donnie Woods. He highlighted each Presbytery's progress, notably: Charleston-Atlantic and Foothills: implementation of a new mission design and structure; Providence: strategic planning for the Presbytery office and staff; New Harmony: looking at growing disciples and reaching out to the community; and Trinity: continued ministry with migrant workers, a new educational prison ministry, flood recovery, and a Vision team to assess Trinity's future programs.
- The Rev. Joe Rigsby, African-American Consultant, St. Augustine Presbytery, reported that the Pastor's Retreat dealt with finances, property issues, insurance coverage, and pensions. There is a need to recruit pastors for empty pulpits, and for leadership training. The Synod of South Atlantic is the only Synod that supports ethnic events (The Synod provided \$20,000 in 2016 for African-American Ministry).
- The Rev. Keonbae Kim, Korean-American Consultant, Northeast Georgia Presbytery, offered thanks for the Synod's support, noting that they are standing firm with 157 participants in their group (The Synod provided \$20,000 in 2016 for Korean-American Ministry).
- Mr. Luis "Tony" Boada Davila, Hispanic-American Consultant, Greater Atlanta Presbytery, reported on retreats for women, pastors and youth, with a workshop on preaching in December (The Synod provided \$15,000 in 2016 for Hispanic-American Ministry).
- The Rev. Ken McKenzie, the Presbyterian Disaster Assistance (PDA) Coordinator, reported on the 2016 hurricane season, disaster responses by the various states, and partnering with Presbyterian Women (PW) for training. He has offered to continue in his position as a volunteer. Moderator Wooten offered a special thanks to Ken for his service as the PDA Coordinator.
- Ms. Erma Jones, Moderator, Presbyterian Women (PW), Synod of South Atlantic, noted that the PW will be highlighted in *Horizons* magazine this year. Two members have received awards: one for peacemaking with human trafficking, and the other, a "Women of Faith" award.

Committee Action Items:

- **Administration and Relationships Committee (ARC):**
 - € Motion to end covenant relationship with *The Duvall Homes*. **Motion Carried.**
 - € Motion to approve the new policy on Covenant Criteria. **Motion Carried.**
 - € Motion to table *Johnson C. Smith Theological Seminary* Covenant (Draft). **Motion Carried.**
 - € Motion for the Synod to authorize the EAC, in collaboration with the ARC, to approve the final Child Protection Policy, after a comment period until October 15, 2016. **Motion Carried.**
 - € Motion to approve Covenant Relationships with *Eckerd College, Florida Presbyterian Homes, Presbyterian College* and *Villa International*. **Motion Carried.**

- **Budget and Finance Committee (BFC):**

- € Motion to approve the 2017 Proposed Budget. **Motion Carried.**
- € Motion to approve the *Gainesville Campus Ministry Task Force* to review the Campus Ministry, allowing the ministry a year to adapt to the recommendations; Ms. Gloria Graham Boyd, Trinity Presbytery (SC); the Rev. Rhonda Link-Cummings, St. Augustine Presbytery (FL), and Ms. Nancy Reimer, Flint River Presbytery (GA) will comprise the task force, with the Rev. Dr. Franklin Fant (BFC chair), as the consultant. **Motion Carried.**

- **Committee on Representation (COR):**

- € Motion recommending that the bracketed point on page 8 of the *Manual of Operations*, become a bulleted point, as it is important to balanced representation. **Motion Carried.**

- **Ministry Support Committee (MSC):**

- € Motion recommending that the *New Worshipping Communities Grant* (NWC) amount of \$4,375, in the *Manual of Operations*, be reduced to \$4,000 to match Presbytery participation. **Motion Carried.**

Executive Administrative Commission (EAC) Action Items:

- € Motion to deny FLAPDAN request for 2017 funding. **Motion Carried.**
- € Motion to approve the 2017 EAC and Stated Meeting dates in Jacksonville, Florida. **Motion Carried.**
- € Motion to approve a volunteer treasurer and the position description. **Motion Carried.**
- € Motion to approve a sick leave extension for the Rev. Dr. Heahwan Rim to January 15, 2017, if it is needed. **Motion Carried.**
- € Motion to authorize the EAC to serve as the search committee for a new Synod Executive/Stated Clerk. **Motion Carried.**
- € Motion recommending the commissioner term commencement change in the *Manual of Operations: Commissioner's terms will be four (4) calendar years, beginning in January after the November Presbytery election, unless serving partial terms.* The change will be made in all areas of the Manual, as related. **Motion Carried.**
- € Motion recommending the elimination of a quadrennial review for the Synod Executive from the *Manual of Operations* and the *Personnel Policy*. **Motion Carried.**
- € Motion recommending the elimination of Worker's Compensation for employees of the Synod. **Motion Denied.**

The meeting was adjourned with prayer by the Rev. Joan Hedrich Wooten at 11:43 am. The Rev. Dr. Jim Berger closed in a *song of prayer* for the Rev. Dr. Heahwan Rim.

Synod Corporation Meeting

The Meeting was opened in prayer by the Rev. Joan Hedrich Wooten at 11:46 am.

The Annual Corporation Report was brought by the Rev. Joan Hedrich Wooten, Moderator of the Synod. There were no questions.

The Meeting was adjourned with a closing song by the Rev. Dr. Jim Berger at 11:50 am.

Friday, May 20, 2016

PART ONE: INTRODUCTION

The 350 years of history of colleges and universities in America have been characterized from the beginning by a unique national enthusiasm by Christian denominations to establish colleges that will seek and proclaim the dual truths of faith and science. This particularly American phenomenon is probably a result of our history as a nation embracing many denominations and religious faiths, rather than limited to one as the countries of Old Europe were. The denominational connection of colleges to their ecclesiastical progenitors has been variously interpreted and maintained from the beginning, and Eckerd College differs from its sister liberal arts institutions in this process only by its relative youth. Nearly all of our peer institutions are at least a century, and often nearly two centuries older than Eckerd College.

A second and consequential difference is that Eckerd College has been shaped as a college in a time of unprecedented religious tolerance and an increasing recognition – painfully gained – of how powerful a force religion plays in the geo-political relations among nations. It is, therefore, no surprise, in this environment with the openness and flexibility youth provides, Eckerd College has developed an institutional culture of openness to all dimensions of spiritual life and a set of programs that explore the full range of religious experience.

The history of the Presbyterian Church has been characterized from its beginning by a commitment to education. Both John Calvin and John Knox were passionate advocates of learning and education, and the history of American higher education reflects the imagination and emphatic involvement of the Presbyterian Church in establishing and nurturing colleges and universities. Therefore, while Eckerd College embraces its institutional culture of enhancing the full variety of religious experience, it proudly affirms its natal connection and Covenant with the Presbyterian Church (USA). The College also recognizes the utility of updating, from time to time, that connection and the specific activities encompassed by the Covenant.

In its efforts to educate students toward intellectual, physical and spiritual wholeness, Eckerd College has declared five core values that inform our approach toward all aspects of curricular and co-curricular programming. These values, affirmed in the principal documents of the Reformed and Presbyterian faith, attest to the College's commitment to provide a thoughtful and compassionate witness to the Christian faith while honoring the diversity of theological and spiritual traditions in the student and global community.

The five core values, interpreted through the words and ideas of Christian scripture are:

RESIDENTIAL:

*. . . seek the welfare of the city where I have sent you
. . . , and pray to the Lord on its behalf, for in its welfare you
will find your welfare. Jeremiah 29:7*

We take seriously the need for students to “seek the welfare” of the place where they have been sent, to create new names for community, to include and be included. Reflected in the residential experience that encourages both individuality and connectedness is an understanding of the relationship between the individual and the community that has characterized God's people since the calling of Abraham.

SPIRITUAL:

God is spirit and those who worship him must worship in spirit and truth. John 4:24

The spirit is manifested at Eckerd College through personal and corporate study and worship, through service, as well as through academic examination of matters that are called “truth.” We encourage students to pursue wisdom outside of themselves, to ask questions of “Why?” and “How?” and to be open for unexpected answers. The College staff includes professional clergy to assist, direct, and encourage in those pursuits.

ENVIRONMENTAL:

In the beginning when God created the heavens and the earth... Genesis 1:1

Reformed understanding connects salvation with “hope that the creation itself will be set free from its bondage to decay and will obtain the freedom of the glory of the children of God” (Romans 8:21). Redemption is not reserved for humankind. “. . . in Christ God was reconciling the world to himself.” And then God left the message of that reconciliation to us (2 Corinthians 5:19–20). Environmental Studies is one of Eckerd’s most popular majors; all students are required to take an environmental perspective class; the senior capstone class gives an opportunity for students to reflect on their relationship with the fullness of God’s creation; multiple environmental service trips are offered every year; “green” programs enhance residence life, food services, and maintenance. Each of these suggests the seriousness of Eckerd’s ethos of eco-justice.

GLOBAL:

I will make you as a light to the nation, that my salvation may reach to the end of the earth Isaiah 49:6

God’s blessing of salvation to the nations is part of an earlier covenant, God’s covenant with Abraham. But just as Abraham’s house was to be a blessing to all the families of the earth Eckerd’s “house” – the faculty, staff and students past, present and future – recognizes a call to be a blessing to the nations. Through a top-ranked international education program, through opportunities in service learning, through individual travels recognized both academically and co-curricular, Eckerd students learn and teach, touch lives and have their lives touched, bless and are blessed by God’s children throughout the world.

PERSONAL:

God called to him out of the bush, “Moses, Moses!” And he said, “Here I am!” Exodus 3:4

God spoke to Moses in a burning bush, got through to Jonah when he was stuck in the belly of a whale, cracked King David’s arrogance through a simple parable, delivered the word face to face to the woman at the well. Each needed a personal, unique encounter with the Divine to be readied for transformation. This is the concept of Eckerd’s “personal” characteristic. Education is a dialogue, “a constant and dynamic interaction” between teacher and learner. We are committed to recognizing the individuality of each student, to equip students to “find out for themselves” in matters of academics and of faith.

PART TWO: THE RESPONSIBILITIES OF ECKERD COLLEGE

We commit ourselves to modeling Eckerd College’s core values through teaching, mentoring, scholarship, and service. We invite the Presbyterian Church (USA), through the Synod of the South Atlantic, to covenant with us to prepare students to take their place as citizens of the world.

For the term September, 2016 to September, 2020, Eckerd College in covenant with the Presbyterian Church (USA), through the Synod of the South Atlantic:

- Affirms its historic ties to the Reformed Tradition and the vibrant embodiment of an academically rich and pluralistic liberal arts education that has been one of the hallmarks of the Presbyterian Church (USA).
- Continues its commitment to general education, particularly in core courses in the freshmen and senior years that focus on exploring ways to think critically about the world, considering questions of importance to human civilizations across time and cultures, and identifying ways to live the examined life and the educated spiritual imagination.
- Supports one of the strongest reflective service-learning programs in the country, which through its programming encourages students, faculty, and staff to practice service to others as a means of fostering personal, social, and spiritual transformation.

- Continues to nurture and expand global partnerships around the world through the International Education program.
- Continues to support its Spiritual Life Lecture Series, which enhances the curriculum by bringing to campus outstanding voices of contemporary religious discourses and practices for audiences that include the College, local church congregations and other members of the local community.
- Provides scholarships to Presbyterian students to study at Eckerd College.
- Commits to being actively engaged in the work and mission of the Association of Presbyterian Colleges and Universities as well as cultivating relationships with partner colleges and seminaries that seek innovative and creative ways to engage pedagogical methods.
- Pledges to underwrite, for the term of this agreement, opportunities for Eckerd College, as well as sister colleges, to participate in special events in order to engage in valuable discussions related to the commitment of the Presbyterian Church (USA) and the Reformed Tradition to higher education and lifelong learning among people from all walks of life.
- Expands the benefit plan options for ordained Presbyterian ministers working full time in Campus Ministries to include participation in the Presbyterian Board of Pensions.
- And commits to using its Spiritual Life Council to seek fruitful ways to partner with Presbyterian congregations and other religious communities across Florida.

Signed in witness on this date, by,

Donald R. Eastman, III
President
Eckerd College

Heahwan Rim
Synod Executive/Stated Clerk
Synod of South Atlantic
Presbyterian Church (USA)



PART THREE: THE RESPONSIBILITIES OF THE CHURCH

From the term September 2016 to September 2020, the Synod of South Atlantic in covenant with Eckerd College, will:

Pray regularly that the students, faculty and staff of the College might find intellectual, physical and spiritual wholeness.

Support and promote Eckerd College and its mission throughout the Presbyterian Church (USA), including, but not limited to:

- Using the College campus for events and conferences of the Church.
- Partnering together in service-learning programs to expose middle and high school students to the College.
- Encouraging congregations, presbyteries and the Synod to include the College's website link on their websites
- Encouraging congregations to celebrate an Eckerd College Sunday.

Embrace Eckerd College as a locus not only of the Church's teaching, but also for the Church's learning. Additionally, the Church will draw from the deep intellectual resources of Eckerd College to inform its encounter with the contemporary world, committing itself to a continued conversation with a complex, global and pluralistic community.

Support and promote Eckerd College throughout the larger church by:

- Acquainting church members with the Center for Spiritual Life, and other programs.
- Informing parents and young people that Eckerd College is a covenant partner with the church, and encouraging applications to and consideration of Eckerd College as their college destination.
- Representing the needs of the College, including advancement plans and campaigns to the presbyteries and congregations.
- Proposing names to the Board of Trustees, the Spiritual Life Committee, and other committees and councils.

Celebrate the relationship between church and college that God may be honored and glorified.

A COVENANT BETWEEN
FLORIDA PRESBYTERIAN HOMES, INC.
AND
THE SYNOD OF SOUTH ATLANTIC OF
THE PRESBYTERIAN CHURCH (U.S.A.)

THE SYNOD WILL:

- ◆ Offer prayerful support for Florida Presbyterian Homes in its ministry of compassion and concern.
- ◆ Give encouragement to Florida Presbyterian Homes by sharing its story through the appropriate committees of the Synod.
- ◆ Offer financial support through its own budgetary procedures and to encourage congregations, and individuals through special offerings and direct giving to provide financial support as well as volunteer and by suggesting potential members to serve on the Board of Directors of Florida Presbyterian Homes, Inc. To further encourage lay and clergy leaders to accept nomination for election to the Board of Directors of Florida Presbyterian Homes, Inc.
- ◆ Encourage members of the Synod, its Presbyteries and their congregations in Florida to avail themselves of the retirement services offered by those continuing care retirement communities which are related to the Synod, the Presbyteries, and their congregations in Florida.
- ◆ Include a report from Florida Presbyterian Homes annually in the yearly agenda.

FLORIDA PRESBYTERIAN HOMES, INC. WILL:

- ◆ Represent our Presbyterian heritage with integrity;
- ◆ Serve the needs of our residents in a manner that will acknowledge them as people of God;
- ◆ Maintain a caring attitude and be supportive of those entrusted to our care;
- ◆ Report annually to the Synod regarding the status of our work;
- ◆ Provide programs and information about Florida Presbyterian Homes to the Synod, its Presbyteries and their congregations in Florida;
- ◆ Be responsible stewards by maintaining the highest standards of financial accountability and fiduciary responsibility;
- ◆ Seek to be inclusive in the selection and election of Board members.

In the name of the Father and of the Son and of the Holy Spirit, one God, blessed forever, FLORIDA PRESBYTERIAN HOMES and SYNOD OF SOUTH ATLANTIC of the Presbyterian Church (U.S.A.) through our signed representatives, renew this covenant originally made between us on August 1985 and extend it through _____, 20_____.

Florida Presbyterian Homes

Synod of South Atlantic

 John M. Hehn, Executive Director

 Heahwan Rim, Synod Executive

Date: _____

Date: _____

**PRESBYTERIAN COLLEGE COVENANT
WITH THE SYNOD OF SOUTH ATLANTIC**

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Preamble

Presbyterian College is a church-related liberal arts college whose "compelling purpose" as stated in the Bylaws of the College "is to develop within the framework of the Christian faith the mental, physical, moral, and spiritual capacities of each student in preparation for a lifetime of personal and vocational fulfillment and responsible contribution to democratic society and the world community."

History of the Relationship

Founded in 1880 as Clinton College by the Reverend William Plumer Jacobs and the First Presbyterian Church of Clinton, South Carolina, the institution took the name of Presbyterian College of South Carolina ten years later. Control rested in the hands of trustees elected by the six (6) presbyteries of the Synod of South Carolina, and the Synod of South Carolina accepted full control and support of the College in 1904. Presbyterians in the Synod of Georgia joined in the support of Presbyterian College in 1928 through a system of joint control. The relationship between Presbyterian College and the Synod of the Southeast began with the merger of the Synod of Georgia and the Synod of South Carolina in 1973. When the Synod of South Atlantic was created in January, 1988, the relationship with Presbyterian College was extended to include churches in the states of Florida, Georgia, and South Carolina. In 1996, financial support for Presbyterian College was shifted to the ten (10) presbyteries of Georgia and South Carolina. In June 2002, trustee representation was extended to include representatives from the presbyteries of the three states of the Synod. In 2010, the General Assembly Mission Council of the PC(USA) approved the request of the Board of Trustees to extend Board service to candidates from across the denomination. The General Assembly Mission Council, now called the Presbyterian Mission Agency, will make such appointments at the request of the Board of Trustees.

The present covenant is more than a restatement and reaffirmation of previous covenants between the College and the Synod. It reflects an extensive, eight-month study conducted in 2006 on what it means for Presbyterian College to be a liberal arts college in covenant with the Presbyterian Church (USA). The study was conducted by a widely representative commission of thirty members, comprised of students, faculty and administrators of the College, alumni/ae, and representatives of the Board of Trustees and the Synod of South Atlantic. The Presbyterian College Commission Report formed the foundation of the process that led to the development of the 2007 Covenant. We are indebted to the Commission for its work and have sought to build upon the foundation of its research and recommendations.

Purpose of the Covenant

In order to be faithful to its heritage and more completely and effectively fulfill its mission, Presbyterian College has chosen freely to be in covenant with the Synod of South Atlantic, its presbyteries, and congregations.

In this distinctive context, a covenant between the Synod and the College is not a contract that details the obligations and expectations of each party. It is a voluntary agreement entered into by both parties with a deep sense of commitment to one another and trust in the principles which guide their relationship and upon which the organizations were founded. This covenant is intended to be a living document which will be examined annually and renewed every five years. The Church and the College share mutual responsibility for their knowledge of the covenant and adherence to its values and principles.

In order to fulfill its covenant with the Synod of South Atlantic, its presbyteries and congregations, Presbyterian College accepts and commits to the following responsibilities:

Presbyterian College seeks to help students gain a basic knowledge of the humanities, natural sciences and social sciences, and an ability to see these studies as part of a larger search for truth that includes the ability to think clearly and independently, to make critical judgments, and to communicate effectively.

- A comprehensive and rigorous liberal arts education at Presbyterian College shall include an in depth engagement with the Christian faith by the academic study of the scriptures of the Old and New Testament.
- We recognize that we live in a religiously plural society and world in which we must learn to relate openly and appreciatively to other faith traditions.
- Presbyterian College shall hire faculty who see teaching and the relationship with students as their essential mission and who commit themselves to and are supportive of the distinctive identity and mission of the College in covenant with the Presbyterian Church (USA). As a vital part of its educational ministry, the College affirms its commitment to academic freedom and the free pursuit of knowledge and excellence.

Presbyterian College seeks to help students attain a sense of moral and ethical commitments expressed in service to others.

- Presbyterian College shall provide and nurture a community that promotes an appreciation of Christian beliefs, moral concerns, national, regional, and global awareness, and emphasizes the social responsibility of each member of the community.
- The Presbyterian College Honor System shall stand as the visible reflection of our desire to live in a community characterized by honest behavior, integrity, and high moral character.
- The College affirms that such a community shall promote concern for those in need, and it shall continue to promote volunteer programs that provide opportunities for increased student awareness of these needs.
- Presbyterian College shall challenge students to develop a strong sense of vocation that will enable them not merely to make a better living but to live a better life.
- Appreciation for national, regional and global issues is vital to the life of this community and shall be promoted by intercultural, interdisciplinary, and experiential activities.

In fulfilling this covenant, Presbyterian College seeks to serve the Church in its mission to the world by promoting the spiritual lives of its students.

- The college shall provide opportunities for the entire community to worship on and off campus in a variety of styles led by a variety of people, including the Director of Religious Life and Service, pastors of churches, faculty, administration, staff, and students.
- Presbyterian College shall provide students with opportunities to explore church vocations and leadership through church leadership programs, teaching congregations and institutions, internships, and training.
- Presbyterian College shall promote itself to the youth of the church and encourage them to apply and enroll.
- The College shall strive to be an inclusive community that values diversity throughout its life and encourages the Church to demonstrate the inclusiveness which the Presbyterian Church (USA) affirms in its Book of Order.
- The College shall attempt to make available resources for special events involving the Church.
- While the Missions of the Church and the College are distinct, Presbyterian College recognizes a shared responsibility with the Church for service to the Kingdom of God.

What the Church Will Do for the College

In order to fulfill its covenant with Presbyterian College, the Synod of South Atlantic, its presbyteries and congregations, accept and commit to the following responsibilities:

The Synod of South Atlantic, its presbyteries and congregations, will affirm and value the relationship between the College and the Church.

- Throughout its history, the Presbyterian Church has valued highly the life of the mind in service to God and has taken seriously the responsibility for the founding and support of church-related colleges.
- In this covenant, the Synod of South Atlantic commits itself to help interpret to its member presbyteries and congregations the importance of a liberal arts education in the context of Christian faith and values.
- The Church affirms the integrity of the College and the importance of academic freedom that is essential to the life of the College.
- The Church agrees to serve as a channel of communication through which the College's needs, challenges, and opportunities are shared with the Church and the Church's concerns are shared with the College.
- The Church will share with the College the responsibility for promoting the relationship between the Church and College in publications, including web links to the College on presbytery and church websites
- The Church will be willing and eager to receive visits from students, faculty and staff of the College, and to participate in the teaching congregations program.
- The Church covenants to pray for the college.
- The Church acknowledges the importance of receiving annual reports from the College. These reports will lift up the covenant and detail how it is being fulfilled both by the College and the Church

The Synod of South Atlantic, its presbyteries and congregations, will affirm and value the ministry we have in common.

- While their missions are distinct, the College and the Church share a mutual responsibility of service to the Kingdom of God.
- The Church recognizes the remarkable resources which the College provides that can be utilized in the mission of the Church and covenants to use them appropriately in the fulfillment of its mission and ministry
- The Church values the resources provided by the College in the fine arts, sacred music, and by members of the faculty who teach, lead retreats, and help deepen the Church's understanding of issues.
- The church will seek to provide internships for students within congregations and publicize the need for internship opportunities among church members.

The Synod of South Atlantic, its presbyteries and congregations, commit to assist in the recruitment of students.

- Congregations throughout the Synod will prepare and actively encourage their youth to attend Presbyterian College and provide scholarship assistance to members who attend Presbyterian College.

The Synod of South Atlantic, its presbyteries and congregations, will offer financial support to the College.

- The Church accepts the challenge to help fund the programs and ministries of the College that it has urged the College to implement.
- The Church covenants to support the College financially through annual giving, student scholarships, participation in capital campaigns, and assistance in identifying potential donors to the College.

The Synod of South Atlantic, its presbyteries and congregations, agree to provide institutional support.

- The Synod plays a significant role in the governance of the College by identifying and endorsing for the College outstanding leaders to serve on the Presbyterian College Board of Trustees.
- The Church actively encourages its leaders to serve on College advisory boards. This role is critical to further the relationship between the College and the Church.

Joint Responsibility for the Covenant

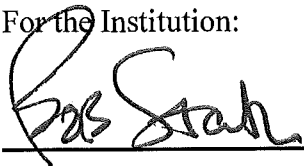
Presbyterian College and the Synod of South Atlantic, its presbyteries and congregations, will share in the affirmation of the covenant with an annual report and a comprehensive review and renewal of the Covenant every five years.

- The Covenant between the Synod and the College is a living document. The College will issue an annual report to the Synod of the activities the College and Church undertake to fulfill their portions of the covenant. These reports will be part of the covenant renewal materials.
- Every five years, at the instruction of the president, the College will engage in the covenant renewal process.
- The Synod and the College recognize the advantages of working relationships between the College and other church bodies consistent with this covenant. Such relationships with all the appropriate councils of the church allow for mutual responsibilities and resources to be identified and exercised at every level, and the College may have Statements of Understanding to implement relationships with other church governing bodies.

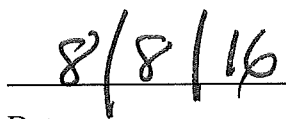
COVENANT RENEWAL

In the name of the Father and of the Son and of the Holy Spirit, one God, blessed forever, Presbyterian College and the SYNOD OF SOUTH ATLANTIC of the Presbyterian Church (U.S.A.), through our undersigned representatives, renew the covenant made between us on

For the Institution:

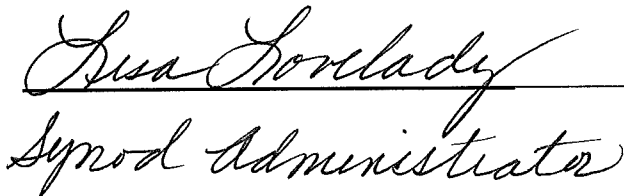


Bob Staton, President of Presbyterian College

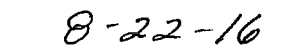


Date

For the Synod:



Synod Administrator



Date

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**A COVENANT BETWEEN
VILLA INTERNATIONAL ATLANTA, INC. and
THE SYNOD OF SOUTH ATLANTIC
PRESBYTERIAN CHURCH (U.S.A.)**

I. Purpose of Covenant.

This covenant is the basis of mutual understanding and commitment between VILLA INTERNATIONAL ATLANTA, INC. and THE SYNOD OF SOUTH ATLANTIC OF THE PRESBYTERIAN CHURCH (U.S.A.). The term "covenant" is used to express the relationship between Villa International and the Synod in order to indicate a seriousness that transcends routine matters, an added measure of determination, and the permanence of the intent of the parties involved. Villa International and the Synod recognize this covenant as the official agreement describing the primary relationship between the corporation (hereafter referred to as Villa) and the Synod. This covenant is the way Villa and the Synod affirm mutual trust and concern, and assure themselves that both remain steadfast to their commitments to ecumenical ministry to international healthcare professionals, studying primarily at the Centers for Disease Control and Prevention and other area institutions, in a Christian manner. The primary supervision of Villa International Atlanta, Inc. is Villa itself.

II. The History of the Relationship.

A planning committee was formed in the Atlanta area in 1967 to look into the needs of the scholars and scientists who study for short terms at the Centers for Disease Control and Prevention. Representatives to the committee included persons from the Church Extension Committee of the Synod of Georgia (which evolved into the Synod of South Atlantic), Atlanta Presbytery, the Board of National Ministries (PCUS), Atlanta Christian Council, the Board of Women's Work (PCUS), the Centers for Disease Control and Prevention (CDC), the Protestant Radio and Television Center, and other interested friends and denominational persons. The first director, The Reverend Harry F. Petersen, III, called in August of 1967, was paid by the Church Extension Committee of the Synod of Georgia. Villa became incorporated under the State of Georgia in 1969. The land for the building was leased to the Synod of Georgia in 1970 from the Protestant Radio and Television Center. The Synod was the only denominational judicatory that would hold the lease with its financial obligations. Also during that year, the Synod in turn leased the property to Villa for \$1.00 a year, through its ecumenical board. The facility was built largely from funds from the Birthday Offering of the Women of the Church of the General Assembly of the Presbyterian Church U.S. raised during 1970. The first unit with 19 bedrooms, director's apartment, two small kitchens, etc. was ready for service June 15, 1972 and title was put in the name of the Synod of South Atlantic. The Synod recognizes that true ownership is lodged with Villa's Board. From the very beginning, Villa has been considered an ecumenical institution of the Synod. The following are from the By-laws of Villa's Constitution:

"The purpose of the Corporation is to provide a means of extending an effective, ecumenical, Christian ministry of care and hospitality to international persons who are in the Atlanta area temporarily, with preference to house those who are directly or indirectly related to the Centers for Disease Control and Prevention or local institutions of advanced learning.

Notwithstanding any other provision of the charter, the corporation shall not conduct or carry on any activities not permitted to be conducted or carried on by such an organization except under Section 501(c)(3) of the United States Internal Revenue Code and its regulations as they now exist or as they hereafter may be amended, or by an organization - contributions to which are

deductible under Section 170(c)(2) of such Code and duly enacted and applicable state and federal regulations or laws as they now exist or as they hereafter may be amended.”

III. Parties to the Covenant

The parties to this covenant are Villa International Atlanta, Inc., and the Synod of South Atlantic of the Presbyterian Church (U.S.A.).

The Synod of South Atlantic, Presbyterian Church (U.S.A.) holds title to land and building, about 1.2 acres, on behalf of the Board of Directors of Villa International Atlanta, Inc., (1/3 acre of the property, purchased in 1995-96, is held by the Board of Directors of Villa International Atlanta, Inc.). Villa International, though, is totally responsible for its legal responsibilities in carrying out all the functions of Villa. Nevertheless, the fact that Villa is ecumenical (with seven denominations, one of which includes the Synod, represented on the corporate board) makes it an independent entity, yet interdependent upon the seven denominations. Primary dependence is upon the Synod of South Atlantic. Due to the history as related in Part II of this Covenant, the Synod of South Atlantic has carried the heaviest load financially. Nonetheless, a spirit of interdependence has always been vital to the life of Villa’s international ministry. (Refer to Parts II and IV of this Covenant.)

The above is still the purpose and intent of Villa acting under the supervision and sponsorship of the Synod of South Atlantic.

Villa continues and plans to continue to honor the original call of the Synod in furnishing services to internationals, coming primarily to the Centers for Disease Control and Prevention.

IV. Responsibilities Under the Covenant.

In order that their roles and purposes be fully and effectively performed, Villa International Atlanta, Inc. and the Synod of South Atlantic of the Presbyterian Church (U.S.A.) have established this covenant relationship as the basis of continuing trust, mutual understanding, and future activity. In establishing and fulfilling this covenant both parties agree that the life of each will be enriched and made more dynamic by understanding that each party has its own unique role, and that role can be strengthened through the mutual exchange of ideas, resources and support for the mission of the other. Notwithstanding that Villa and the Synod each has its unique role, both do recognize that they share a common interest, Christian heritage, and desire to furnish ministries to the international scholars with Christian care and concern.

A. Commitments by Villa International Atlanta, Inc. to the Synod of South Atlantic of the Presbyterian Church (U.S.A.):

1. Villa affirms its commitment to the Christian faith and its purpose in its ministry to visiting internationals.
2. Villa participates in global understanding, peacemaking, medical outreach, and witness to the love of God through Christ. Villa provides the Synod with a strong channel to carry out the Great Commission of Jesus in Matthew 28:16-20.
3. Villa affirms its commitment to its ministry to internationals with Christian witness through the employment of staff members who embody a Christian witness in their approach to their work with these international persons.

4. Villa, recognizing the value of its human and physical resources, commits its staff to providing programs concerning Villa's ministry to churches, presbyteries, the Synod, etc. Also, it is committed to providing leadership and facilities for seminars, lectures, conferences and programs designed to help the Synod, presbyteries and churches in meeting their goals in their ministry to internationals.
5. Villa will report to the Synod and each presbytery in the Synod for their consideration, full information concerning its operations and financial condition, including (if requested) financial statements, minutes of meetings of the Board and its committees. Included in the reports to the Synod and presbyteries will be an annual audit of Villa, without qualification, by a Certified Public Accountant.
6. Villa expresses its willingness to assist the Synod in its mission in any way that it may have the resources and ability to do so.
7. Villa affirms its willingness and openness to the establishment of a close working relationship with the Synod on a continuing basis.
8. Villa affirms its willingness to participate actively in an annual review process.
9. Villa agrees from time to time to propose nominees for election to the Board of Directors to the appropriate channel of the presbyteries in the Synod for consideration in accordance with the operating procedures of that presbytery.
10. Villa is responsible for carrying out a Christian witness to the international persons primarily studying at the CDC and other Atlanta institutions.
11. Villa enables Presbyterian churches in the Synod to participate in this ministry, as well as to work responsibly with other major denominations.
12. Villa will not carry out any program or operational responsibilities that would violate the integrity of the theology and mission of the mission of the Synod of South Atlantic.

B. Commitments by the Synod of South Atlantic of the Presbyterian Church (U.S.A.) to Villa International Atlanta, Inc.:

1. Synod will hold title of the property (1.2 acres) and building in trust for Villa International due to the unique relationship of the two bodies from the very beginning. The other 1/3 acre is held by the Board of Directors of Villa.
2. Synod will provide strong Presbyterian leadership on the Board of Directors of Villa International.
3. Synod will provide volunteers both inside and outside the Atlanta area to help carry out this global mission,
4. Synod will encourage financial support.

5. Synod will allow Villa, within the policies of the Synod and determined by each presbytery to plan and hold major capital fund drives as the need may arise.
6. Synod will provide opportunities for Villa personnel to present the program and services of Villa to churches and courts of the Synod.
7. Synod will provide assistance, as applicable, in the recruiting of persons of dedication, ability and Christian character for the staffing of Villa, if asked by the Board of Directors of Villa.
8. Synod will provide opportunities for Villa personnel to present programs for the encouragement of those churches, individuals or others within the Synod who may desire to support Villa financially, spiritually, or with other gifts.
9. Synod will provide, within the means of Synod, challenges within the Synod that will encourage Villa to develop missions and strategies beneficial to local churches and presbyteries.
10. Synod will facilitate the election of members of Villa's Board of Directors in accordance with the By-laws of Villa and the operating procedures of the presbyteries or a system to be devised for Synod's representation on the board.
11. Other Presbyterians may be elected at the discretion of Villa's Board through the Member-at-Large category.

Each party affirms the statements of belief and purpose of the other and hereby covenants to support and encourage the other in pursuing their common mission.

Any change in the purpose or the realization of the purpose is to be reported to the Synod immediately for the Synod's consideration and possible change of this Covenant.

V. Mutual Understanding and Accountability

A. Election of Members of Board of Directors:

The Bylaws of Villa (amended October 20, 2012) allow up to 30 members of the Board. The Board shall include up to two (2) members nominated by each of the judicatories of the Christian denominations supporting Villa and its activities - Christian Church (Disciples of Christ) in Georgia; Episcopal Church in the United States, Diocese of Atlanta; Evangelical Lutheran Church in America, Southeastern Synod; Catholic Church, Archdiocese of Atlanta; United Church of Christ, Southeast Conference and GA/SC Association; United Methodist Church, North Georgia Conference – with the exception of the Presbyterian Church (U.S.A.), Synod of South Atlantic.

The Presbyterian Church (U.S.A.) (Villa's founding denomination) shall nominate up to six (6) members from the presbyteries of the Synod of South Atlantic, which shall be two (2) members each from Florida, Georgia and South Carolina.

Villa understands that the nominating committees of the presbyteries within the Synod have the final authority to nominate the Synod's representatives to Villa's board of Directors, up to six (6) persons. From time to time, Villa can make recommendations,

but the final decision rest with the presbyteries. All Presbyterian representatives on the Board will be solely from the presbyteries of the Synod of South Atlantic of the Presbyterian Church (U.S.A.).

In addition to the members of the Board nominated by the supporting judicatories, the Board of Directors shall have the right to elect as members-at-large up to twelve (12) persons who meet the qualifications for service as members of the Board.

B. Disposition of Property

In the event of the termination of Villa's ministry, the Villa Board of Directors will be responsible for the disposition of property, which includes land and buildings. The Board shall take into account how much each denomination has contributed in operating and capital funds from the beginning and distribute accordingly. Moreover, funds from non-church sources shall be equitably distributed.

C. Accountability and Communication

1. Villa International is accountable to all seven supporting denominations regarding its operation and mission. An annual report, along with an audit of the preceding year, is filed with the Synod and each of the presbyteries each year. The Executive Officer of the Synod, as well as the Executives of any of the 16 presbyteries, is welcome to attend all Board meetings as a non-voting ex-officio member.
2. The monthly financial files are open for inspection any time during the year.
3. An invitation to attend stated meetings of the Synod will be extended to the Executive Director of Villa.
4. The Executive Director of Villa is available to attend periodic presbytery meetings and to help the Synod of South Atlantic in its mission as time and schedule permit.
5. Any substantial changes in the Bylaws of the Constitution of Villa International Atlanta, Inc. that would alter the basic purpose of the ministry of Villa International shall be submitted to all supporting denominations, including the Synod of South Atlantic, for their review and comments.

D. Review and Amendment of the Covenant

This Covenant between Villa International Atlanta, Inc. and the Synod of South Atlantic of the Presbyterian Church (U.S.A.) will be subject to periodic review by a committee selected by the President of the Board of Directors of Villa International and presented for review to the committee of the Synod deemed appropriate by the Synod Executive.

VI. Formal Approval

This Covenant between Villa International Atlanta, Inc. and the Synod of South Atlantic of the Presbyterian Church (U.S.A.) shall be effective when both the Board of Directors of Villa International and the Synod of South Atlantic approve it. The Covenant will continue in effect until amended or terminated by mutual agreement of both parties.

Covenant Renewal

In the name of the Father and of the Son and of the Holy Spirit, one God, blessed forever,

Villa International Atlanta, Inc and the
 Synod of South Atlantic of the Presbyterian Church (U.S.A.), through our undersigned
 representatives, renew the covenant made between us on September 18 2015.

 For the Institution Camille Gaiffon	<u>Executive Director</u> Title	<u>October 3</u> 2015 Date
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 For the Synod of South Atlantic	<u>Administrator</u> Title	<u>October 5</u> , 2015 Date
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By the time of this presbytery meeting, our 40th anniversary celebration will have passed. We pray and hope that the November 5th event will truly be a time of rejoicing and celebration as members of presbytery sit down and break bread with the members of our farmworking community--all remembering the journey we have traveled *together*.

Memories are important. They remind us of why we are here, and what is truly important to the mission and ministry of God. However, memories can be dangerous, too; especially when we become too complacent to try something new, or too afraid that the cost might exceed a line item on our budget. Sometimes God's call requires risk—not a fool hardy step off the mountain, but a faithful leap taken in prayer. So, with the wisdom gathered from 40 years of service, Beth-El now looks with prayerful optimism toward the future.

Two new ministries are underway. The first: "Step Up for Success" is led by Samuel Olarte, the mission's new Outreach Resource Coordinator. This ministry helps those living in poverty take the next steps toward economic self-sufficiency whether it is as simple as setting up a basic budget to resume building or career coaching. Mentors are needed to help participants in the program. The mission is also looking for professional attire for participants to wear on job interviews. To learn more, email Samuel at Samuel@beth-el.org.

Nearly 70% of the Wimauma community are of Hispanic origin with nearly half of that population under the age of 30. The agricultural industry is one of the largest employers in the area. Unlike many other occupations, farmworkers are paid by the quantity of produce that they can pick in a given day. On average that works out to be about \$6.50 an hour--far less than minimum wage. Farmworking is especially difficult on the children who have limited opportunities to break the cycle of poverty. About 30% of farmworking children will fail to graduate with their class. Overall unemployment in Wimauma is 11%. In addition, Hillsborough Community College Southshore Campus, and Amazon are both located minutes from our mission. However, presently, there is no worship community that identifies with these young adults.

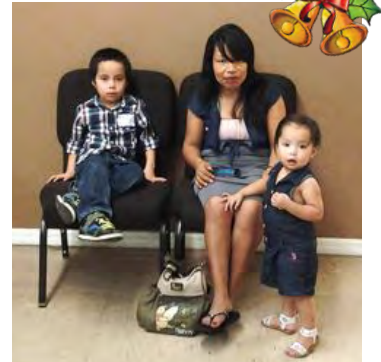
The mission believes the time is ripe to add to our existing services through the development of a new worshipping community that will equip teens and young adults through opportunities of cross cultural engagement involving mission and worship. The search is underway to call a mission evangelist to develop and lead this ministry. This will be a new worship service in addition to the mission's existing worship services led by the Rev. Walter Chuquimia. To learn more, please call or email me at Kathy@beth-el.org.



Our new warehouse is finished! Beth-El can now pursue its dream of becoming a distribution hub to aid other mission partners with the products and goods helpful to those living in poverty, including our farmworkers here in Florida. Products available for distribution could range from new mattresses and clothing, to personal hygiene products. Most items are new or slightly used and come from Matthew 25 Ministries, an international relief organization based in Cincinnati, Ohio. Through our partnership with M25M, Beth-El is able to receive

a truck load of goods for a fraction of the cost of normal freight or shipping. If you would like to learn more, please contact Javier at 813-633-1548 or Javier@beth-el.org.

Once again the mission is looking for individuals or churches willing to adopt one of our farmworking families for Christmas. Pictured here is Matilde with two of her children. She is one of many people who have come to our doors in need of assistance. When Matilde first came to Beth-El her family needed everything. Last winter, members of a local congregation donated two space heaters so Matilde and her kids could stay warm during the winter months. Over the last year, Matilde has become part of our Beth-El family. She works at one of the packing plants close to home so she can walk to work (she doesn't have a car). Javier, or one of our staff, frequently helps her when she needs help with transportation. Matilde and all her children attend our worship services, and her two oldest kids are now part of the mission's youth group. When you adopt a family for Christmas, you truly are making a difference in someone's life. To adopt a family, please contact pastor Walter at 813-633-1548.



To learn more about Matilde and other stories from the mission, please follow this link to a recent news article by 83 degrees: <http://www.83degreesmedia.com/features/beth-el-Wimauma-For-Good-On-The-Ground-101816.aspx>

As the mission looks to expand its initiatives, we continue to look at new and creative ways to raise support. One of our new fundraisers will be a golf tournament at the Legacy Golf Course in Lakewood Ranch on March 11, 2017. All of the proceeds from the event will go toward sending Beth-El kids to Cedarkirk next summer. So, if you drive like a pro or just like to 'putter' around, please join us for this fun way to help our kids.

Finally, the pastor of my home church in Syracuse used to close every worship service in part with this benediction:

*May God give you the grace never to sell yourself short,
grace to risk something big for something good,
grace to know that the world is now too dangerous for anything but Truth,
and too small for anything but Love.*

*So may God take your minds and think through them,
may God take your lips and speak through them,
and may God take your hearts and set them on fire.*

Words to live by, and a faithful reminder that sometimes to move forward we need to take that first step in faith. Thank you my brothers and sisters in Christ for your 40-year commitment to the mission of Beth-El. May we continue our walk together until all God's children find their place at the table.

Dios le bendiga,

Kathleen (Kathy) Dain
Executive Director



Cedarkirk

*A place apart to build up⁵¹
the body of Christ in love.*

CAMP & CONFERENCE CENTER

1971



Year Cedarkirk was
founded

240



Number of beds for
overnight guests

160



Number of people
Cedar Lodge can seat
for dining

15,000



Average number of
people Cedarkirk
serves each year

Celebrate Christmas at Camp! - Christmas Retreat December, 16th-18th

Our annual yuletide tradition for campers in grades 1st-12th is just around the corner. This event takes all the fun, faith, and fellowship of a week of summer camp, condenses it into one weekend, and gives everything a Christmas twist. Campers will be housed in climate-controlled facilities and participate in many of our traditional summer camp activities. Our worship focus will be the Christmas story and how it holds new lessons for us each time we hear it.

Cedarkirk Launches Capital Campaign to Construct New Dining Hall

As we celebrate our 45th anniversary, the Board of Directors has launched a fundraising campaign with a \$4 million goal to construct a new dining facility and retreat cottage and to renovate existing space at Cedar Lodge. In January, we hired a Capital Campaign Director and formed a Steering Committee and group of Ambassadors to assist in raising the funds to ensure our vision becomes a reality. To date, we have raised \$250,000 and have begun reaching out to a group of committed supporters and donors who can help us reach our goal. For more information about Cedarkirk's Capital Campaign, please contact Rev. John Reiter, Executive Director, at john@cedarkirk.org or Julie Poulin, Capital Campaign Director, at campaign@cedarkirk.org.

Traveling Day Camp for 2017

Let us bring camp to you! We will partner with your church to provide exciting and engaging faith-based day camps for the children in your congregation and surrounding community. One of our giant vans will arrive with staff, supplies, games, Bible study curriculum, recreation equipment, and everything else we need to bring the transforming and experiential aspects of summer camp to you. If your church is interested in hosting a Traveling Day Camp program, please contact Rebeca Franca, Associate Program Director, at rebeca@cedarkirk.org to learn more.

UPCOMING EVENTS

Fusion Youth Retreat - <i>A Cedarkirk event for middle and high school youth!</i>	Nov. 11-13
Christmas Retreat - <i>Christmas Camp.</i>	Dec. 16-18
Creative Writing as a Spiritual Practice - <i>Workshop-based spiritual development retreat.</i>	Jan. 30 - Feb. 1
Open House - <i>The perfect way to spend an afternoon! Come and enjoy Cedarkirk!</i>	Feb. 4, May 13
Confirmation Retreat - <i>An engaging weekend retreat for confirmation classes.</i>	March 31-April 2
Spring Bash - <i>A overnight event for 2nd-5th grade Sunday School classes.</i>	April 21-22, 28-29, May 5-6
Summer Camp - <i>Week-long, residential camp programs for children, youth, and adults.</i>	June 4-July 28
Challenge to Change - <i>A unique mission-trip program designed for a variety of groups.</i>	Year-round
Family Retreat Weekend - <i>Our annual family retreat and reunion event!</i>	Sept. 1-3



FLORIDA PRESBYTERIAN DISASTER ASSISTANCE⁵² NETWORK

In Partnership with Presbyterian Disaster Assistance (PCUSA)



November 2016

Hurricanes HERMINE and MATTHEW...

It had been over ten years since Florida experienced a land falling hurricane, but our streak of good fortune has run out with two hurricanes this season. Hurricane Hermine came ashore in early September on the west coast affecting many areas in the Presbytery of Tampa Bay and then traveled across the state into Presbytery of Florida. In October, Hurricane Matthew rode the east coast all the way up to North Carolina, severely affecting Central Florida and St. Augustine Presbyteries as well as other presbyteries to the north. Most of the damage from these two storms was caused by tidal surge and flooding, inundating homes with up to four feet of water. Several Florida churches saw water damage from roof leaks and downed trees.



The Florida PDA Network (FLAPDAN) and PDA responded, making contact through calls and site visits with a total of 20 affected churches and worshipping with six congregations the following Sundays. FLAPDAN's connections and relationships with the state and local disaster response agencies helped to expedite cleanup work in the communities as volunteer teams responded to assist in mucking out flooded homes and removing storm debris. To date, there have been over 13,000 FEMA applications submitted by residents affected by Hermine and over 40,000 FEMA applications submitted due to damage by Matthew in Florida alone. Many of these families will not have the means to rebuild

their homes by themselves and will need the assistance of the voluntary and faith-based organizations to help them recover.



Through FLAPDAN's partnership in Florida Voluntary Organizations Active in Disaster (VOAD), we work together with these organizations to set up Long Term Recovery Groups in communities facing rebuilding challenges. Each family requesting our help goes through a case management process to combine what resources they have with the skills of volunteers and the needed materials purchased through monetary donations to the long term recovery effort.



RECOVERY: HOW YOU CAN HELP...

VOLUNTEER!! As long term recovery begins, volunteer teams will be needed in storm affected areas to help rebuild homes. If you have a group from your church or community that can help, please contact FLAPDAN. We will match you with work projects and put you in touch with local Long Term Recovery Groups.



SHARE SPACE!! Churches close to the storm affected areas may be needed to host volunteer work teams during the rebuilding phase. If you have space somewhere in your building for a small group of volunteers to sleep, eat and shower, please contact FLAPDAN.



DONATE CASH!! Your financial gift – no matter the amount – will assist in the long term recovery of families affected by the Florida storms. You can donate to Presbyterian Disaster Assistance at <https://pda.pcusa.org/situation/hurricane-matthew-response/> Please do not donate goods. Cash is always best. Watch this short video to see what a

dollar can do! https://www.youtube.com/watch?v=14h9_9sopRA

GET INVOLVED!! Represent your church and the PCUSA body at local LTRG or VOAD meetings. Contact FLAPDAN for information on these local opportunities.



We are such a connessional body. FLAPDAN sends out a big thank you to all the churches that offered space for volunteers and evacuees from opposite coasts, assembled flood cleanup buckets and Gifts of the Heart, donated funds to support recovery, and to all the volunteers that helped with cleanup. Kudos to all the churches and presbyteries in the paths of these storms for successfully activating and carrying out their disaster plans and protocols! And thank you for all you continue to do support FLAPDAN, PDA and our local recovery efforts.



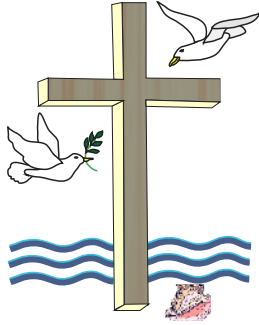
In service,

Kathy

Kathy Broyard
Executive Director / Emergency Management Specialist
Phone: 941-483-0675
Email: fla.pdan@pcusa.org

Florida Presbyterian Disaster Assistance Network, Inc.

Phone: 941-483-0675 Email: fla.pdan@pcusa.org



Presbyterian Women's Moderator's Report
 Ellen Stoup
 Stated Presbytery Meeting
 First Presbyterian Church, Lakeland
 Thursday, November 17, 2016

Upcoming events:

Annual Gathering

Looking at Jesus through a Different Lens

Saturday, February 18, 2017

First Presbyterian Church, Lakeland

Registration at 9:30 AM



Business meeting and worship service in the morning.

Three workshops in the afternoon at 1:00 PM and 2:00 PM:

- Leadership Development
- Why PW?
- USAME presentation – San Francisco – Domestic Violence and Immigration – presented by our synod representative Karen Hamilton, Moderator of Presbyterian Women of Central Florida Presbytery

2017 Bible Study Event

Presbyterian Women of Central Florida Presbytery

Saturday, August 12, 2017, at Maitland Presbyterian Church

Melissa Bane Sevier, author of the 2017-2018 PW Bible Study, "Cloud of Witnesses: The Community of Christ in the Letters to the Hebrews"



Thornwell

Building Tomorrow's Families Today



Safe, Loving Homes

55



Hope for a Brighter Future



Wholeness & Healing



THE BASICS

- Founded in 1875, *Thornwell began as a Presbyterian ministry for orphans*. Today, Thornwell helps children and families throughout 3 states.
- Thornwell is a proud member of the **Teaching-Family Association**. All of our programs are rooted in the evidence-based **Teaching-Family Model**, which helps kids develop self-advocacy skills and a sense of personal responsibility.

NEW PROGRAMS IN 2016

- An *Early Head Start Program* for infants and toddlers in partnership with SC First Steps will open Fall 2016.
- A new Thornwell-based *Foster Care Program* is currently in development, with plans to launch in Fall 2016.

2015 IMPACT AT-A-GLANCE

Residential Group Homes
155 Children Served

Professional Counseling & Therapy
115 Children Served

Building Families Community Outreach
295 Children & Families Served across South Carolina, Georgia and Florida

Independent Living Program
8 Teens & Young Adults Served

Afterschool & Summer Learning Center
123 Children Served

Kindergarten Readiness Program
124 At-risk Children Served

TOTAL SERVED: 820!

In 2015...
Thornwell's impact
on children & families
grew by 80%
...and we're still growing!



- In 2015, our **4-year old Kindergarten Readiness Program** in Clinton, SC grew from two classrooms to four.
- Thornwell now maintains operations in **12 different locations** throughout the southeastern United States.
- Our **Building Families Program** has doubled in size since last year, expanding throughout SC, GA and FL.
- Thornwell's staff has increased to nearly **130 professionals across three states.**



✦ - Indicates current locations of regional Building Families Program offices.



Thornwell
Building Tomorrow's Families Today



MEET BRETT

A Thornwell Success Story

Hopeless. Rejected. A Lost Cause.

When 12-year old Brett arrived on Thornwell's campus six years ago, these are the very words that echoed through his aching young heart and mind.

After being removed from an abusive home at age 3, Brett spent the next decade of his life being shuffled from foster home to foster home, group home to group home. Thornwell was his 18th placement—and at Thornwell, Brett finally found a home.

Through the patient guidance of his Family Teachers, professional counseling and academic support, Brett finally began to heal from all the deep wounds of his past. He learned to control his explosive temper, and began to make successful progress in school. Most importantly, Brett learned about the life-changing power of unconditional love - something he had never known before.

This year, Brett became the first high school graduate in his entire family! He is currently in Thornwell's Independent Living Program as he pursues a degree in Welding Technology.

HOPE FOR THE CHILDREN TOURS

The best way to learn about us is to attend a tour of our mission.

Hope for the Children Luncheon
February 23, 2017
Rusty Pelican • Tampa, FL

For more information on additional tour times, dates and locations - or to host a virtual tour in your church or community - please contact Florida Mission Advancement Officer Jean Homrighausen by phone at 407.900.5743 or via email at Jean.Homrighausen@thornwell.org.



Serving children & families since 1875

**Report of the Committee on Nominations and Representation
To the Presbytery of Tampa Bay
November 17, 2016**

The Committee on Nominations and Representation nominates the following persons for election to the positions indicated. As much as possible, the Committee worked hard to address the need for parity among the members of the Committees/Commissions of the Presbytery to reflect a balance of Ruling Elders and Teaching Elders, in addition to reflecting the gifts and skills necessary for ministry, and to be mindful to address the diversity of the Presbytery. Also, it can be noted that the Committee on Nominations and Representation has given attention to representation for and from the regions of the Presbytery. Nominations from the floor are in order, but require the prior agreement of the persons who are being nominated. Please note that certain terms apply and are noted: for example 19-1 means class of 2019 serving first term.

MODERATOR

Rev. Dr. John B. (Mike) Loudon, Teaching Elder, East Region

VICE-MODERATOR

Rev. Libby Shannon, Teaching Elder, West Region

CHAIR OF COORDINATING TEAM

Marsha Rydberg, Ruling Elder, Hillsborough Region

COMMISSION ON MINISTRY (COM)

Charles Perrine, Teaching Elder, East Region, Chair
Charles Perrine, Teaching Elder, East Region, 2019-2
Cheryl DeVore, Ruling Elder, West Region, 2019-1
Kris Marone, Ruling Elder, East Region, 2019-1
Robert Shaw, Teaching Elder, Hillsborough Region, 2019-1
Jun Pil Park, Teaching Elder, Hillsborough Region, 2019-2
Laurie Palmer, Teaching Elder, Hillsborough Region, 2019-1
Clem Street, TE HR, West Region, 2019-1

COMMISSION ON PREPARATION FOR MINISTRY (CPM)

Deb Belusa, Teaching Elder, Hillsborough Region, Chair
George Meese, Ruling Elder, West Region, 2019-2
*Miguel Santamaria, Teaching Elder, West Region, 2017-0
Reg Dickey, Ruling Elder, Hillsborough Region, 2019-2
Cecelia Wilhite, Teaching Elder, Hillsborough Region, 2019-1
Bryan Burton, Teaching Elder, East Region, 2019-1
Denise McLeod, Teaching Elder, West Region, 2019-1

COMMISSION ON CHURCH VITALITY

David Bonnema, Teaching Elder, Hillsborough Region, Chair

Owen Carriker, Teaching Elder, East Region, 2019-1

*Bob Bierly, Ruling Elder, West Region, 2018-1

*Andy Walton, Teaching Elder, West Region, 2017-0

Adam Balic, Ruling Elder, Hillsborough Region, 2019-2

Zac McGowen, Teaching Elder, East Region, 2019-2

Evelyn McMullen, Ruling Elder, East Region, 2019-2

John Reiter, Teaching Elder, East Region, 2019-2

Micki Robinson, Teaching Elder, West Region, 2019-2

*Andy Staley, Ruling Elder, East Region, 2017-0

TRUSTEES

John Hehn, Ruling Elder, Hillsborough Region, Chair

Jeff Guild, Teaching Elder, West Region, 2019-1

John Hehn, Ruling Elder, Hillsborough Region, 2019-2

Jack Alwood, Teaching Elder, West Region, 2019-2

Marsha Rydberg, Ruling Elder, Hillsborough Region, 2018-1

PRESBYTERIAN CAMPS & CONFERENCES (PCC) CEDARKIRK BOARD

Denise Lay, Teaching Elder, Hillsborough Region, 2019-1

Leah Cutting, Ruling Elder, West Region, 2019-2

Spencer Briggs, Ruling Elder, West Region, 2019-1

BETH-EL FARMWORKER MINISTRY, INC. BOARD

*David Bonnema, Teaching Elder, Hillsborough Region, 2017-0

Perry Searcy, Ruling Elder, Hillsborough Region, 2019-1

Bill Eades, Ruling Elder, Hillsborough Region, 2019-1

PRESBYTERIAN HOMES AND HOUSING FOUNDATION BOARD

John Snapp, Ruling Elder, East Region, 2018

Walter Robison, Ruling Elder, West Region, 2019

REGIONAL COMMISSIONS**West Region Coordinating Team**

Doug McMahon, Teaching Elder, Member-at-Large, 2018 (2)

Henry Elam, Ruling Elder, Member-at-Large, 2018 (2)

BILLS AND OVERTURES COMMITTEE

Affirm that the Commissioners to the 222 General Assembly will serve as the Bills and Overtures Committee until the 223 General Assembly

Current Commissioners:

Barry Dowdy

Dan Johnson

Bobby Musengwa

Paula Salter

Libby Shannon

Kathy Dain

* These have received interim appointments by the Coordinating Team, allowing them to begin working with their particular commissions pending election today by vote.

***Presbytery of Tampa Bay
Report of the Board of Trustees
11/17/16 Presbytery Meeting***

The Board of Trustees met on March 8th, April 18th, May 24th, June 28th, August 2nd, September 20th and October 18th and has the following matters to put before the Presbytery

Motions For Presbytery

1. Approve the attached Investment Policy.

Actions Taken by the Trustees

1. The sale of the Presbytery Property on Kelly Road previously approved by the Presbytery has now closed.
2. The property previously occupied by the Keystone Church has been sold.
3. The Trustees approve a Bridge Loan of \$150,000 to First Presbyterian of Port Richey to be repaid upon the sale of their building which has been listed for sale.
4. Approved a Lease for new Presbytery Office Space at First Presbyterian in Dunedin.

Items for Information

None

Respectfully Submitted,
Dan Johnson, Chair

Presbytery of Tampa Bay
Investment Policy Draft
For Review and Approval
November 17, 2016

I. Investment Statement

The investment objective of the Presbytery of Tampa Bay (Presbytery) is to achieve reasonable growth of financial assets while maintaining prudent levels of risk throughout diverse economic and market conditions. The long-term goal is to achieve a total return on assets that exceeds inflation and maintains sufficient liquidity that will enable the Presbytery to grow its mission and meet its obligations.

II. Responsibilities

- a. The Board of Trustees (Trustees) is charged with the management of financial resources, cash, investments and property of the Presbytery. All of the responsibilities of this Policy shall reside with the Trustees, who shall form an Investment Committee.
- b. Considering the initiatives and obligations of Presbytery, the Investment Committee is responsible for choosing an Investment Advisor(s), monitoring investment results and reporting investment performance to the Trustees.
- c. While adhering to its investment objective, the Investment Committee shall strive to adhere to General Assembly guidelines prohibiting investments in companies involved in military-related activities, handguns, landmines, gaming, alcohol, and tobacco.
- d. The Investment Committee shall employ one or more Investment Manager(s) or other Advisor(s) to attain the objectives of this Policy. The Investment Manager(s)/Advisor(s) shall have a minimum of five years business history, manage assets of other similar types of tax-exempt organizations, and shall be a Registered Investment Advisor(s) if they are not a Bank or Trust Company, or a non-profit organization authorized by law to provide investment management services to other non-profit organizations.
- e. Investments shall be made with the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with these matters would use in the conduct of a plan of like character and with like aims.
- f. The Investment Committee and the Investment Manager(s) shall jointly ensure that the portfolio is managed in compliance with the Florida Uniform Prudent Management of Institutional Funds Act (FUPMIFA).

- g. The Investment Manager(s)/Advisor(s) shall be given investment discretion consistent with the investment objectives and guidelines provided herein regarding the purchase and sale of investment assets. The Investment Committee acknowledges that while the Investment Manager(s)/Advisor(s) expect to meet these objectives, there is no guarantee they can be achieved. The Investment Committee may, from time to time, provide investment suggestions and/or guidelines for the Investment Manager(s)/Advisor(s) regarding investment decisions.
- h. The Investment Committee shall report to the Trustees at least annually.

III. Investment Objectives

The following are the objectives for the total account over a market cycle or five years, whichever is shorter:

- a. To seek to maintain the purchasing power of the account while managing for the total return and achieve performance results that are better than or equal to agreed upon benchmarks.
- b. To achieve a risk as measured by the standard deviation of the account that is lower than or equal to agreed upon benchmarks.
- c. The Investment Manager(s)/Advisor(s) shall provide a comparison of portfolio performance against the agreed to comparable investment benchmarks contained in this policy to the Investment Committee on a regular basis.
- d. To achieve a total rate of return after fees which exceeds the inflation rate, as measured by the Consumer Price Index (CPI-U, U.S., All Items), by at least 3 percentage points.

IV. Advisor(s) Review and Evaluation

- a. The Investment Manager(s)/Advisor(s) shall provide a monthly performance summary report to the Presbytery's Treasurer, who will include portfolio performance results in periodic accounting reports.
- b. The Investment Committee shall meet with the Investment Manager(s)/Advisor(s) for a portfolio review, at least once a year, or more often if desired by the Committee.
 - i. During this annual review of the prior year's performance the Investment Manager(s)/Advisor(s) shall provide the annual report for submission to Presbytery that compares performance to the criteria and benchmarks specified by this Policy. This meeting may take place in person or by conference call.
- c. This policy shall be reviewed at least annually to assure that it remains valid and relevant.

- d. The Investment Committee reserves the right to retain or replace an Investment Manager(s)/Advisor(s) for any reason.
- e. Should the Investment Manager(s)/Advisor(s) at any time feel that compliance with any provision of this policy is not in the best interest of the Account, the Investment Manager(s)/Advisor(s) shall so inform the Investment Committee Chair who shall inform the rest of the Committee, which shall promptly address the concern.
- f. Should an emergency situation arise which significantly threatens the Account on an immediate basis and only in that situation, the Investment Committee is authorized to grant the Investment Manager(s)/Advisor(s) permission to deviate from this policy.

V. Conflicts of Interest

All investments and investment decisions should be made in such a manner as to avoid any conflicts of interest known or reasonably knowable by the decision maker. No member of the Presbytery Staff, its Officers or Elected Leadership or their families shall be in a position to benefit financially from any of these transactions.

VII. Asset Allocation

	Minimum	Target	Maximum
Cash Held by the Presbytery	\$150,000	\$200,000	\$250,000
Asset Class as a Percent of Invested Assets			
Domestic Equity	30%	38%	46%
International & Emerging Market Equity	14	20	26
Fixed Income (excluding cash)	18	23	28
Alternative Assets	5	19	28

Presbytery of Tampa Bay - Per Capita Proposal		68 Churches		Tampa Bay		Synod		GA		Total	
For 2017		2015	\$	21.75	\$	1.50	\$	7.50	\$	30.75	
Church		Members		100%							
Bayshore Presbyterian Church		41	\$	891.75	\$	61.50	\$	307.50	\$	1,260.75	
Bel Mar - Tampa		52	\$	1,131.00	\$	78.00	\$	390.00	\$	1,599.00	
Chapel in the Grove		100	\$	2,175.00	\$	150.00	\$	750.00	\$	3,075.00	
Chapel in the Pines		50	\$	1,087.50	\$	75.00	\$	375.00	\$	1,537.50	
Christ Presbyterian Church		109	\$	2,370.75	\$	163.50	\$	817.50	\$	3,351.75	
Church of the Reconciler		31	\$	674.25	\$	46.50	\$	232.50	\$	953.25	
Church on the Bayou		67	\$	1,457.25	\$	100.50	\$	502.50	\$	2,060.25	
First Hispanic Presbyterian		76	\$	1,653.00	\$	114.00	\$	570.00	\$	2,337.00	
First Presbyterian Church - Auburndale		103	\$	2,240.25	\$	154.50	\$	772.50	\$	3,167.25	
First Presbyterian Church - Bartow	**		\$	5,000.00	\$	-	\$	-	\$	5,000.00	
First Presbyterian Church - Brandon		443	\$	9,635.25	\$	664.50	\$	3,322.50	\$	13,622.25	
First Presbyterian Church - Brooksville		43	\$	935.25	\$	64.50	\$	322.50	\$	1,322.25	
First Presbyterian Church - Crystal River		105	\$	2,283.75	\$	157.50	\$	787.50	\$	3,228.75	
First Presbyterian Church - Dade City		128	\$	2,784.00	\$	192.00	\$	960.00	\$	3,936.00	
First Presbyterian Church - Dunedin		312	\$	6,786.00	\$	468.00	\$	2,340.00	\$	9,594.00	
First Presbyterian Church - Ft. Meade		27	\$	587.25	\$	40.50	\$	202.50	\$	830.25	
First Presbyterian Church - Haines City		464	\$	10,092.00	\$	696.00	\$	3,480.00	\$	14,268.00	
First Presbyterian Church - Inverness		464	\$	10,092.00	\$	696.00	\$	3,480.00	\$	14,268.00	
First Presbyterian Church - Lake Alfred		36	\$	783.00	\$	54.00	\$	270.00	\$	1,107.00	
First Presbyterian Church - Lakeland		1526	\$	33,190.50	\$	2,289.00	\$	11,445.00	\$	46,924.50	
First Presbyterian Church - Plant City		121	\$	2,631.75	\$	181.50	\$	907.50	\$	3,720.75	
First Presbyterian Church - Port Richey		61	\$	1,326.75	\$	91.50	\$	457.50	\$	1,875.75	
First Presbyterian Church - Safety Harbor		31	\$	674.25	\$	46.50	\$	232.50	\$	953.25	
First Presbyterian Church - St. Petersburg		554	\$	12,049.50	\$	831.00	\$	4,155.00	\$	17,035.50	
First Presbyterian Church - Tampa		535	\$	11,636.25	\$	802.50	\$	4,012.50	\$	16,451.25	
First Presbyterian Church - Winter Haven		1041	\$	22,641.75	\$	1,561.50	\$	7,807.50	\$	32,010.75	
First Presbyterian Church - Zephyrhills		95	\$	2,066.25	\$	142.50	\$	712.50	\$	2,921.25	
Forest Hills Presbyterian		353	\$	7,677.75	\$	529.50	\$	2,647.50	\$	10,854.75	
Good Samaritan Church		41	\$	891.75	\$	61.50	\$	307.50	\$	1,260.75	
Grace Presbyterian Church		493	\$	10,722.75	\$	739.50	\$	3,697.50	\$	15,159.75	
Gulfport Presbyterian Church		29	\$	630.75	\$	43.50	\$	217.50	\$	891.75	

Highland Presbyterian Church	90	\$ 1,957.50	\$ 135.00	\$ 675.00	\$ 2,767.50
Hope Presbyterian Church - Clearwater	163	\$ 3,545.25	\$ 244.50	\$ 1,222.50	\$ 5,012.25
Hope Presbyterian Church - Winter Haven	366	\$ 7,960.50	\$ 549.00	\$ 2,745.00	\$ 11,254.50
Hyde Park Presbyterian Church	305	\$ 6,633.75	\$ 457.50	\$ 2,287.50	\$ 9,378.75
Korean Presbyterian Church - Pinellas	119	\$ 2,588.25	\$ 178.50	\$ 892.50	\$ 3,659.25
Korean Presbyterian Church - Tampa	270	\$ 5,872.50	\$ 405.00	\$ 2,025.00	\$ 8,302.50
Lake Hamilton Presbyterian Church	34	\$ 739.50	\$ 51.00	\$ 255.00	\$ 1,045.50
Lake Seminole Presbyterian Church	94	\$ 2,044.50	\$ 141.00	\$ 705.00	\$ 2,890.50
Lakeview Presbyterian Church	45	\$ 978.75	\$ 67.50	\$ 337.50	\$ 1,383.75
Maximo Presbyterian Church	166	\$ 3,610.50	\$ 249.00	\$ 1,245.00	\$ 5,104.50
McLeod Memorial Presbyterian Church	104	\$ 2,262.00	\$ 156.00	\$ 780.00	\$ 3,198.00
North Lakeland Presbyterian Church	185	\$ 4,023.75	\$ 277.50	\$ 1,387.50	\$ 5,688.75
Northeast Presbyterian Church	232	\$ 5,046.00	\$ 348.00	\$ 1,740.00	\$ 7,134.00
Northwest Presbyterian Church	90	\$ 1,957.50	\$ 135.00	\$ 675.00	\$ 2,767.50
Northwood Presbyterian Church	1039	\$ 22,598.25	\$ 1,558.50	\$ 7,792.50	\$ 31,949.25
Palma Ceia Presbyterian Church	2926	\$ 63,640.50	\$ 4,389.00	\$ 21,945.00	\$ 89,974.50
Parsons Memorial Presbyterian Church	30	\$ 652.50	\$ 45.00	\$ 225.00	\$ 922.50
Pasadena Presbyterian Church	126	\$ 2,740.50	\$ 189.00	\$ 945.00	\$ 3,874.50
Peace Memorial Presbyterian Church	247	\$ 5,372.25	\$ 370.50	\$ 1,852.50	\$ 7,595.25
Presbyterian Church in the Highlands	154	\$ 3,349.50	\$ 231.00	\$ 1,155.00	\$ 4,735.50
Presbyterian Church of Bloomingdale	69	\$ 1,500.75	\$ 103.50	\$ 517.50	\$ 2,121.75
Presbyterian Church of Palm Harbor	326	\$ 7,090.50	\$ 489.00	\$ 2,445.00	\$ 10,024.50
Presbyterian Church of Seffner	141	\$ 3,066.75	\$ 211.50	\$ 1,057.50	\$ 4,335.75
St. Andrew Presbyterian - Sun City Center	373	\$ 8,112.75	\$ 559.50	\$ 2,797.50	\$ 11,469.75
St. Andrew Presbyterian - Tampa	56	\$ 1,218.00	\$ 84.00	\$ 420.00	\$ 1,722.00
St. Andrews Presbyterian - Dunedin	602	\$ 13,093.50	\$ 903.00	\$ 4,515.00	\$ 18,511.50
St. John Presbyterian Church	49	\$ 1,065.75	\$ 73.50	\$ 367.50	\$ 1,506.75
St. Mark's Presbyterian Church	198	\$ 4,306.50	\$ 297.00	\$ 1,485.00	\$ 6,088.50
Springwater of Brandon	49	\$ 1,065.75	\$ 73.50	\$ 367.50	\$ 1,506.75
Temple Terrace Presbyterian Church	166	\$ 3,610.50	\$ 249.00	\$ 1,245.00	\$ 5,104.50
Tims Memorial Presbyterian Church	166	\$ 3,610.50	\$ 249.00	\$ 1,245.00	\$ 5,104.50
Trinity Presbyterian Church - Clearwater	219	\$ 4,763.25	\$ 328.50	\$ 1,642.50	\$ 6,734.25
Trinity Presbyterian Church of St Pete (inc 2011)	59	\$ 1,283.25	\$ 88.50	\$ 442.50	\$ 1,814.25
Trinity Presbyterian Church of Seven Springs	374	\$ 8,134.50	\$ 561.00	\$ 2,805.00	\$ 11,500.50

Village - Tampa	201	\$ 4,371.75	\$ 301.50	\$ 1,507.50	\$ 6,180.75
Church in the Meadows - Lakeland **	51	\$ 1,109.25	\$ 76.50	\$ 382.50	\$ 1,568.25
Woodlawn Presbyterian Church	60	\$ 1,305.00	\$ 90.00	\$ 450.00	\$ 1,845.00
Individuals					
Grand Total:	17475	\$385,081.25	\$26,212.50	\$131,062.50	\$542,356.25
Proposed budget for 2017		\$299,816.98			
		77.9%			
**Westminster Presbyterian Church - Lakeland					

Presbytery of Tampa Bay							
Analysis of Revenues & Expenses - Detail	2015			2016			2017
January to October 2016	Total Actual	YTD Actual	% YTD Actual	Annual Budget	YTD Actual	% YTD Actual	Budget
Headings and Account	Last Year	Last Year	Last Year	This Year	This Year	This Year	Recommendation
MISSION INCOME							
Shared Mission							
7000 - Basic Shared Mission- PTB	\$150,366.09	\$105,852.29	70%	\$150,000.00	\$103,443.75	69%	\$149,550.00
7005 - Basic Shared Mission-GA	\$6,941.11	\$2,817.11	41%	\$7,000.00	\$0.00	0%	\$3,000.00
7010 - Basic Shared Mission-Synod	\$1,290.54	\$0.40	0%	\$2,000.00	\$0.00	0%	\$1,000.00
Total Shared Mission	\$158,597.74	\$108,669.80	69%	\$159,000.00	\$103,443.75	65%	\$153,550.00
Designated Mission							
7105 - Designated Mission-GA	\$20,696.93	\$8,633.61	42%	\$20,000.00	\$16,092.94	80%	\$19,000.00
7110 - Designated Mission Giving-SS	\$1,155.81	\$629.11	54%	\$1,000.00	\$350.41	35%	\$1,000.00
7120 - Beth-El Farmworker-3 Cents	\$14,694.39	\$12,048.15	82%	\$16,000.00	\$10,439.18	65%	\$14,000.00
7121 - Beth-El Designated Giving	\$18,626.76	\$13,387.62	72%	\$16,000.00	\$6,857.20	43%	\$15,000.00
7125 - Cedarkirk-Designated Giving	\$13,871.36	\$10,930.42	79%	\$13,000.00	\$5,071.25	39%	\$13,000.00
7135 - Disaster Assist to GA	\$7,250.46	\$7,250.46	100%	\$8,000.00	\$7,311.13	91%	\$7,000.00
7140 - Thornwell-Designated Giving	\$2,311.50	\$1,968.00	85%	\$2,300.00	\$200.00	9%	\$2,300.00
Total Designated Mission	\$78,607.21	\$54,847.37	70%	\$76,300.00	\$46,322.11	61%	\$71,300.00
Investment Income							
7300 - Interest on Investments 1/2	\$5,594.22	\$4,430.44	79%	\$5,500.00	\$3,509.08	64%	\$4,500.00
7310 - Earnings on Endowments 1/2	-\$378.81	\$1,888.79	-499%	\$1,000.00	\$1,234.80	123%	\$1,000.00
Total Investment Income	\$5,215.41	\$6,319.23	121%	\$6,500.00	\$4,743.88	73%	\$5,500.00
Special Offering Income PCUSA							
7350 - Christmas Joy, GA	\$30,608.23	\$16,757.25	55%	\$25,000.00	\$10,784.54	43%	\$25,000.00
7360 - OGHS, GA	\$36,546.83	\$36,134.33	99%	\$36,000.00	\$30,403.23	84%	\$30,000.00
7365 - Peacemaking, GA	\$4,621.92	\$2,515.72	54%	\$5,000.00	\$1,401.28	28%	\$4,000.00
7370 - Pentecost, GA	\$6,415.58	\$5,323.73	83%	\$6,500.00	\$10,805.70	166%	\$8,000.00
Total Special Offering Income PCUSA	\$78,192.56	\$60,731.03	78%	\$72,500.00	\$53,394.75	74%	\$67,000.00
Miscellaneous Income							
7461 - mission reserve	\$0.00	\$0.00		\$16,950.00	\$0.00	0%	\$0.00
Total Miscellaneous Income	\$0.00	\$0.00		\$16,950.00	\$0.00	0%	\$0.00
Total MISSION INCOME	\$320,612.92	\$230,567.43	72%	\$331,250.00	\$207,904.49	63%	\$297,350.00
MISSION EXPENSE							
CCV-Comm Church Vitality & Reg							
8000 - ECDC/CCV Administrative Exp	\$124.86	\$0.00	0%	\$1,000.00	\$170.77	17%	\$250.00
8001 - Regional COM East	\$4,840.06	\$4,840.16	100%	\$13,000.00	\$3,500.00	27%	\$12,000.00
8002 - Regional COM Hillsborough	\$166.71	\$166.71	100%	\$13,000.00	\$5,600.00	43%	\$12,000.00
8003 - Regional COM West	\$10,394.75	\$10,394.75	100%	\$13,000.00	\$10,472.50	81%	\$12,000.00
8005 - Redevelopment Projects	\$5,000.00	\$5,000.00	100%	\$10,000.00	\$0.00	0%	\$10,000.00
8006 - Conferences	\$0.00	\$0.00		\$2,000.00	\$920.00	46%	\$800.00
8041 - FLPDAN	\$0.00	\$0.00		\$6,000.00	\$6,000.00	100%	\$10,000.00
8045 - FSATAS	\$0.00	\$0.00		\$5,000.00	\$0.00	0%	\$0.00
Total CCV-Comm Church Vitality & Reg	\$20,526.38	\$20,401.62	99%	\$63,000.00	\$26,663.27	42%	\$57,050.00

Beth El Farmworkers Ministry								
8200 - Beth El- PTB Shared Mission	\$47,000.00	\$35,250.00	75%	\$47,000.00	\$35,250.00	75%		\$47,000.00
8205 - Beth El 3 Cents Allocation	\$14,694.38	\$12,048.15	82%	\$16,000.00	\$10,439.18	65%		\$14,000.00
8210 - Beth El Extra Commitment	\$18,626.76	\$13,387.62	72%	\$16,000.00	\$6,857.20	43%		\$15,000.00
Total Beth El Farmworkers Ministry	\$80,321.14	\$60,685.77	76%	\$79,000.00	\$52,546.38	67%		\$76,000.00
Cedarkirk Camp								
8250 - Cedarkirk- PTB Shared Missio	\$47,000.00	\$35,250.00	75%	\$47,000.00	\$35,250.00	75%		\$47,000.00
8255 - Cedarkirk Extra Commitment	\$13,871.36	\$10,930.42	79%	\$13,000.00	\$5,071.25	39%		\$13,000.00
Total Cedarkirk Camp	\$60,871.36	\$46,180.42	76%	\$60,000.00	\$40,321.25	67%		\$60,000.00
Transitional Mission Programs								
8300 - Transitional Administration	\$200.00	\$200.00	100%	\$250.00	\$0.00	0%		\$0.00
8305 - Transitional Programs	\$7,231.29	\$7,181.29	99%	\$10,000.00	\$439.20	4%		\$0.00
Total Transitional Mission Programs	\$7,431.29	\$7,381.29	99%	\$10,250.00	\$439.20	4%		\$0.00
Committees-Other								
8360 - Committees Administration	\$0.00	\$0.00		\$200.00	\$0.00	0%		\$0.00
Total Committees-Other	\$0.00	\$0.00		\$200.00	\$0.00	0%		\$0.00
Synod of South Atlantic								
8500 - Synod Basic Shared Mission	\$1,290.53	\$0.39	0%	\$2,000.00	\$0.00	0%		\$1,000.00
8505 - Synod / MissionInsite	\$5,964.00	\$5,964.00	100%	\$6,000.00	\$0.00	0%		\$4,000.00
8510 - Designated Mission	\$1,155.81	\$629.11	54%	\$1,000.00	\$350.41	35%		\$1,000.00
8515 - Thornwell Home	\$2,311.50	\$1,968.00	85%	\$2,300.00	\$200.00	9%		\$2,300.00
Total Synod of South Atlantic	\$10,721.84	\$8,561.50	80%	\$11,300.00	\$550.41	5%		\$8,300.00
General Assembly PCUSA								
8555 - Basic Shard Mission	\$6,941.11	\$2,817.11	41%	\$7,000.00	\$0.00	0%		\$3,000.00
8560 - Designated Mission	\$106,139.95	\$76,615.10	72%	\$100,500.00	\$76,798.82	76%		\$93,000.00
Total General Assembly PCUSA	\$113,081.06	\$79,432.21	70%	\$107,500.00	\$76,798.82	71%		\$96,000.00
Presbytery of Tampa Bay								
8570 - Mission Restricted	\$27,659.85	\$0.00	0%	\$0.00	\$0.00			\$0.00
Total Presbytery of Tampa Bay	\$27,659.85	\$0.00	0%	\$0.00	\$0.00			\$0.00
Total MISSION EXPENSE	\$320,612.92	\$222,642.81	69%	\$331,250.00	\$197,319.33	60%		\$297,350.00
Net Total	\$0.00	\$7,924.62		\$0.00	\$10,585.16			\$0.00

Presbytery of Tampa Bay							
Analysis of Revenues & Expenses - Detail							
January to July 2016	Total Actual	YTD Actual	% YTD Actual	Annual Budget	YTD Actual	YTD Actual	Budget
Headings and Account	Last Year	Last Year	Last Year	This Year	This Year	This Year	Planning
PER CAPITA INCOME							
7500 - Per Capita - Presbytery	\$249,934.44	\$193,955.14	78%	\$290,318.00	\$173,158.77	60%	\$299,816.98
7505 - Per Capita - General Assembly	\$87,327.79	\$62,995.17	72%	\$80,000.00	\$42,585.14	53%	\$80,000.00
7510 - Per Capita - Synod of SA	\$20,854.66	\$15,459.47	74%	\$21,905.00	\$11,319.38	52%	\$20,000.00
7515 - Draw from Reserves	\$0.00	\$0.00		\$39,514.86	\$0.00	0%	\$0.00
7520 - Interest on Investments 1/2	\$5,594.22	\$4,430.41	79%	\$5,500.00	\$3,509.07	64%	\$4,500.00
7525 - Earnings on Endowments 1/2	-\$378.80	\$1,888.79	-499%	\$1,000.00	\$1,234.79	123%	\$1,000.00
7530 - Transformation Grant	\$30,000.00	\$30,000.00	100%	\$20,000.00	\$20,000.00	100%	\$0.00
Total PER CAPITA INCOME	\$393,332.31	\$308,728.98	78%	\$458,237.86	\$251,807.15	55%	\$405,316.98
Expenses							
PER CAPITA EXPENSE							
Presbytery Meetings							
9001 - Meeting Related Costs	\$275.63	\$266.93	97%	\$500.00	\$356.49	71%	\$500.00
9002 - Regional Commission Meeting	\$0.00	\$0.00		\$900.00	\$396.91	44%	\$900.00
9005 - Presbytery Meetings	\$791.28	\$791.28	100%	\$11,000.00	\$1,480.37	13%	\$5,000.00
Total Presbytery Meetings	\$1,066.91	\$1,058.21	99%	\$12,400.00	\$2,233.77	18%	\$6,400.00
Administration and Office Exp							
9100 - Legal Counsel	\$0.00	\$0.00		\$3,000.00	\$0.00	0%	\$3,000.00
9105 - Audit Fees	\$12,470.00	\$12,470.00	100%	\$12,000.00	\$12,271.94	102%	\$12,500.00
9108 - Insurance	\$23,141.42	\$19,480.98	84%	\$25,000.00	\$19,835.53	79%	\$5,000.00
9115 - Bank & CC Serv Chgs/Fees	\$0.01	\$0.01	100%	\$100.00	\$25.13	25%	\$50.00
9120 - IT Contracts & Costs	\$3,836.86	\$2,413.85	63%	\$4,800.00	\$5,134.30	107%	\$6,300.00
9125 - Equipment Repair	\$4,367.78	\$3,551.78	81%	\$4,000.00	\$22.93	1%	\$1,000.00
9130 - Equipment Maintenance	\$7,905.19	\$6,941.61	88%	\$7,500.00	\$6,893.73	92%	\$1,600.00
9133 - Operating Expenses	\$625.44	\$506.45	81%	\$700.00	\$732.50	105%	\$700.00
9135 - Stationary & Supplies	\$2,114.69	\$1,773.44	84%	\$2,000.00	\$2,441.12	122%	\$1,000.00
9140 - Printing	\$1,337.64	\$1,072.87	80%	\$1,300.00	\$818.98	63%	\$1,300.00
9145 - Postage	\$1,100.62	\$907.78	82%	\$1,200.00	\$1,685.94	140%	\$1,200.00
9150 - Phone/Internet	\$8,333.41	\$7,117.69	85%	\$7,700.00	\$5,612.38	73%	\$2,600.00
9151 - Conference calls		\$0.00		\$0.00	\$709.13	#DIV/0!	
9150 - Rent		\$0.00		\$0.00	\$1,500.00	#DIV/0!	\$9,000.00
9155 - Utilities	\$12,445.99	\$8,814.85	71%	\$12,800.00	\$9,116.37	71%	\$0.00
9160 - Building Maintenance	\$2,922.04	\$2,435.04	83%	\$3,000.00	\$2,410.31	80%	\$500.00
9165 - Janitorial Supplies	\$40.01	\$28.43	71%	\$100.00	\$0.00	0%	\$100.00
9170 - Bookkeeper Contract	\$11,454.58	\$10,087.23	88%	\$13,000.00	\$8,856.51	68%	\$13,000.00
Total Administration and Office Exp	\$92,095.68	\$77,602.01	84%	\$98,200.00	\$78,066.80	79%	\$58,850.00
Committee on Ministry							
9200 - COM Administration Expense	\$522.37	\$385.53	74%	\$500.00	\$167.46	33%	\$200.00
9201 - COM Regional	\$0.00	\$0.00		\$1,000.00	\$96.28	10%	\$500.00
9205 - COM Counseling Costs	\$0.00	\$0.00		\$1,000.00	\$0.00	0%	\$1,000.00
9210 - Coaches Expenses	\$105.44	\$105.44	100%	\$10,000.00	\$2,538.42	25%	\$5,000.00
Total Committee on Ministry	\$627.81	\$490.97	78%	\$12,500.00	\$2,802.16	22%	\$6,700.00

Presbytery Council							
9220 - Council / Team Administratio	\$23.79	\$23.79	100%	\$100.00	\$0.00	0%	\$100.00
9225 - Permanent Judicial Commissi	\$0.00	\$0.00		\$500.00	\$0.00	0%	\$500.00
9230 - GA Commissioner Orientatio	\$0.00	\$0.00		\$500.00	\$500.00	100%	\$0.00
9231 - GA Staff Expense	\$0.00	\$0.00		\$3,000.00	\$2,274.55	76%	\$0.00
9235 - Office of Moderator Expense	\$0.00	\$0.00		\$1,000.00	\$0.00	0%	\$1,000.00
9245 - Sexual Misconduct Response	\$0.00	\$0.00		\$250.00	\$0.00	0%	\$250.00
Total Presbytery Council	\$23.79	\$23.79	100%	\$5,350.00	\$2,774.55	52%	\$1,850.00
Committee on Representation							
9250 - COR Administration	\$0.00	\$0.00		\$200.00	\$0.00	0%	\$200.00
Total Committee on Representation	\$0.00	\$0.00		\$200.00	\$0.00	0%	\$200.00
Preparation for Ministry Comm.							
9275 - CPM Administration	\$144.05	\$144.05	100%	\$200.00	\$91.82	46%	\$200.00
9280 - Candidates Evaluation	\$1,700.00	\$850.00	50%	\$1,800.00	\$1,700.00	94%	\$1,800.00
9285 - Annual Retreat	\$250.00	\$250.00	100%	\$500.00	\$0.00	0%	\$250.00
Total Preparation for Ministry Comm.	\$2,094.05	\$1,244.05	59%	\$2,500.00	\$1,791.82	72%	\$2,250.00
Personnel Budget							
Transitional Presbyter							
9915 - Professional Exp-TP	\$0.00	\$821.30		\$0.00	\$0.00		\$0.00
Total Transitional Presbyter	\$0.00	\$821.30		\$0.00	\$0.00		\$0.00
Coordinator-Coach							
9901 - Coach/Coord Salary	\$88,410.96	\$73,675.80	83%	\$88,411.00	\$74,222.15	84%	\$90,180.00
9902 - Coach/Coord FICA	\$6,763.68	\$5,636.40	83%	\$6,763.68	\$5,636.40	83%	\$6,898.77
9904 - Coach/Coord Auto & Prof	\$9,966.23	\$6,965.44	70%	\$12,000.00	\$6,952.53	58%	\$12,000.00
9906 - Coach/Coord Cont Ed	\$1,713.90	\$1,713.90	100%	\$2,000.00	\$2,000.00	100%	\$2,000.00
Total Coordinator-Coach	\$106,854.77	\$87,991.54	82%	\$109,174.68	\$88,811.08	81%	\$111,078.77
Stated Clerk							
9925 - Stated Clerk Salary	\$23,381.05	\$16,714.37	71%	\$40,000.00	\$33,333.40	83%	\$40,800.00
9926 - Stated Clerk SECA	\$2,908.17	\$2,143.17	74%	\$4,590.00	\$3,825.00	83%	\$4,682.00
9927 - Stated Clerk Auto	\$880.00	\$544.00	62%	\$2,000.00	\$1,680.00	84%	\$2,000.00
9930 - Stated Clerk, Clergy Housing	\$14,630.98	\$11,297.66	77%	\$20,000.00	\$16,666.60	83%	\$20,400.00
9935 - Stated Clerk Pension & Med	\$13,879.94	\$10,229.94	74%	\$21,900.00	\$18,250.00	83%	\$23,388.03
9940 - Stated Clerk-Continuing Educ	\$450.00	\$450.00	100%	\$2,200.00	\$2,200.00	100%	\$2,200.00
9945 - Stated Clerk Professional Exp	\$63.64	\$0.00	0%	\$1,100.00	\$932.58	85%	\$1,100.00
Total Stated Clerk	\$56,193.78	\$41,379.14	74%	\$91,790.00	\$76,887.58	84%	\$94,570.03
Support Staff							
9950 - Support Staff, Salaries	\$20,515.16	\$17,020.90	83%	\$21,754.00	\$18,042.51	83%	\$21,754.00
9960 - Support Staff, FICA/Medicare	\$1,569.48	\$1,302.16	83%	\$1,664.18	\$1,380.18	83%	\$1,664.18
Total Support Staff	\$22,084.64	\$18,323.06	83%	\$23,418.18	\$19,422.69	83%	\$23,418.18
Total Personnel Budget	\$185,133.19	\$148,515.04	80%	\$224,382.86	\$185,121.35	83%	\$229,066.98
Per Capita Forwarded							
9975 - Per Capita, G A	\$87,327.79	\$62,995.17	72%	\$80,000.00	\$42,585.14	53%	\$80,000.00
9980 - Per Capita, Synod	\$20,854.66	\$15,459.47	74%	\$21,905.00	\$11,319.38	52%	\$20,000.00
9985 - Presbytery Surplus to Restrict	\$4,108.43	\$0.00	0%	\$0.00	\$0.00		\$0.00
Total Per Capita Forwarded	\$112,290.88	\$78,454.64	70%	\$101,905.00	\$53,904.52	53%	\$100,000.00
Total PER CAPITA EXPENSE	\$393,332.31	\$307,388.71	78%	\$457,437.86	\$326,694.97	71%	\$405,316.98
Net Total	\$0.00	\$1,340.27		\$800.00	-\$74,887.82		\$0.00

REVISED SCOPE OF POWERS SUMMARY:

The document below contains a motion from the Coordinating Team to revise the powers of our three existing Administrative Commissions formed under the Gracious Communion Process of our Presbytery. These commissions are currently in conversation with First Presbyterian Church of Bartow, First Presbyterian Church of Haines City, and Pasadena Presbyterian Church. These changes would **only** apply to those three commissions, not to future commissions.

The intent of these changes is to allow for the best possible outcomes, both for our Presbytery and for the churches undergoing the Gracious Communion Process. This is accomplished in two ways. First, there is a need to revise the scope of powers of the Administrative Commission for our congregations because an Administrative Commission can only take the actions defined in its scope of powers.¹ The original scope of powers approved by Presbytery was not sufficient.

These powers are limited in a very important way, however. Normally, an act of an Administrative Commission is the same as an act of the entire council that formed it². However, this scope of powers explicitly limits the recommendation to dismiss a congregation to the action of a committee, not a commission, and so the final decision on the agreement for dismissal (including all its parts) must be approved by Presbytery. See item 2 on the last page for more info.

Second, in reviewing the need for a revised scope of powers, the Rev. Heahwan Rim, the Transitional Executive/Stated Clerk for the Synod of South Atlantic, revealed that the process currently used by the Presbytery of Tampa Bay was not as secure against possible remedial complaints and even litigation as it could be. The majority of these changes are designed to bring our Administrative Commissions completely into compliance with the **Book of Order** and recent Authoritative Interpretations thereof by the General Assembly Permanent Judicial Commission.

This revised scope of powers gives the Administrative Commission the proper authority and responsibility to move to a faithful conclusion upon which the Presbytery can appropriately act.

¹ G-3.0109 of the *Book of Order* provides that an Administrative Commission is “empowered to consider and conclude matters referred to it by a council. The designating council shall state specifically the scope of the commission’s powers and any restrictions on those powers.” Moreover, W. Ivan Hoy and John W. McGlamery, Jr. vs Presbytery of Tropical Florida, Permanent Judicial Commission of the General Assembly of the Presbyterian Church (U.S.A.), Remedial Case 203-1 (1990). Specifically, concludes that an Administrative Commission exceeds its mandates when it executes duties that have not been specifically granted to it Hoy, at p. 5.

² G-3.0109b: “Actions of a commission shall be regarded as actions of the council or councils that created it. A commission may be assigned additional duties as a committee, which duties shall be reported and handled as the report of a committee.”

SCOPE OF POWERS FOR ADMINISTRATIVE COMMISSIONS FOR DISMISSAL

1. The scope of the Administrative Commission's powers in considering a request from a Session to engage the Gracious Communion Policy of the Presbytery of Tampa Bay shall include the following:
 - A. Be governed by the provisions of the *Book of Order* applicable to its duties, as interpreted by applicable decisions of the General Assembly Permanent Judicial Commission, following the Presbytery of Tampa Bay's Gracious Communion Policy, but excluding any provisions thereof that are not in compliance with the *Book of Order* and Authoritative Interpretations thereof by the General Assembly Permanent Judicial Commission.
 - B. Review the summary of the meeting notes taken by the Presbytery listening team at the initial meeting of the session, Coach Coordinator, Stated Clerk, and COM representatives.
 - C. Meet with the commission appointed by the Session for the purpose of discussing the Session's request that the congregation be dismissed from the Presbyterian Church (U.S.A.).
 - D. Receive and verify that the dismissal request is approved by the Session and signed by the moderator and the clerk of Session as representing the official action of the Session.³
 - E. Review the congregation's records concerning its assets and liabilities, and make a reasonable determination of the approximate value of real and personal property.⁴
 - F. Verify that the denomination to which the Session wishes the congregation to be dismissed holds membership in the World Communion of Reformed Churches in the United States.⁵
 - G. Ascertain if the Presbytery has a viable mission purpose or plan for the property.⁶
 - H. Determine if there are a sufficient number of members of the congregation who do not wish to be dismissed to constitute a continuing congregation at the existing location.
 - I. Consider whether schism exist within the membership of the congregation⁷

³ G-1.0503 of the *Book of Order* limits business at congregational meetings to six enumerated matters, not including requests for dismissal. Sundquist et. al. vs Presbytery of Heartland, Permanent Judicial Commission of the General Assembly of the Presbyterian Church (U.S.A.) Remedial Case 219-03 (2008). Specifically concludes that, "Withdrawal from the Presbyterian Church (U.S.A.) is not a matter that can be considered at a congregational meeting" and the consultations of presbytery with members of the congregation "are not meetings at which business of the congregation may be conducted." Sundquist et. al. at pp. 9.

⁴ The Presbytery and its commissions and committees are required to consider the economic interests of the Presbyterian Church (U.S.A.) in all of its decisions when considering the disposition of property of congregations seeking dismissal. Tom vs. Presbytery of San Francisco, Permanent Judicial Commission of the General Assembly of the Presbyterian Church (U.S.A.), Remedial Case 221-03 (2012). Specifically, due diligence requires "an examination of the congregation's financial position and the value of the property at stake." Moreover, "The presbytery must be informed of this financial analysis before it votes on dismissal." In fact, "To comply with the Trust Clause, the presbytery must consider the interest of PC (U.S.A.) as a beneficiary of the property." Tom, at pp 6-7.

⁵ The Presbytery shall dismiss a congregation only to a denomination that holds membership in the World Communion of Reformed Churches, since according to the Advisory Opinion on *The Trust Clause and Gracious Separation: Implementation of the Trust Clause for the Unity of the Church* (2014) a congregation can only be dismissed to another Reformed body.

⁶ G-3.0301 of the *Book of Order* paragraph 4 states that the "presbytery is responsible for the government of the church throughout its district, and for assisting and supporting the witness of congregations to the sovereign activity of God in the world, so that all congregations become communities of faith, hope love, and witness. As it leads and guides the witness of its congregations, the presbytery shall keep before it the marks of the Church (F-1.0302), the notes by which Presbyterian and Reformed communities have identified themselves through history (F-1.0303) and the six Great Ends of the Church (F-1.0304)." G-3.0303a-b of the *Book of Order* provides the presbytery with the authority to "develop strategy for the mission of the church in its district, control the location of new congregations and of congregations desiring to move as well as to divide, dismiss, or dissolve congregations in consultation with their members." The Tom decision, at p 6, specifies that "a presbytery must take into consideration the PC (U.S.A.)'s use and benefit of the property in every decision concerning its disposition. To comply with the Trust Clause, the presbytery must consider the interest of PC (U.S.A.) as a beneficiary of the property."

⁷ G -4.0207 of the *Book of Order* provides that the presbytery has responsibility to address schism within the membership of a congregation and the procedures for dealing with them. If a "presbytery is unable to effect reconciliation or a division into separate
Revised Scope of Powers For First Presbyterian Church of Bartow, First Presbyterian Church of Haines City, and Pasadena
Presbyterian Church Administrative Commissions

- J. Conduct its own independent investigations and afford those affected by its decision fair notice and an opportunity to be heard on matters at issue.⁸
- K. Employ any legal, mediation, or other professional assistance, as deemed necessary, at the expense of the congregation seeking dismissal.
- L. Obtain independent appraisals and valuations of property, if deemed necessary, at the expense of the congregation seeking dismissal.
- M. Conduct reviews and evaluations as it deems appropriate in order to make a decision whether or not to recommend to the Presbytery to dismiss the congregation from the Presbyterian Church (U.S.A.). If a decision is made to recommend dismissal, then determine whether the congregation should be dismissed with or without real and personal property.⁹

congregations within the Presbyterian Church (U.S.A.), the presbytery shall determine if one of the factions is entitled to the property because it is identified by the presbytery as the true church within the Presbyterian Church (U.S.A.). This determination does not depend upon which faction received the majority vote within the congregation at the time of schism.” Due diligence requires upholding the constitutional obligation to determine whether a loyal faction exists and is entitled to the property because it is identified by the presbytery as “the true church within the Presbyterian Church (U.S.A.).” McGee, at p.6.

⁸ G-3.0109b (6) paragraph7 provides that an administrative commission before making its decision final shall afford to all persons affected by its decision fair notice and an opportunity to be heard on matters at issue.

⁹ The Presbytery and its administrative commission have a fiduciary duty to the Presbyterian Church (U.S.A.)--and not to the congregation--when making its recommendations regarding the disposition of assets and liabilities pursuant to G-4.0203. “Under the Trust Clause [G-4-0203], a presbytery’s discretionary authority to determine property rights, while broad, must be guided by the presbytery acting as a fiduciary for the benefit of the PC (U.S.A.), the beneficiary of the Trust Clause.” Tom, at p 6.

N. Should a decision be made to recommend dismissal with the church property, then:

- 1) Negotiate with the commission appointed by the Session the financial and other terms upon which the congregation should be dismissed, having due regard for G-4.0203 of the *Book of Order*, which states that property used in programs of the congregation or retained for the production of income, regardless of legal title or ownership, “is held in trust nevertheless for the use and benefit of the Presbyterian Church (USA).”¹⁰
- 2) Make a recommendation to Presbytery regarding the financial and other terms upon which the congregation should be dismissed.
- 3) Resolve the relationships of pastor(s) with the Presbyterian Church (U.S.A.), negotiating severance packages with a disaffiliating Session and congregation for pastor(s) desiring to remain within the Presbyterian Church (U.S.A.) and grant or refuse the dismissal of pastor(s) desiring to leave the denomination to the new Reformed body or dissolution of pastoral relationships, and grant or refuse the request of a pastor to labor outside the bounds of the Presbyterian Church (U.S.A) for a designated time.¹¹
- 4) Work with the Session to assist in the transfer of membership of members who do not desire to remain with the disaffiliating congregation.
- 5) Confirm that the Session has paid off any loans outstanding to any entity of the Presbyterian Church (U.S.A.). Any bequests or endowments naming the Presbyterian Church (U.S.A.) as the beneficiary shall be transferred to the Presbytery of Tampa Bay.
- 6) Make sure that the Presbytery of Tampa Bay is legally relieved of any responsibilities related to loans of the congregation held by non-Presbyterian entities, as these shall be the responsibility of the disaffiliating congregation.
- 7) Ensure that the Session has determined whether or not the tax status of the congregation as a non-profit tax-exempt organization needs to be re-established under the new denomination to which the congregation is being dismissed, and, if so, verify that this process is completed.
- 8) Confirm that the Session has revised the corporate status of the congregation.
- 9) Include a 10-year reversionary clause as part of the terms of dismissal so that if, after taking church property out of the Presbyterian Church (U.S.A.), a Session subsequently takes action to become an independent congregation, the ownership of the church property shall revert back to the Presbytery of Tampa Bay or the church property shall be sold and the proceeds shall be given to the Presbytery of Tampa Bay.¹²

¹⁰ The Tom decision, at p. 6, provides the rationale: “The Trust Clause (G-4.0203) reflects our understanding of the church as a communion of saints across time, with responsibilities both to those who came before and those who will follow. When a congregation seeks to leave the PC (U.S.A.), it is breaking what is often a significant historic relationship; it is also departing from a fellowship in which its officers have participated, by whose polity they have pledged to be governed, and with which many members may feel bonds of affection.” Therefore due diligence requires consideration of the historic relationship of the congregation to the presbytery, synod and denomination. Moreover, the use of percentages and set formulas are not permissible in determining the value of property held in trust. The McGee decision, at p. 5, requires that “individual assessment and valuation of the church’s unique situation, finances, history, spiritual needs and financial needs” when considering a request for dismissal.

¹¹ G-2.0902 of the *Book of Order* provides that an installed pastoral relationship may be dissolved only by the presbytery. Moreover, the Tom decision, at p. 4 requires that “Separate consideration should be given to the questions of dismissing the congregation, the disposal of property, and the relationships of ministers of Word and Sacrament. Each request for dismissal should be considered in the light of the particular situation and circumstances involved.”

¹² Since according to the Advisory Opinion on *The Trust Clause and Gracious Separation: Implementation of the Trust Clause for the Unity of the Church* (2014) we do not dismiss a congregation to independence, therefore, within 10-years after a congregation has been dismissed by the Presbytery should a session take action to become an independent congregation, then the church property shall either revert back to the Presbytery of Tampa Bay or the church property shall be sold and the proceeds shall be given to Presbytery of Tampa Bay.

- 10) Should a decision be made to recommend dismissal from the Presbyterian Church (U.S.A.) then ensure that the Session closes out its financial and membership books as of the official date of dismissal in accordance with G-3.0107 of the *Book of Order*, as all original rolls, registers, minutes and historical records remain the property of the Presbyterian Church (U.S.A.)¹³
 - O. Assume original jurisdiction, if necessary, in accordance with G-3.0303e.¹⁴
 - P. Ensure all costs incurred by the Session and the Presbytery in connection with a request for dismissal shall be the responsibility of the Session.
2. The Administrative Commission shall act as a committee with respect to its recommendation regarding dismissal in item 1.N, but in all other matters shall have and exercise the full powers of the Presbytery (G-3.0109).¹⁵
3. Any final recommendations of the Administrative Commission regarding the dismissal of a congregation will be understood to include a 90 day abeyance prior to final implementation. This waiting period will protect both the Presbytery and the congregation from complications arising from possible remedial action.
4. When the Administrative Commission's work is completed, it will turn over all minutes of its proceedings, records from the congregation, notes taken at listening sessions and notes taken from interactions with the congregation's leadership to the Stated Clerk for archiving.

¹³ G-3.0107 of the *Book of Order* requires the original minutes and registers of the session to be submitted to either the Presbyterian Historical Society or in a temperature and humidity controlled environment of a seminary of the Presbyterian Church (U.S.A.), to be copied at the cost of the departing congregation and copied to the specifications of the Presbyterian Historical Society. The McGee decision, at p. 6, concludes, "The successor to a former church council is the presbytery and upon dismissal of the congregation the minutes and registers of the session become the property and responsibility of the presbytery. The presbytery may make provision for the departing congregation to retain copies of the records for historical purposes."

¹⁴ G-3.0303e of the *Book of Order* provides that an administrative commission appointed by a presbytery, after a thorough investigation and granting the session full opportunity to be heard, to "assume original jurisdiction in any situation in which it determines that a session cannot exercise its authority...and is unable or unwilling to manage wisely its affairs." The Sundquist decision, at p. 8 states, "Appointing an administrative commission with the power to assume original jurisdiction or dissolve or dismiss a congregation or dissolve a pastoral relationship does not mean that the commission will inevitably exercise this power."

¹⁵ G-3.0109 of the *Book of Order* explains the difference between a committee and commission. After studying an issue, a committee can only "recommend action or execute decisions already made by a council." However, "a commission is empowered to consider and conclude matters referred to it by a council," within the specific scope of power and any restrictions on those powers designated by the council.

Pasadena Presbyterian Church Administrative Commission
Report to the Presbytery of Tampa Bay

Having engaged in a process of prayerful discernment, the Session of Pasadena Presbyterian Church (PPC) submitted a request to the Presbytery of Tampa Bay (PTB) in 2014 to be considered for gracious dismissal from the Presbyterian Church (USA).

In keeping with its Gracious Communion policy, PTB acted in 2015 to form an administrative commission to dismiss PPC (Pasadena Presbyterian Church Administrative Commission or PPCAC), appointed by Moderator John Fullerton and vetted by Presbytery Coach and Coordinator Patrice Hatley. This commission began interacting with the appropriate committee from PPC to prayerfully explore options guided by the following responsibilities:

- To act in the best interests of the Presbytery of Tampa Bay [and the Presbyterian Church (USA)].
- To do ensure the PC(USA) trust clause is followed, i.e. is it within our mission strategy to dismiss this congregation?
- To determine the impact of the Reformed Presbyterian witness in this region.

The PPCAC consisted of Kathleen Dain, Ken Gruebel (chair), Norm Hatter (clerk), Barbara Heck-Englehart, and Helen Huntley.

The PPC commission consisted of Leslie Hughes, John Odom (Chair), Alma Oline and Tom Smith

From June 2, 2015 through September 25, 2016, the PPCAC met several times, either alone or with representatives from PPC,¹ (including two church worship gatherings), to share and process information informed by the following:

- I. During the past sixty years, the PCUSA, through the Presbytery of Tampa Bay, and/or its antecedents, via Pasadena Presbyterian Church (PPC), has met its mission of establishing and growing a Presbyterian presence in the western St. Petersburg and Gulf beach areas.
- II. Throughout that same period, PPC membership grew to almost 1000 congregants, most of whom expected to be part of a Presbyterian church.
- III. Even if PPC is dismissed, a Presbyterian presence in this geographical region will continue to be part of the PCUSA mission.
- IV. Accordingly, results from any negotiation process need to ensure a Presbyterian presence in this geographical region.
- V. These negotiations will be guided by the Presbytery of Tampa Bay Gracious Communion Process.
- VI. The Pasadena Presbyterian Church Administrative Commission will recognize its responsibility to ensure any recommendations encompass fulfillment of the fiduciary duty of the Presbytery of Tampa Bay under the Trust Clause (G-4.0203).
- VII. The Pasadena Presbyterian Church Administrative Commission will engage in proper discernment and strive to create outcomes fair to all parties in the negotiating process.

¹ minutes attached to PTB file copy

In considering what is needed to maintain a Presbyterian presence in the geographical region served by PPC, the PPCAC sought to ensure the following mission, strategy and ministry of PTB are met:

Mission, Strategy, and Ministry of the Presbytery of Tampa Bay

Mission: Presbytery identifies and strengthens Presbyterian leaders so that every congregation makes new and mature disciples of Jesus Christ.

Strategies for the mission of the Presbyterian Church (U.S.A.) within the geographic district represented by the Presbytery of Tampa Bay are needed for each community. These strategies will inform the work and initiatives supported by the Presbytery through its Coordinating Team and Regional Commissions.

Members of the Presbytery of Tampa Bay West Region Commissions on Church Vitality and Ministry met and reviewed data from current MissionInsite demographic reports and also congregational statistics. We considered the following challenge: What do we discern to be the mission and ministry strategies for the St. Petersburg communities specifically around the Pasadena area and the Historic Old Northeast neighborhood? Continuing and additional conversations regarding other West Region communities will occur during 2016, and also within the Hillsborough and East Regions.

Strategies and Ministries for West Region

Pasadena area of St. Petersburg: We acknowledge Gulfport Presbyterian Church's demonstration of health and stability. We seek to infuse the congregation with new resources and leadership to bolster continued vitality. We seek a new partnership with Gulfport Presbyterian which will respect its tradition and heritage and also explore new and creative opportunities for ministry in the community.

We note that there is now no Presbyterian presence along the St. Petersburg area beach communities and seek to explore meaningful ways to reach local beach community neighbors, perhaps in ecumenical partnership with other faith communities or as a New Worshipping Community sponsored by the PC (U.S.A.).

Historic Old Northeast Neighborhood of St. Petersburg: We understand that as good stewards of God's good gifts to us, we are responsible to consider what may be wise and potential future uses of the property formerly occupied by Westminster Presbyterian Church, a congregation that was dissolved by the Presbytery in May 2015. We also acknowledge that the area is currently served by the nearby congregations of First Presbyterian Church of St. Petersburg, Woodlawn Presbyterian Church, and Northeast Presbyterian Church. These three churches provide a range of worship styles, reformed theological understanding, and mission priorities for the area in and around the northeast section of St. Petersburg.

A BRIEF HISTORICAL SUMMARY OF PASADENA PRESBYTERIAN CHURCH

It is important to be mindful of the history of this sixty year old church, a brief historical summary and chronology of which follows:

Pasadena P.C. (PPC) was established in 1956 to serve the growing western St. Petersburg and Gulf beach regions and as indicated in the attached brief historical summary, experienced rapid growth in both membership and support property. Perusal of documents from the church file paints a picture of an energized worshipping congregation that was eager to meet the church vision of (1) ministering to the west St. Petersburg and Gulf beach areas, (2) growing into a full ministry church for all age groups, (3) centralized leadership training, (4) achieving an active membership of 1,000, and (5) becoming the base church for a ministry to St. Petersburg Junior College. Through the intervening years, under the leadership of five pastors, Pasadena P.C. grew to a membership approaching its goal of 1000 persons, while also realizing a strong ministerial outreach. However, membership began declining during the mid to late 1990's and that trend was not reversed. From the aforementioned peak of 927 (in 1991) members, the church now has about **144 members according to the 2013 yearend statistical report**. Factors influencing this change:

- The PC(USA) seems to be following cultural/social ideas and abandoning scripture. Redefinition of marriage was the final straw.
- PPC has been a confessing church since 2001 and theological trends of the PC(USA) through intervening years led to a period of discernment in 2012 wherein it was concluded requesting dismissal would be the next appropriate step.
- Dealing with these issues has distracted people from the church's mission.

Along with regular worship, PPC also engages in other activities as noted below:

Major Pasadena Presbyterian Church Activities

1. **Food Distribution** – This twice a month ministry of PPC began July 20, 2011, and that month, 19 families received food. In 2015, 4,162 families received **135,443 pounds of food, prayer along with the Good News of Jesus**. Food sources for this ministry include Pizza Hut, Starbucks, Save-A-Lot, Bob Evans, Winn-Dixie, St. Pete Free Clinic and Feeding Tampa Bay. In addition, cash donations of more than **\$21,000** were collected in 2015. Each month, volunteers collect the food, sort and store it, and on the Thursday before each food distribution day, volunteers pack from **180 to 204 large brown grocery bags**. Approximately 25 volunteers log more than **280 man-hours/month** to support the two food distribution days each month.
2. **VBS** – For over 30 years, PPC has annually conducted a one week Vacation Bible School. The program currently serves approximately 150 children. Activities includes Bible stories, music, memory verse, crafts, snack, recreation and a service project. Last year the children and volunteers helped with the Food Distribution project. Last year, about **50 volunteers** from the church, community, and youth group spent more than **1500 man-hours** to provide this one week outreach to the children in our community.

3. **Missions** – In 2015, PPC provided more than **\$24,000 of support to 11 missionaries** who serve locally and internationally. We provide between \$100 and \$350 of monthly support to these missionaries. In addition, PPC supports one-time projects as additional funds are available. One of our missionaries is a “missionary in residence” since he and his family live in one of the houses owned by PPC. In addition, we have one member that operates a mission to street children in Nairobi, Kenya. She provides housing, clothing, food, and education for them through her ministry and a young man from PPC is currently on a mission trip to 11 countries over 11 months with Adventures in Mission.
4. **Preschool** – Sonrise Early Childhood Learning Center was founded in 2003 as a ministry of Pasadena Presbyterian Church. The mission of Sonrise Early Childhood Learning Center is to glorify God by nurturing children in their spiritual, physical, emotional, and academic growth and to assist families in developing the skills necessary to attain these goals. Sonrise is a Nationally Accredited School, and a Gold Seal Provider in the State of Florida. We have 8 teachers that serve 78 children from ages 2-5. We successfully completed our 8th year as a VPK provider. Participation in this program allows us to minister to and educate children and families that would not have been able to attend Sonrise without the financial assistance provided by the state.

Other volunteer activities/opportunities include:

1. Praise Band and Praise Chorus – The music director, regular band members and chorus members for worship are all volunteers. The Praise Band practices one evening each week and before the worship service on Sundays. The Praise Chorus practices after the band practice each week and participates in worship services about once each month. Currently, PPC does not have an organist or accompanist that regularly participates in the worship service. Two or three times a year, an accompanist or other special musician will be paid for a special worship service.
2. Off-site Communion– Several PPC members lead music and communion at The Fountains for shut-ins each month.
3. Church Library – PPC has a church library that is maintained by volunteers. The library has both current and historical books as well as other media that may be checked out.
4. Sunday Fun Days – Eight to ten times a year, PPC has been having activities to build community between the members of the church and outreach into the community. Many of these are intergenerational activities, such as picnics, bowling and game nights, while others focus on children and youth activities.
5. Office support and facilities maintenance – Each work day, volunteers (office angels) provide basic support (answering phone calls, printing, counting collections, etc.) in the office. Besides the pastor, PPC only has two part-time positions (Church Secretary and Financial Manager). The Church Treasurer (volunteer) oversees the work of volunteer counters and the Financial Manager. Custodial services and lawn maintenance are provided on a contract basis, with routine maintenance being done by volunteers with specialized vendors (ac maintenance, copier maintenance and pest control) contracted, as needed.
6. Via de Cristo/Kairos – Some PPC members regularly participate in leadership and support roles on Via de Cristo and Kairos teams.
7. PPC continues to provide meeting space for AA (women and men) and the Boy Scouts/Cub Scouts.

The PPCAC worshipped with PPC on Sept 13, 2015, after which a survey was taken to assess member interest in dismissal. The results indicated ~88% of the 90 responses favored dismissal.

Anticipated funding during transition

A church property appraisal indicated a value of approximately \$2.4 M, including the church buildings and two residences. After several negotiating gatherings with PPC, the PPCAC concluded approximately \$140,000 will enable PTB to meet its mission, strategy and ministry in this geographical region.

These funds are expected to be used as follows:

• Catch-up for unpaid per capita (2014 – 2016)	\$ 7,200
• Presbyterian mission and ministries	<u>\$132,800</u>
TOTAL	\$140,000

RECOMMENDATION

Administrative Commission for Pasadena Presbyterian Church – Nov 17, 2016

Recognizing that different believers and different churches may hear or understand the will of God differently, the Administrative Commission for the Gracious Dismissal of Pasadena Presbyterian Church (the “AC”) seeks:

- to provide for environments that enable believers in our Lord and Savior, Jesus Christ, to follow Him in their worship, service and fellowship, and
- to emulate Christ by living graciously and accomplishing all things for His glory
- to be enablers of followers of Jesus Christ and avoid impediments to any and all brothers and sisters in Christ.

In order to accommodate and balance the mission vision of those who wish to depart to the Covenant Order of Evangelical Presbyterians (ECO) and those who wish to remain in the PC(USA), all of whom the AC recognizes as brothers and sisters in Christ, the AC, in keeping with the Gracious Communion Process of the Presbytery of Tampa Bay, prayerfully proposes the following recommendations and contingencies to the Presbytery of Tampa Bay, expressed in parts but intended as a whole.

Recommendations:

1. That the Presbytery of Tampa Bay approve the request of the session of Pasadena Presbyterian Church to be graciously dismissed as a congregation on a date of February 18, 2017 or upon satisfaction of the contingencies defined in the recommendation below, whichever is later.
2. That the members who wish to leave be allowed to do so as a reformed worshiping congregation with the church property, and omitting any reference to PC(USA) in the church name.
3. That Teaching Elder, the Rev. Carl Crawford, based upon his request, be allowed to transfer from the Presbytery of Tampa Bay to the ECO.
4. That the AC be dissolved, effective February 18, 2017, or upon satisfaction of the contingencies defined in the recommendation below, whichever is later, if the way be clear.

Contingencies:

1. That Pasadena Presbyterian Church present valid evidence to the AC of acceptance as a congregation into the ECO.
2. That the Rev. Carl Crawford present valid evidence to the AC of acceptance as an ordained minister into the ECO.
3. That Pasadena Presbyterian Church prepare and package all original church records (see the following) and coordinate archival of such records to the Presbyterian Historical Society in Philadelphia, PA. Evidence of such archival will be provided to the AC.
 - a. Session Minutes
 - b. Congregational meeting minutes including joint meetings of Session with Deacons
 - c. Register of Installed Pastors, Baptisms, Marriages
 - d. Register of Ordinations (Elders and Deacons),
 - e. Roll of Baptized Members, Active Members, Affiliate Members, Inactive Members
 - f. An itemized list of these documents

4. That the Pasadena Presbyterian Church commit to financial support of the Presbytery of Tampa Bay in support and nurture of the PCUSA faith community in the geographical area near the departing congregation. Such financial commitment shall be:
 - a. Financial support in the amount of \$140,000 (\$7200 for unpaid per capita, \$132,800 for mission and ministries) to the Presbytery of Tampa Bay by February 17, 2017, (in order to maintain an appropriate PC(USA) in the current extant geographical region of Pasadena Presbyterian Church).
5. If the congregation of Pasadena Presbyterian Church (“Church”), being granted dismissal by the Presbytery of Tampa Bay (Presbyterian Church U.S.A.) with all its real property, and thereafter Pasadena Presbyterian Church shall within a period of ten (10) years from the date of dismissal (February 18, 2017), either (a) intentionally dissolve its corporate existence; or (b) fail to remain under the ecclesiastical authority of the Evangelical Covenant Order of Presbyterians or any other Reformed denomination that holds membership in the World Communion of Reformed Churches in the United States, the Church’s real property shall revert to the Presbytery of Tampa Bay in the Presbyterian Church (U.S.A.), or its successor Presbytery. This reversion shall apply to all real property owned by the Church on the date of dismissal, and all replacement real property. The conditions and provisions of this reversion shall mutually cease without obligation on February 19, 2027.

RECOMMENDATION

This recommendation of the AC of the Presbytery of Tampa Bay is hereby prayerfully submitted to the Presbytery of Tampa Bay for consideration and acceptance.

**Report to the Presbyterian of Tampa Bay by the
Administrative Commission for the Gracious Dismissal of the First Presbyterian
Church of Haines City, Florida**

Goals:

Recognizing that different believers and different churches may hear or understand the will of God differently, the Administrative Commission for First Presbyterian Church of Haines City Administrative Commission (AC) seeks both:

- Support the congregation of First Presbyterian Church of Haines City to depart to the Evangelical Covenant Order (ECO), which is within the reformed tradition
- Support the ministry of the PC(USA) through support of The Presbytery of Tampa Bay, with special attention to a strong PC(USA) presence in Eastern Polk County

In order to accommodate and balance the mission visions of First Presbyterian Church of Haines City and the overall ministry of the Presbytery of Tampa Bay and the Presbyterian Church (USA), the AC proposes the following recommendations:

Recommendation A:

- 1. That Presbytery approve the request of the Session of First Presbyterian Church of Haines City and that they be dismissed as a congregation to ECO, a Covenant Order of Evangelical Presbyterians.**
- 2. That First Presbyterian Church of Haines City be dismissed with the church name and with all church property.**
- 3. And, that dismissal shall occur upon the completion of the terms of the financial settlement of \$100,000 which shall occur on or before February 17, 2017.**

Recommendation B:

- 1. Teaching Elder, Jeff Winter be transferred to ECO, a Covenant Order of Evangelical Presbyterians.**
- 2. Transfer shall be concurrent with the dismissal of the congregation**

Recommendation C:

The Presbytery of Tampa Bay dissolve the *Administrative Commission for the Gracious Dismissal of The Haines City Presbyterian Church*, with thanks, upon the completion of the terms of the financial settlement, which shall occur on or before February 17, 2017.

Summary of Financial Terms:

In consideration of the beneficial interest of the PC(USA), the continued ministry presence of the PC(USA) in Eastern Polk county, and the financial evaluation as it relates to the continued ministry of First Presbyterian Church, the AC recommends:

1. Per Capita Payment of: **\$30,888**(The breakdown is listed in the rationale)
2. Value of the PC(USA)'s Beneficial Interest in the property: **\$100,000** which shall be used to support and expand the PC(USA)'s ministry within the bounds of the Presbytery of Tampa Bay.
3. Reimbursement to Presbytery for the property appraisal **\$2500.**
4. Credit of **\$33,388** for support of Holy Nation PC(USA) , a ministry of the Presbytery of Central Florida.

Total Financial Contribution: \$100,000

Reversion

If the congregation of the First Presbyterian Church of Haines City, being granted dismissal by the Presbytery of Tampa Bay with its real property, the following clause shall go into effect on the date of dismissal, and shall be placed into any and all legal transfer documents and deeds.

If, upon dismissal, with property, by the Presbytery of Tampa Bay, the First Presbyterian Church of Haines City intentionally dissolves its corporate existence, or fails to remain under the ecclesiastical authority of A Covenant Order of Evangelical Presbyterians or a member of the World Council of Reformed Churches in the U.S.A then all real property held by the First Presbyterian Church of Haines City shall revert to the Presbytery of Tampa Bay, or its successor Presbytery.

The conditions and provisions of this reversion shall mutually cease without obligation on the part of the First Presbyterian Church of Haines City and the Presbytery of Tampa Bay on February 17, 2027.

Rationale:**Introduction:**

In September of 2014, The Presbytery of Tampa Bay (Presbytery) received a letter from the session of First Presbyterian Church of Haines City (FPC) requesting to enter into the Gracious Communion Process.

To facilitate this process, the Presbytery formed an Administrative Commission, which consists of:

John Snapp- RE
 David Childs- RE
 Rev. Susan Hill- TE
 Rev. Jeff Guild, TE, Chairperson
 Rev. Dennis Reid, TE, Chairperson (R. April 2016)

(See Attachment 1 for Scope of Powers Document)

Congregational Background (Provided by FPC Haines City):

The task force for FPC Haines City provided the following narrative.

“Background: First Presbyterian Church of Haines City was chartered on May 29, 1925, as a Presbyterian Church US (southern). It was organized as a corporation and continues to be managed by the Officers and Directors of the Corporation. The congregation met in various places in Haines City before purchasing the downtown property at 800 Ledwith Ave. in 1945. In the early 1980s, the Presbyterian Church US and the Presbyterian Church USA were joined to form the Presbyterian Church USA (PCUSA). Southern churches were given the choice to remain in ownership of their church property or turn it over to the Presbytery. FPC Haines City elected to remain in ownership of their property signing a resolution “to exempt the First

Presbyterian Church of Haines City from the provisions of Chapter G-8.0000 of the Book of Order of the Presbyterian Church (U.S.A.) and thus hold title to the property and exercise its privileges of ownership as under its previous Constitution.” It was approved at the congregational meeting February 26, 1984. The church has always been responsible for all financial obligations since its beginning. Several building projects, under the leadership of several different pastors, were done over the years as the membership grew. Rev. Thomas Jonathan Jackson Christian II became pastor in 1988 and with his leadership the church grew to the point of needing more property and a larger church building. The first worship service was held at the new worship facility on Sunday, August 11, 2002. During Rev. Christian’s 23 years pastoring FPC, he led the Session and membership to relocating the church to its present site on Hwy 544 in Haines City, meeting the spiritual and ministry needs of the growing membership and increasing its missions both locally and globally, while preaching and teaching God’s Word. The loving, caring, and gospel emphasis has been a part of FPC Haines City since its inception in 1925.”

The Administrative Commission understands that the building and property are vital to the continued ministry of FPC Haines City and much of the congregation’s identity is shaped by their rather new sanctuary. Having visited the site, and hearing from many

staff and ministry leaders, it is obvious that the church building and campus have become a center for community outreach. Therefore, we recommend that the Presbytery concur with the FPCHC's request for dismissal with property under the conditions of this proposal.

Constitutional Interpretation:

In the above narrative provided by FPC, the church is pointing out that they chose, in 1983 upon unification, to live forever under the property rules in the last edition of the *PCUS Book of Church Order*. The AC found that the church did indeed make this choice and it was officially recorded with the Presbytery. The question is, "What does this mean?"

Below is the Constitutional Interpretation of the PC(USA) as it relates to the former PCUS churches. The relevant findings are in paragraph 2 and paragraph 3:

2. The same assembly also adopted G-8.0701, which permitted former PCUS congregations to deal with their property as they had under the PCUS Book of Church Order. By the time of reunion in 1983, Chapter 6 of the PCUS Book of Church Order contained a trust, clause 7, that allowed PCUS congregations to encumber their property without the presbytery's permission. With reunion, such PCUS congregations had to vote within an 8-year window (ending in 1992) to continue to operate under Chapter 6 and the presbytery had to be informed of that decision and record it in its minutes. G-8.0701 preserves the right of those PC(US) congregations that took the election to buy, sell or mortgage real property without seeking the permission of the presbytery. 8

3. The 1983 assembly also adopted Article 13 as part of the Articles of Agreement 9, which provided former PCUS congregations a one-time window to leave the PCUSA with their property. That window closed in 1992.10. There are NO "Article 13 churches" remaining in the PCUSA.

Recent PJC rulings have declared that AC's must consider the property value as it relates to the PC(USA)'s "beneficial interest." The relevant ruling *(also attached) is cited here:

"When a congregation seeks dismissal under G-11.0103i (Now G-3.0301a), it is the responsibility of the presbytery to fulfill its fiduciary duty under the Trust Clause. This fiduciary duty requires that the presbytery exercise due diligence regarding the value of the property of the congregation seeking dismissal. Due diligence, of necessity, includes not only an evaluation of the spiritual needs of the congregation and its circumstances but also financial analysis of the value of the property at stake. Payments for per capita or mission obligations are not satisfactory substitutes for the separate evaluation of the value of the property held in trust."

"Failure to consider the property value and the PC(USA)'s beneficial interest in the property was a fatal omission of the trustee's duty to the PC(USA)."

Rationale for Financial Settlement Proposal:

When discussing a financial settlement, our concern was the impact of First Presbyterian Church leaving as it relates to the ministry of the PC(USA). There are two specific areas that were raised.

The first is the ministry of the PC(USA) through the ministry of the General Assembly, Synod and the Presbytery of Tampa Bay. When a congregation leaves, there is a budgetary impact on each of the larger ministries of the PC(USA). In order to offset this impact, we recommend the following:

Per Capita **\$30,888**

2013: \$2156

2014: 0

2015: \$9360

2016: \$9280

2017: \$10,092

Total Per Capita Payment: \$30,888.

The second area is the continued ministry of the PC(USA) with specific consideration to the overall presence of the PC(USA) in Eastern Polk County.

In order to speak to this, we attended a joint meeting of Commission on Ministry (COM) and Commission of Church Vitality (CCV). At that meeting, MissionInsite reports were studied and it was concluded that the area has tremendous capacity for growth and the Presbytery does seek to expand and support its ministry in this area. (See Attachment 2 for Mission Strategy Plan, East Region).

In order to comply with PJC rulings and to fulfill our “fiduciary responsibility under the Trust Clause,” and to determine the PC(USA)’s “beneficial interest” in the property, we discovered the following:

Value of Assets from First Presbyterian Haines City

Address/Location: 104 Scenic Highway, Haines City, Polk County, Florida / north and south sides of Scenic Highway, east side of Hamilton Drive, north and west sides along Spencer Shores Drive. Ownership: First Presbyterian Church of Haines City Property
Type/Use: Church Site Size: 21.84± acres

Appraised Value: \$3,200,000.00

Mortgage: \$1,109,817.59 (June 2015)

Church Equipment and Furnishings (June 2015 Balance Sheet) \$424,652.26

Investments Held: Edward Jones: \$5,527.89 (as of June 2015)

Cash on Hand: (June 2015 Balance Sheet) \$97,004.34.

Annual Budget: (2015) \$990,648.00

Based upon the assessment as stated above, the Administrative Commission sets the PC(USA)'s Beneficial Interest of the property at \$450,000. Recognizing the fact that the Haines City Presbyterian Church is carrying a heavy debt load, and that its most robust contributors consist of families on fixed incomes, and in regard for the many years of faithfulness this congregation has demonstrated to our Lord Jesus Christ and his church through participation in the PCUSA, and in the Spirit of Christian love and graciousness, the Commission recommends waiving \$350,000 as a demonstration of love for God. It is our hope that there be no impediment erected, and no bridges burned if history reverses itself and this congregation wishes to return to the PCUSA, a turn which would be welcomed with graciousness.

Your AC wishes to acknowledge Haines City Presbyterian Church's (HCPC) financial support of a PCUSA ministry to the Spanish-speaking population of Haines City. Since March of 2013 Nacion Santa (Holy Nation) has been using the facilities of HCPC for minimal costs. Nacion Santa is a ministry endorsed and under the supervision of Central Florida Presbytery. This worshipping congregation had been renting a public school facility in Osceola County, Florida, at a rate of \$333 per week. During the 46 months Nacion Santa has been meeting at HCPC, they contributed \$6250 for the use of the sanctuary, classrooms, and fellowship hall on Sundays. They have utilized a classroom for mid-week studies and meetings as well. Using the Osceola County public school room rental rate we estimated HCPC to have contributed over \$55,000 of facility and energy useage. Your AC met with the Rev. Dr., Luis R. Quinones, Pastor of Nacion Santa, and are confident that there is an active, ongoing PCUSA/Reformed ministry presence to the Spanish-speaking population of Haines City which numbers around 40% of the population. We recommend we give credit to HCPC in the amount of \$33,388 in support of this important PCUSA ministry.

Furthermore, the AC wishes that the financial contribution made by Haines City Presbyterian Church be placed in the General Fund, and be used by the Presbytery of Tampa Bay as it deems fitting and proper for the general mission of the Presbytery to further the kingdom of God within the bounds of Tampa Bay Presbytery.

The total financial proposal is:

Per Capita:	\$30,888
"Beneficial Interest"	\$100,000.00
Reimbursement:	\$2,500.00
Minus Credit for work with Holy Nation-	\$33,388

Total Financial Contribution: **\$100,000**

Respectfully submitted on behalf of the Commission,

Jeffrey G Guild, M.Div, D.Min, Chairperson
Haines City Administrative Commission
The Presbytery of Tampa Bay

Attachment 2

Mission, Strategy, and Ministry of the Presbytery of Tampa Bay

Mission: Presbytery identifies and strengthens Presbyterian leaders so that every congregation makes new and mature disciples of Jesus Christ.

Strategies for the mission of the Presbyterian Church (U.S.A.) within the geographic district represented by the Presbytery of Tampa Bay are needed for each community. These strategies will inform the work and initiatives supported by the Presbytery through its Coordinating Team and Regional Commissions.

Members of the Presbytery of Tampa Bay East Region Commissions on Church Vitality and Ministry met and reviewed data from current MissionInsite demographic reports and also congregational statistics. We considered the following challenge: What do we discern to be the mission and ministry strategies for the communities of Bartow, Florida and also the eastern-most portion of Polk County, Florida (ranging along highway 27 from Lake Wales in the south, to Davenport in the north)? Additional conversations regarding other East Region communities will occur during 2016, and also within the Hillsborough and West Regions.

Strategies and Ministries for East Region

Bartow: We acknowledge McLeod Memorial Presbyterian Church's demonstration of health and stability in its remarkable turnaround and unwavering commitment to mission. We seek to infuse the congregation with new resources and leadership to bolster continued vitality. We seek a new partnership with McLeod Memorial which will respect tradition and heritage and also explore new and creative opportunities for ministry in the community.

Eastern Polk County: We continue to be concerned that there is limited Reformed Christian presence targeting significant demographic groups along the highway 27 corridor. Therefore we embrace three distinctive strategies based upon local demographics.

- We seek to develop a New Worshipping Community in the Lake Wales area.
- We acknowledge the Lake Hamilton Presbyterian Church as embodying strong and healthy small-church characteristics and seek to boost their ministry in creative ways that improve their reach into the community surrounding Lake Hamilton while sustaining their long Presbyterian heritage.
- We note that the city-center in Haines City is largely populated by racial/ethnic communities, primarily African-American and Hispanic and we seek to explore ways to reach these communities, responding to urban social and justice issues.

January 5, 2016

Presbytery of Tampa Bay East Region Commission on Church Vitality and Commission on Ministry

**Coordinating Team (CT)
Presbytery Report for
November 17, 2016 Meeting**

Motions for Presbytery (Consent)

1. That the Presbytery adopt a Revised Scope of Powers for the Administrative Commission appointed through the Gracious Communion Process for First Presbyterian Church of Plant City Florida.
2. In accordance with the Presbytery bylaws, the Coordinating Team moves that the Presbytery alternate Presbytery and Regional Commission meetings. The revised schedule is late February/early March for Regional Commission meetings, and a May 18th Stated Presbytery at St. Mark's Presbyterian Church of Hudson Florida.
3. That the following Committees and Commissions be dissolved with thanks:
 - Administrative Commission to Dismiss First Presbyterian Church of Bartow
 - Administrative Commission to Dissolve Keystone Presbyterian Church
 - Committee to sell the Kelly Road Property

Motions for Presbytery (Discussion)

4. That the following persons be elected to the Committee on Nominations and Representation:
 - Denise Lay, TE-C 2019-2 and chair
 - Vicki ByRoade, TE-W 2019-1
 - Maxine Terry, RE-W 2018-1
 - Dick Huggins, TE-E 2019-1
 - Loli Reiter, TE-C 2019-1
5. That the Presbytery approve the proposed budget for 2017, and raise the Presbytery Per Capita to \$21.75.
6. That the Presbytery adopt the proposed revisions to our Bylaws. Accepting these bylaws would indicate a decision not to split into 3 separate Presbyteries or go back to one regionless Presbytery, and would fulfill the required review of our structure approved in the Transition Team's May 9, 2013 report to Presbytery.

Actions Taken by the Committee

1. Approved the minutes for the February 27th, 2016 and October 17th, 2016 Presbytery meetings.
2. Approved Henry Elam as a replacement Overture Advocate for Carl Lammers. Henry will act as an advocate to interpret the Evangelism overture passed at the July 23rd Presbytery meeting.
3. Approved a motion to take \$1000 out of Triennium funds for Javier Izaguirre to travel to the conference on behalf of Beth-El and \$1000 out of mission surplus for Rev. Walter Chuquimia of Beth-El to travel to Cuba as part of the Cuban Partner's Network.
5. Approved an additional \$562.50 in addition to the budgeted amount for 2016 to complete some crucial components of the website.
6. Approved new office hours for the new Presbytery Office: Monday to Wednesday 8:30am to 3pm and Thursday 8:30am to 4pm, closed on Fridays.
7. Approved a Special Presbytery Meeting to be called on Monday October 17th, 2016 at 3pm (moved from Friday October 7th at 2pm) at Temple Terrace Presbyterian Church to approve an agreement to sell the Presbytery office building and an agreement between the Presbytery and the Chapel in the Pines.
8. Reviewed the performance of both the Presbytery Coach and Coordinator and the Stated Clerk and Director of Communications.
9. Approved offering of November 17th Presbytery Meeting to go to Presbyterian Disaster Assistance for areas affected by Hurricanes Matthew and Hermine.

Items for Information

1. First Presbyterian Church of Plant City began the Gracious Communion process.
2. The final \$20,000 of the \$50,000 grant for Presbytery Transformation was received.

REVISED SCOPE OF POWERS SUMMARY:

The document below contains a motion from the Coordinating Team to revise the powers of our existing Administrative Commission for Plant City Presbyterian Church formed under the Gracious Communion Process of our Presbytery. These changes would **only** apply to this commission, not to future commissions. These changes are identical to the changes previously approved for the Administrative Commissions for First Bartow, First Haines City, and Pasadena Presbyterian Churches.

The intent of these changes is to allow for the best possible outcomes, both for our Presbytery and for the church undergoing the Gracious Communion Process. This is accomplished in two ways. First, there is a need to revise the scope of powers of the Administrative Commission for our congregations because an Administrative Commission can only take the actions defined in its scope of powers.¹ The original scope of powers approved by Presbytery in the Gracious Communion policy was not sufficient.

These powers are limited in a very important way, however. Normally, an act of an Administrative Commission is the same as an act of the entire council that formed it². However, this scope of powers explicitly limits the recommendation to dismiss a congregation to the action of a committee, not a commission, and so the final decision on the agreement for dismissal (including all its parts) must be approved by Presbytery. See item 2 on the last page for more info.

Second, in reviewing the need for a revised scope of powers, the Rev. Heahwan Rim, the Transitional Executive/Stated Clerk for the Synod of South Atlantic, revealed that the process currently used by the Presbytery of Tampa Bay was not as secure against possible remedial complaints and even litigation as it could be. The majority of these changes are designed to bring our Administrative Commissions completely into compliance with the **Book of Order** and recent Authoritative Interpretations thereof by the General Assembly Permanent Judicial Commission.

This revised scope of powers gives the Administrative Commission the proper authority and responsibility to move to a faithful conclusion upon which the Presbytery can appropriately act.

¹ G-3.0109 of the *Book of Order* provides that an Administrative Commission is “empowered to consider and conclude matters referred to it by a council. The designating council shall state specifically the scope of the commission’s powers and any restrictions on those powers.” Moreover, W. Ivan Hoy and John W. McGlamery, Jr. vs Presbytery of Tropical Florida, Permanent Judicial Commission of the General Assembly of the Presbyterian Church (U.S.A.), Remedial Case 203-1 (1990). Specifically, concludes that an Administrative Commission exceeds its mandates when it executes duties that have not been specifically granted to it Hoy, at p. 5.

² G-3.0109b: “Actions of a commission shall be regarded as actions of the council or councils that created it. A commission may be assigned additional duties as a committee, which duties shall be reported and handled as the report of a committee.”

SCOPE OF POWERS FOR ADMINISTRATIVE COMMISSION FOR DISMISSAL

1. The scope of the Administrative Commission's powers in considering a request from a Session to engage the Gracious Communion Policy of the Presbytery of Tampa Bay shall include the following:
 - A. Be governed by the provisions of the *Book of Order* applicable to its duties, as interpreted by applicable decisions of the General Assembly Permanent Judicial Commission, following the Presbytery of Tampa Bay's Gracious Communion Policy, but excluding any provisions thereof that are not in compliance with the *Book of Order* and Authoritative Interpretations thereof by the General Assembly Permanent Judicial Commission.
 - B. Review the summary of the meeting notes taken by the Presbytery listening team at the initial meeting of the session, Coach Coordinator, Stated Clerk, and COM representatives.
 - C. Meet with the commission appointed by the Session for the purpose of discussing the Session's request that the congregation be dismissed from the Presbyterian Church (U.S.A.).
 - D. Receive and verify that the dismissal request is approved by the Session and signed by the moderator and the clerk of Session as representing the official action of the Session.³
 - E. Review the congregation's records concerning its assets and liabilities, and make a reasonable determination of the approximate value of real and personal property.⁴
 - F. Verify that the denomination to which the Session wishes the congregation to be dismissed holds membership in the World Communion of Reformed Churches in the United States.⁵
 - G. Ascertain if the Presbytery has a viable mission purpose or plan for the property.⁶
 - H. Determine if there are a sufficient number of members of the congregation who do not wish to be dismissed to constitute a continuing congregation at the existing location.
 - I. Consider whether schism exist within the membership of the congregation⁷

³ G-1.0503 of the *Book of Order* limits business at congregational meetings to six enumerated matters, not including requests for dismissal. Sundquist et. al. vs Presbytery of Heartland, Permanent Judicial Commission of the General Assembly of the Presbyterian Church (U.S.A.) Remedial Case 219-03 (2008). Specifically concludes that, "Withdrawal from the Presbyterian Church (U.S.A.) is not a matter that can be considered at a congregational meeting" and the consultations of presbytery with members of the congregation "are not meetings at which business of the congregation may be conducted." Sundquist et. al. at pp. 9.

⁴ The Presbytery and its commissions and committees are required to consider the economic interests of the Presbyterian Church (U.S.A.) in all of its decisions when considering the disposition of property of congregations seeking dismissal. Tom vs. Presbytery of San Francisco, Permanent Judicial Commission of the General Assembly of the Presbyterian Church (U.S.A.), Remedial Case 221-03 (2012). Specifically, due diligence requires "an examination of the congregation's financial position and the value of the property at stake." Moreover, "The presbytery must be informed of this financial analysis before it votes on dismissal." In fact, "To comply with the Trust Clause, the presbytery must consider the interest of PC (U.S.A.) as a beneficiary of the property." Tom, at pp 6-7.

⁵ The Presbytery shall dismiss a congregation only to a denomination that holds membership in the World Communion of Reformed Churches, since according to the Advisory Opinion on *The Trust Clause and Gracious Separation: Implementation of the Trust Clause for the Unity of the Church* (2014) a congregation can only be dismissed to another Reformed body.

⁶ G-3.0301 of the *Book of Order* paragraph 4 states that the "presbytery is responsible for the government of the church throughout its district, and for assisting and supporting the witness of congregations to the sovereign activity of God in the world, so that all congregations become communities of faith, hope love, and witness. As it leads and guides the witness of its congregations, the presbytery shall keep before it the marks of the Church (F-1.0302), the notes by which Presbyterian and Reformed communities have identified themselves through history (F-1.0303) and the six Great Ends of the Church (F-1.0304)." G-3.0303a-b of the *Book of Order* provides the presbytery with the authority to "develop strategy for the mission of the church in its district, control the location of new congregations and of congregations desiring to move as well as to divide, dismiss, or dissolve congregations in consultation with their members." The Tom decision, at p 6, specifies that "a presbytery must take into consideration the PC (U.S.A.)'s use and benefit of the property in every decision concerning its disposition. To comply with the Trust Clause, the presbytery must consider the interest of PC (U.S.A.) as a beneficiary of the property."

⁷ G -4.0207 of the *Book of Order* provides that the presbytery has responsibility to address schism within the membership of a congregation and the procedures for dealing with them. If a "presbytery is unable to effect reconciliation or a division into separate

- J. Conduct its own independent investigations and afford those affected by its decision fair notice and an opportunity to be heard on matters at issue.⁸
- K. Employ any legal, mediation, or other professional assistance, as deemed necessary, at the expense of the congregation seeking dismissal.
- L. Obtain independent appraisals and valuations of property, if deemed necessary, at the expense of the congregation seeking dismissal.
- M. Conduct reviews and evaluations as it deems appropriate in order to make a decision whether or not to recommend to the Presbytery to dismiss the congregation from the Presbyterian Church (U.S.A.). If a decision is made to recommend dismissal, then determine whether the congregation should be dismissed with or without real and personal property.⁹

congregations within the Presbyterian Church (U.S.A.), the presbytery shall determine if one of the factions is entitled to the property because it is identified by the presbytery as the true church within the Presbyterian Church (U.S.A.). This determination does not depend upon which faction received the majority vote within the congregation at the time of schism.” Due diligence requires upholding the constitutional obligation to determine whether a loyal faction exists and is entitled to the property because it is identified by the presbytery as “the true church within the Presbyterian Church (U.S.A.).” McGee, at p.6.

⁸ G-3.0109b (6) paragraph7 provides that an administrative commission before making its decision final shall afford to all persons affected by its decision fair notice and an opportunity to be heard on matters at issue.

⁹ The Presbytery and its administrative commission have a fiduciary duty to the Presbyterian Church (U.S.A.)--and not to the congregation--when making its recommendations regarding the disposition of assets and liabilities pursuant to G-4.0203. “Under the Trust Clause [G-4-0203], a presbytery’s discretionary authority to determine property rights, while broad, must be guided by the presbytery acting as a fiduciary for the benefit of the PC (U.S.A.), the beneficiary of the Trust Clause.” Tom, at p 6.

N. Should a decision be made to recommend dismissal with the church property, then:

- 1) Negotiate with the commission appointed by the Session the financial and other terms upon which the congregation should be dismissed, having due regard for G-4.0203 of the *Book of Order*, which states that property used in programs of the congregation or retained for the production of income, regardless of legal title or ownership, “is held in trust nevertheless for the use and benefit of the Presbyterian Church (USA).”¹⁰
- 2) Make a recommendation to Presbytery regarding the financial and other terms upon which the congregation should be dismissed.
- 3) Resolve the relationships of pastor(s) with the Presbyterian Church (U.S.A.), negotiating severance packages with a disaffiliating Session and congregation for pastor(s) desiring to remain within the Presbyterian Church (U.S.A.) and grant or refuse the dismissal of pastor(s) desiring to leave the denomination to the new Reformed body or dissolution of pastoral relationships, and grant or refuse the request of a pastor to labor outside the bounds of the Presbyterian Church (U.S.A) for a designated time.¹¹
- 4) Work with the Session to assist in the transfer of membership of members who do not desire to remain with the disaffiliating congregation.
- 5) Confirm that the Session has paid off any loans outstanding to any entity of the Presbyterian Church (U.S.A.). Any bequests or endowments naming the Presbyterian Church (U.S.A.) as the beneficiary shall be transferred to the Presbytery of Tampa Bay.
- 6) Make sure that the Presbytery of Tampa Bay is legally relieved of any responsibilities related to loans of the congregation held by non-Presbyterian entities, as these shall be the responsibility of the disaffiliating congregation.
- 7) Ensure that the Session has determined whether or not the tax status of the congregation as a non-profit tax-exempt organization needs to be re-established under the new denomination to which the congregation is being dismissed, and, if so, verify that this process is completed.
- 8) Confirm that the Session has revised the corporate status of the congregation.
- 9) Include a 10-year reversionary clause as part of the terms of dismissal so that if, after taking church property out of the Presbyterian Church (U.S.A.), a Session subsequently takes action to become an independent congregation, the ownership of the church property shall revert back to the Presbytery of Tampa Bay or the church property shall be sold and the proceeds shall be given to the Presbytery of Tampa Bay.¹²

¹⁰ The Tom decision, at p. 6, provides the rationale: “The Trust Clause (G-4.0203) reflects our understanding of the church as a communion of saints across time, with responsibilities both to those who came before and those who will follow. When a congregation seeks to leave the PC (U.S.A.), it is breaking what is often a significant historic relationship; it is also departing from a fellowship in which its officers have participated, by whose polity they have pledged to be governed, and with which many members may feel bonds of affection.” Therefore due diligence requires consideration of the historic relationship of the congregation to the presbytery, synod and denomination. Moreover, the use of percentages and set formulas are not permissible in determining the value of property held in trust. The McGee decision, at p. 5, requires that “individual assessment and valuation of the church’s unique situation, finances, history, spiritual needs and financial needs” when considering a request for dismissal.

¹¹ G-2.0902 of the *Book of Order* provides that an installed pastoral relationship may be dissolved only by the presbytery. Moreover, the Tom decision, at p. 4 requires that “Separate consideration should be given to the questions of dismissing the congregation, the disposal of property, and the relationships of ministers of Word and Sacrament. Each request for dismissal should be considered in the light of the particular situation and circumstances involved.”

¹² Since according to the Advisory Opinion on *The Trust Clause and Gracious Separation: Implementation of the Trust Clause for the Unity of the Church* (2014) we do not dismiss a congregation to independence, therefore, within 10-years after a congregation has been dismissed by the Presbytery should a session take action to become an independent congregation, then the church property shall either revert back to the Presbytery of Tampa Bay or the church property shall be sold and the proceeds shall be given to Presbytery of Tampa Bay.

- 10) Should a decision be made to recommend dismissal from the Presbyterian Church (U.S.A.) then ensure that the Session closes out its financial and membership books as of the official date of dismissal in accordance with G-3.0107 of the *Book of Order*, as all original rolls, registers, minutes and historical records remain the property of the Presbyterian Church (U.S.A.)¹³
 - O. Assume original jurisdiction, if necessary, in accordance with G-3.0303e.¹⁴
 - P. Ensure all costs incurred by the Session and the Presbytery in connection with a request for dismissal shall be the responsibility of the Session.
2. The Administrative Commission shall act as a committee with respect to its recommendation regarding dismissal in item 1.N, but in all other matters shall have and exercise the full powers of the Presbytery (G-3.0109).¹⁵
3. Any final recommendations of the Administrative Commission regarding the dismissal of a congregation will be understood to include a 90 day abeyance prior to final implementation. This waiting period will protect both the Presbytery and the congregation from complications arising from possible remedial action.
4. When the Administrative Commission's work is completed, it will turn over all minutes of its proceedings, records from the congregation, notes taken at listening sessions and notes taken from interactions with the congregation's leadership to the Stated Clerk for archiving.

¹³ G-3.0107 of the *Book of Order* requires the original minutes and registers of the session to be submitted to either the Presbyterian Historical Society or in a temperature and humidity controlled environment of a seminary of the Presbyterian Church (U.S.A.), to be copied at the cost of the departing congregation and copied to the specifications of the Presbyterian Historical Society. The McGee decision, at p. 6, concludes, "The successor to a former church council is the presbytery and upon dismissal of the congregation the minutes and registers of the session become the property and responsibility of the presbytery. The presbytery may make provision for the departing congregation to retain copies of the records for historical purposes."

¹⁴ G-3.0303e of the *Book of Order* provides that an administrative commission appointed by a presbytery, after a thorough investigation and granting the session full opportunity to be heard, to "assume original jurisdiction in any situation in which it determines that a session cannot exercise its authority...and is unable or unwilling to manage wisely its affairs." The Sundquist decision, at p. 8 states, "Appointing an administrative commission with the power to assume original jurisdiction or dissolve or dismiss a congregation or dissolve a pastoral relationship does not mean that the commission will inevitably exercise this power."

¹⁵ G-3.0109 of the *Book of Order* explains the difference between a committee and commission. After studying an issue, a committee can only "recommend action or execute decisions already made by a council." However, "a commission is empowered to consider and conclude matters referred to it by a council," within the specific scope of power and any restrictions on those powers designated by the council.

A summary of the changes that are in the proposed bylaws:

- Changes to the way Honorably Retired members are counted for the purposes of balancing. Teaching and Ruling Elders at Presbytery meetings would be changed to more accurately reflect actual HR attendance. To give an accurate count of Presbytery participation for balancing purposes, HR members will be counted based on the average of actual attendance at meetings from the previous 2 years rather than individually. As is currently the case, there will be no need for HR members to send in excused absences. (1.2.a)
- Added various policies regarding Commissioned Ruling Elders (CREs).
 - CREs would be counted as members of Presbytery. (1.2.h)
 - CREs examined for readiness by CPM and examined for installation to a particular church by COM. (see section 4)
- Clarified policy on electronic meetings as per Robert's Rules (1.4.l)
- Added quorum requirements for Administrative Commissions, as required by the Book of Order. (1.6 and G-3.0109b)
- Clarified the term of Moderator ends with election of new Moderator (2.1)
- A Presbytery "Manual of Operations" which will be a more detailed account of how business is done, such as the regional balance of commissions. Several sections of the old bylaws will be moved to this manual, including details of committee and commission membership and the official list of church Regional Commission membership. This will be approved by the Presbytery once completed and available online (2.7).
- "Hillsborough" region would be renamed "Central." (3.1)
- Clarified policy on regional membership for Honorably Retired members of Presbytery (3.2.b)
- Stated Clerk may serve on Regional Commission Leadership Teams if desired. (3.3.b)
- Changed East Regional Commission's quorum from 7 pastors/commissioners/churches to 5. (3.3.e)
- Committees and Commissions will be given more leeway to determine the regions from which their membership is drawn. (see sections 4 and 5)
- The Nominating Committee will have more leeway to allow people who have served partial terms to continue serving on committees and commissions. (see sections 4 and 5)
- Many small additions and changes to the enumerated powers of our commissions to better reflect how we've lived into the new model or to cover Book of Order requirements (see sections 4 and 5). This is particularly true of the Regional COMs. (4.1.f)
- The Board of Trustees and Coordinating Team would be commissions instead of committees to better reflect how we're actually doing things under the new model (4.4 and 4.5).
 - Added ability for Coordinating Team to make decisions regarding budget allocations that were not outside of the total amount of approved budget. (2.6.e.vi)
 - Added various responsibilities to Board of Trustees to agree with Corporate Bylaws (4.4.e.vii-xiii)
- Various reorganization and language edits.

BYLAWS

Presbytery of Tampa Bay
Revised November 17th, 2016

The Presbytery identifies and strengthens Presbyterian leaders so that every congregation makes new and mature disciples of Jesus Christ.

Presbytery of Tampa Bay Mission Statement

Summary

The Presbytery of Tampa Bay ("Presbytery") is a unit of the Presbyterian Church (U.S.A) that is responsible for the government of, and shall have the power to enable the mission of, the Church throughout and through the congregations of this district as provided in the Constitution of the Presbyterian Church (U.S.A.) (*Book of Order* 2013/2015 G-3.0301).

This document provides details that govern the life of this Presbytery as it seeks to be faithful to God and to the mission statement of the Presbytery of Tampa Bay, and to be in alignment with the Constitution of the Church.

Sections describing the Presbytery and Presbytery Leadership include information about the Coordinating Team of the Presbytery and the Executive Staff.

The section on Regional Commissions defines three standing administrative commissions grouped roughly by geographic boundaries. Work in support of those regions is described in a section featuring the Commission on Ministry, the Commission on Preparation for Ministry, and the Commission on Church Vitality.

The Permanent Judicial Commission, the Board of Trustees, and the Committee on Nominations and Representation are described, and reference is made to entities presently related to the Presbytery.

Provision is made for amending this document.

PRESBYTERY OF TAMPA BAY BYLAWS

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1. THE PRESBYTERY

1.1 Defined

The Presbytery of Tampa Bay (the “Presbytery”) is a unit of the Presbyterian Church (U.S.A.) (the “Church”) that is responsible for the government of, and shall have the power to enable the mission of, the Church throughout and through the congregations of this district as provided in the Constitution of Presbyterian Church (U.S.A.) Book of Order 2013/2015 G-3.0301. (Hereafter, all references to the Book of Order shall be cited only by the applicable section.)

- a. The Presbytery is a council of the Church composed of and governing all the congregations and teaching elders (“TEs”) within the Florida counties of Citrus, Hernando, Pinellas, Pasco, Hillsborough, Polk, and the town of Yankeetown in Levy County.
- b. In accordance with G-4.0101 and as permitted by the Law of the State of Florida, the Presbytery has also been incorporated as a nonprofit corporation under the name “Presbytery of Tampa Bay, Inc.”
- c. The Presbytery is organized and operated as a charitable religious corporation and is qualified as an exempt organization under Section 501(c)(3) of the Internal Revenue Code: Section 196, as amended.
- d. The registered office of the Presbytery shall be at the same location as the registered office of Presbytery of Tampa Bay, Inc.

1.2 Members of the Presbytery who have the privilege of voice and vote

The Presbytery shall adopt policies for full participation and access to decision-making pursuant to G-3.0103. As nearly as is reasonably possible, such policies shall provide for parity among TEs and ruling elders (“REs”). Members with voice and vote include:

- a. TEs engaged in a validated ministry, a member-at-large as determined by the Presbytery, and TEs who are Honorably Retired (G-2.0503, G-3.0306).
 - i. For the purposes of determining parity between TEs and REs, Honorably Retired TEs shall be counted based on the average of total Honorably Retired TE attendance over the past 2 years.
- b. REs elected by sessions of congregations of the Presbytery whose numbers shall be determined annually by action of the Presbytery (G-2.0301, G-3.0301). The exact distribution of REs by congregation shall be recorded in the Presbytery minutes and posted on the Presbytery website.
- c. REs serving as officers or as executive staff of the Presbytery or as chairs of the various commissions or committees of the Presbytery shall be enrolled during their term of office (G-3.0301).
- d. REs serving as members of the Permanent Judicial Commission shall be enrolled during their term of service (G-3.0301).
- e. An RE who has served as Moderator of the Presbytery shall continue to be enrolled as a member of the Presbytery upon expiration of his or her term of office.
- f. An RE commissioner to the General Assembly of the Church (“General Assembly”) shall be enrolled as a member of the Presbytery from the convening of the General Assembly of his or her election until the convening of the next General Assembly.
- g. Certified Christian Educators who are REs (G-2.1103b).
- h. Commissioned Ruling Elders who are serving a church.

1.3 Members of the Presbytery with the privilege of voice but without vote

- a. Certified Christian Educators who are not REs during their terms of service in an educational ministry (G-2.1103b).
- b. Corresponding members:
 - i. Members of other presbyteries of the Church and TEs of congregations with which the Church is in full communion or in correspondence shall register as corresponding members if attending a meeting of the Presbytery and shall be seated by majority vote.
 - ii. Inquirers and candidates shall be corresponding members of the Presbytery.

1.4 Meetings

- a. **Place:** Meetings of the Presbytery may be held at such places as the Coordinating Team may designate in the notices of meetings.
- b. **Stated Meetings:** The Presbytery shall hold a minimum of two stated meetings annually with the dates to be determined by the Coordinating Team and approved by the Presbytery (G-3.0304).
- c. **Special Meetings:** A special meeting of the Presbytery may be called by the Coordinating Team with no less than ten days' notice given to each TE and RE member of the Presbytery and each Clerk of Session setting forth the date, time, place of the meeting, and the specific business for which the meeting is called.
- d. **Manner of Notice**
 - i. Whenever notice is required to be given to any person under these Bylaws, it shall be given in writing. It may be given to the person or sent by first class or express mail (postage prepaid) or by facsimile transmission or electronic mail to his or her address (or facsimile number or electronic mail address) appearing on the rolls of the Presbytery as maintained by the Stated Clerk.
 - ii. Unless the Coordinating Team fixes a new date for the adjourned meeting, when a meeting of the Presbytery is adjourned, no notice of adjourned meeting or of the business to be transacted at an adjourned meeting need be given, other than by announcement at the meeting at which the adjournment is taken.
- e. **Quorum:** A quorum shall be no fewer than twenty TEs who are members of the Presbytery and twenty RE commissioners who represent fifteen different congregations. The Stated Clerk shall determine whether a quorum is present (G-3.0304).
- f. **Responsibilities:** The Presbytery has responsibilities and powers as indicated in the *Book of Order* to provide for the Word of God to be truly preached and heard; for the Sacraments to be rightly administered and received; and for the nurture of the covenant community of disciples of Christ (G-3.0301 a, b, c).
- g. **Voting**
 - i. Each member of the Presbytery in attendance at a meeting of the Presbytery shall be entitled to one vote.
 - ii. Voting by proxy shall not be permitted.
 - iii. Except as otherwise provided in these Bylaws, decisions shall be reached by majority vote, following opportunity for discussion and discernment.
- h. **Docket:** The Coordinating Team, in consultation with the Stated Clerk, shall be responsible for drafting the docket, subject to approval of the Presbytery.
- i. **Rules of Order:** The Presbytery shall be governed and guided by the Constitution of the Presbyterian Church (U.S.A.), these Bylaws, and the Presbytery Manual of Operations. (G-3.0106). The latest edition of *Robert's Rules of Order Newly Revised* shall be the parliamentary authority for

the transaction of the business of the Presbytery, its commissions, and committees (G-3.0105). In the event of a conflict, the order of precedence shall be the Constitution of the PC(USA), then Roberts Rules of Order, then these Bylaws and lastly the Manual of Operations.

j. Executive Session: When the Presbytery votes to sit in executive session, the following rules shall apply:

- i. Only members of the Presbytery who have the privilege of voice and vote (section 1.2) may remain in the meeting to participate in the business and to vote.
- ii. Corresponding members may be seated for all or part of the executive session without the privilege of vote. Each corresponding member must be considered separately and approved for admission by a two-thirds vote.
- iii. Persons having information pertinent to the business may be invited to present such information and to answer questions and shall then be dismissed from the meeting.
- iv. Members of the Presbytery (section 1.2) may not leave an executive session of the Presbytery before it is concluded, unless excused by the Moderator; nor may any member be admitted to an executive session after the business has been introduced. Temporary clerks or other commissioners appointed by the Moderator shall enforce this rule.

k. Attendance

- i. TEs and sessions are expected to communicate to the Stated Clerk their reasons for absence from any stated or special meeting. When a TE or session has been absent for a year without excuse, that TE or session shall be liable to the censure of the Presbytery.
- ii. Honorably Retired TEs and TEs working outside the bounds of the Presbytery are deemed excused unless they register for a particular meeting.

l. Electronic Meetings: Except where specifically prohibited, meetings of commissions, committees, and task forces may be conducted, in whole or in part, without the participants being physically present in the same place so long as all participants have the opportunity for simultaneous aural communication. Meetings occurring by email are not permitted.

1.5 Records

- a. The Stated Clerk shall prepare minutes of each Presbytery meeting.
- b. The Stated Clerk shall post a summary of each Presbytery and regional meeting promptly on the Presbytery's website.
- c. The Coordinating Team shall examine and approve the minutes of the Presbytery meeting. The report of the Team shall be presented for adoption as part of the consent agenda at the next stated meeting.

1.6 Administrative Commissions

- a. The Moderator shall appoint Administrative Commissions under G-3.0109b (5). The Stated Clerk shall post the names of the members of the commission to the Presbytery's website within 30 days of appointment. A quorum for such Administrative Commissions shall be a majority of total members.

2. PRESBYTERY LEADERSHIP

2.1 Moderator

a. Nomination and Election: The Committee on Nominations and Representation shall nominate a TE or RE as Moderator at the year's final stated meeting. The Moderator shall be installed at this stated meeting, at which time the term of the current Moderator ends. A new Moderator shall be elected annually.

b. Duties: The Moderator shall preside at all meetings of the Presbytery and shall have the full authority set forth in G-3.0104, the latest edition of *Robert's Rules of Order Newly Revised*, and these Bylaws.

2.2 Vice Moderator

a. Nomination and Election: The Committee on Nominations and Representation shall nominate a TE or RE as Vice Moderator at the year's final stated meeting. The Vice Moderator shall be installed at this stated meeting and serves until the new Vice Moderator is installed. The Vice Moderator will normally be the nominee for Moderator in the coming year.

b. Duties: The Vice Moderator shall act as moderator by invitation of the Moderator.

c. Assumption of the Duties of the Moderator: Should the Moderator be unable to fulfill the duties of the office, the Vice Moderator shall assume the office for the remainder of the term or until such time as the Moderator is able to resume the obligation. When the Vice Moderator serves out the remainder of a Moderator's term, that person may remain eligible to serve a subsequent full term as Moderator. If the position of Vice Moderator becomes vacant, the most recent past Moderator will complete the term.

2.3 Presbytery Coach and Coordinator

a. Nomination and Election: A TE or RE shall be nominated as Presbytery Coach and Coordinator by a broadly representative search committee (G-3.0111) of at least five members. The Presbytery Coach and Coordinator shall be elected by the Presbytery at a stated or special meeting by written ballot for a five year term. The Presbytery Coach and Coordinator is eligible for re-election.

b. Duties: The Presbytery Coach and Coordinator shall be head of staff. The Presbytery Coach and Coordinator shall have authority for the management of the Presbytery and the supervision of the staff. The Presbytery Coach and Coordinator is accountable to the Presbytery through the Coordinating Team.

2.4 Stated Clerk

a. Nomination and Election: A TE or RE shall be nominated as Stated Clerk by a broadly representative search committee (G-3.0111) of at least five members of the Presbytery. The Stated Clerk shall be elected by written ballot for a three year term. The Stated Clerk is eligible for re-election.

b. Duties: The Stated Clerk shall be the ecclesiastical officer and a member of the Presbytery staff. In addition to the responsibilities enumerated in G-3.0104, other duties of the Stated Clerk are specified in the Presbytery Manual of Operations.

c. Temporary Clerks: The Stated Clerk may appoint a Temporary Clerk. This person shall serve as assistant to the Stated Clerk and shall be responsible for tasks assigned by the Stated Clerk.

2.5 Treasurer

a. Nomination and Election: A TE or RE shall be nominated as Treasurer by a broadly representative search committee (G-3.0111) of at least five members of the Presbytery. The Treasurer shall be elected by written ballot for a three year term. The Treasurer is eligible for re-election.

b. Duties: The Treasurer shall be an officer of the Presbytery and a member of the Presbytery staff. The responsibilities of the Treasurer shall include counsel regarding financial management and stewardship of the Presbytery and ex-officio membership on the Board of Trustees. The duties of the Treasurer are specified in the Presbytery Manual of Operations.

2.6 The Coordinating Team of the Presbytery

a. Defined: The Coordinating Team (“the Team”) is a commission of the Presbytery that shall have the authority to coordinate, oversee, and facilitate the mandated responsibilities of the Presbytery as delegated by the Presbytery below.

b. Membership: The Team shall be composed of the Moderator, Vice Moderator, the Chair of the Coordinating Team, the elected chairs of the Commission on Ministry, the Commission on Preparation for Ministry and the Commission on Church Vitality, Board of Trustees, Committee on Nominations and Representation. The Presbytery Coach and Coordinator, the Stated Clerk, and the Treasurer are members of the Team with voice and no vote.

i. Ordinarily, the Chair of the Team shall be the immediate past Moderator of the Presbytery, and

ii. Ordinarily, the Stated Clerk shall be the recording clerk for the Team.

c. Meetings: The Team may adopt its own schedule of meetings.

d. Quorum: A quorum shall be a majority of the members (G-3.0109b).

e. Responsibilities: The Team shall:

i. Model in its gatherings the sacred community with intentional prayer and continuous learning among the TEs and REs who are members of the Team,

ii. Coordinate and oversee the work of the Regional Commissions and the Presbytery,

iii. Review the mission and ministry of the Presbytery,

iv. Provide advice and counsel to commissions, committees, Presbytery and its related entities,

v. Recommend an annual budget to the Presbytery,

vi. Make decisions regarding budget line item allocations and the disposition of unallocated surplus funds, not to exceed the budget approved by the Presbytery,

vii. Conduct annual reviews of Presbytery staff,

viii. Provide counsel regarding each Presbytery meeting and coordinate with the host congregation in partnership with the Stated Clerk,

ix. Nominate persons to serve on the Committee on Nominations and Representation.

f. Powers: To accomplish these responsibilities, the Team is empowered to act for the Presbytery solely as specified in these Bylaws, consistent with the Book of Order. These powers are delegated and not original.

g. Records: The Team shall make a full record of its proceedings and shall submit a draft of that record within two weeks of approval to the Stated Clerk. The final record shall be approved at the Team’s next meeting. A summary of these records shall be included in the materials made available to the TE and RE commissioners prior to the next Presbytery meeting.

2.7 Presbytery Manual of Operations

- a. The Coordinating Team shall make recommendations to the Presbytery for the creation of and changes to the Presbytery Manual of Operations.
- b. The Presbytery Manual of Operations includes policies regarding:
 - i. Personnel and responsibilities of staff
 - ii. Gracious Communion and Dismissal
 - iii. Selection of General Assembly Commissioners
 - iv. Presbytery meeting policies, such as rules governing presentation of General Assembly Overtures and motions to Presbytery
 - v. Committee and Commission structure, policies and responsibilities not already covered in these Bylaws, including those of each Regional Commission
 - vi. Regional Commission membership exceptions
 - vii. A Membership Chart of Churches in the Presbytery by Region
 - viii. References to all official handbooks and manuals maintained by Presbytery Committees and Commissions.
 - ix. Other policies as set by action of the Presbytery.
- c. The Coordinating Team shall review the Presbytery Manual of Operations at least once every 2 years, and shall be made available to members of Presbytery on the Presbytery website. This review shall include arbitration of any conflicts found between the official handbooks and manuals maintained by Presbytery Committees and Commissions.
- d. Changes to the Presbytery Manual of Operations shall become effective on approval by the Presbytery.
- e. The current approved version of the Presbytery Manual for Operations shall be available to members of the Presbytery on the website.

3. REGIONAL COMMISSIONS

3.1 Defined

The Presbytery shall be organized into three standing administrative commissions (G-3.0109b) grouped roughly by geographic region. Names for the Regional Commissions will be “East”, “West” and “Central.” The membership of congregations in each Regional Commission is found in the Presbytery Manual of Operations.

3.2 Membership and Voting Privileges

Each Regional Commission will follow the same criteria for membership and voting privileges as given in Section 1 of the Bylaws.

- a. Each Regional Commission shall adopt policies of enrollment, recorded in the Presbytery Manual of Operations, to assure that there is parity as nearly as possible among TEs and REs (G-3.109b).
- b. Ordinarily members-at-large, validated ministers, chaplains or Honorably Retired TEs will be members of the Regional Commission in which they reside. If an Honorably Retired TE is serving a church outside of their region of residence, they may enroll as a member of that region instead.

3.3 Organization

a. Officers: Each Regional Commission shall be served by a Convener. The convener of each Regional Commission will be the Moderator, Vice-Moderator, or Coordinating Team Chair of the Presbytery. The Moderator, Vice-Moderator or Coordinating Team Chair shall convene the Regional Commission where they reside. The Stated Clerk or Stated Clerk's appointee shall serve as clerk of-the Regional Commission. The Convener moderates Regional Commission meetings.

b. Leadership Team: The Leadership Team for a Regional Commission shall be composed of seven members consisting of the Convener, the Stated Clerk or Stated Clerk's appointee, the Regional Chair of Commission on Ministry, the Regional Chair of Commission on Preparation for Ministry, and the Regional Chair of Commission on Church Vitality. Two additional members of the Leadership Team shall be nominated by the Committee on Nominations and Representation and elected by the Presbytery for a two year term. The Leadership Team shall:

- i. Guide each Regional Commission in the accomplishment of its responsibilities and
- ii. Prepare a schedule of meetings, plan the meetings, and provide for worship.

c. Meetings: Each Regional Commission shall meet at least two times a year, ordinarily alternating with the stated meetings of the Presbytery.

d. Attendance: The requirements of attendance at a Regional Commission shall be the same as at a Presbytery meeting. Excused absences shall be submitted to the Stated Clerk or Stated Clerk's appointee.

e. Quorum: A quorum for the West and Central Regions shall be no fewer than seven TEs who are members of the Presbytery and seven RE commissioners who are members of seven different congregations. For the East Region, the quorum shall be no fewer than five TEs who are members of the Presbytery and five RE commissioners who are members of five different congregations. The convener shall determine whether a quorum is present.

f. Responsibilities: The Regional Commission shall:

- i. Engage in worship, communion, prayer, and conversation,
- ii. Explore how best to develop its leaders and congregations,
- iii. Develop support networks for TEs and REs,
- iv. In coordination with the Commission on Church Vitality, create continuous learning communities with the expectation of each TE's participation,
- v. Develop networks to enhance joint ministry and mission initiatives,
- vi. In coordination with the Commission on Church Vitality, encourage a coaching network of skilled Presbytery leaders to practice a coach approach to ministry with colleagues,
- vii. Examine and admit TEs to Presbytery membership, and
- viii. Welcome new TE and RE commissioners.
- ix. Receive reports from Committees and Commissions.

g. Powers: To accomplish these responsibilities, each Regional Commission is empowered to act for the Presbytery solely as specified in these Bylaws and consistent with the Book of Order. These powers are delegated and not original. In cases of disagreement, appeals may be made to the next meeting of the Presbytery.

h. Records: The Stated Clerk or Stated Clerk's appointee shall make a full record of the proceedings and if appointed, shall submit that record within two weeks to the Stated Clerk, as well as minutes once approved by the Leadership Teams. Summaries of these records shall be included in the materials made available to the TE and RE commissioners prior to the next Presbytery meeting.

4. COMMISSIONS OF THE PRESBYTERY

4.1 Commission on Ministry

a. Defined: The Commission on Ministry shall be a standing administrative commission (G-3.0109b). This commission shall function as a pastor and counselor to TEs, REs commissioned to particular pastoral service, and Certified Christian Educators. This commission shall provide guidance and resources to sessions and congregations.

b. Membership: The Commission on Ministry shall be composed of twenty-four members elected by the Presbytery for three year terms with eight elected each year. As nearly as possible, the Commission shall have parity among TEs and REs. The commission shall have a chair, whom the Presbytery elects, and a recording clerk, whom this commission selects. Members shall be elected at the last Presbytery meeting of the year and assume duties at the beginning of the next year. They are eligible for reelection to one additional term, or two additional terms if their first term was a partial term of less than one and a half years. No person having served two full terms shall be eligible for reelection until at least one year has elapsed.

c. Organization: Organization of the Commission shall be included in the Presbytery Manual of Operations.

d. Meetings: Meeting policies shall be included in the Presbytery Manual of Operations.

e. Quorum: A quorum shall be a majority of the members (G-3.0109b).

f. Responsibilities: The Commission on Ministry shall:

- i. Develop and implement equal opportunity policies and procedures,
- ii. Set minimum annual compensation for TEs and for those in Certified Church Service,
- iii. Maintain appropriate policies and procedures, reviewing them at least every 2 years,
- iv. Train members of the Commission on Ministry,
- v. Develop and disseminate practices and standards for pastoral transitions,

Among the responsibilities of each of Regional Commission on Ministry are the following:

- i. Create or dissolve a pastoral relationship or position in a church,
- ii. Approve calls and terms of call for TEs,
- iii. Validate ministries for TEs ,
- iv. Approve persons for Certified Church Service such as Certified Christian Educator,
- v. Appoint persons to temporary pastoral relationships,
- vi. Appoint REs to particular pastoral service,
- vii. Receive transfers of TEs from other Presbyteries and reformed denominations,
- viii. Appoint administrative commissions to ordain and to install TEs,
- ix. Maintain a list of pulpit supply,
- x. Give permission for TEs not serving a congregation to officiate the sacraments,
- xi. Assist in resolving conflicts within local congregations,
- xii. Appoint session moderators, especially when there is a vacancy,
- xiii. Review and approve a Ministry Information Form for particular congregations,
- xiv. Dismiss a TE in good standing from the Presbytery,
- xv. Approve sabbatical leave requests,
- xvi. Approve TEs to the status of "Honorably Retired,"
- xvii. Recommend relief from vacancy dues to the Board of Pensions,
- xviii. Approve Communion for non-congregational entities meeting within its bounds,
- xix. Approve requests from sessions to allow REs to serve longer than 6 years.

xx. Examine Commissioned Ruling Elders (CREs) for commissioning to a particular service, approve contracts between CREs and churches, and arrange for CRE commissioning services according to G-2.1003,

xxi. Authorize CREs to moderate the session of the congregation to which he or she is commissioned, to administer the Sacraments, and to officiate at marriages where permitted by state law.

g. Powers: To accomplish these responsibilities, this commission is empowered to act for the Presbytery solely as specified in these Bylaws, consistent with the Book of Order. These powers are delegated and not original. In cases of disagreement appeals may be made to the next meeting of the Presbytery.

h. Records: The Commission on Ministry shall make a full record of its proceedings and shall submit those minutes within two weeks of approval to the Stated Clerk. Summaries of these records shall be included in the materials made available to the TE and RE commissioners prior to the next Presbytery meeting.

4.2 Commission on Preparation for Ministry

a. Defined: The Commission on Preparation for Ministry shall be a standing administrative commission (G-3.0109b). It shall fulfill the responsibilities stated below.

b. Membership: The Commission on Preparation for Ministry shall be composed of eighteen members elected by the presbytery for three year terms with six elected each year. As nearly as possible, the Commission shall have parity among TEs and REs. The commission shall have a chair, whom the Presbytery elects, and a recording clerk, whom the Commission selects. Members shall be elected at the last presbytery meeting of the year and assume their duties at the beginning of the next year. They are eligible for reelection to one additional term, or two additional terms if their first term was a partial term of less than one and a half years. No person having served two full terms shall be eligible for reelection until at least one year has elapsed.

c. Organization: Organization of the Commission shall be included in the Presbytery Manual of Operations.

d. Meetings: Meeting policies of the Commission shall be included in the Presbytery Manual of Operations.

e. Quorum: A quorum shall be a majority of the members (G-3.0109b).

f. Responsibilities: The Commission on Preparation for Ministry shall:

- i. Guide sessions in the support of persons seeking to become TEs (G-2.0600) [This responsibility may be delegated to each Regional Commission on Preparation for Ministry],
- ii. Approve applicants to become inquirers and candidates and guide them in the process toward ordination as fully described in the Commission on Preparation for Ministry Handbook, and
- iii. Nominate TEs and REs to serve as readers of the PC (U.S.A.) standard ordination examinations.
- iv. Examine Commissioned Ruling Elders seeking approval to find a first commission as to their personal faith, motives for seeking the commission, and the areas of instruction determined by presbytery.
- v. Approve candidates and inquirers for transfer of care between Presbyteries.

g. Powers: To accomplish these responsibilities, this Commission on Preparation for Ministry is empowered to act for the Presbytery solely as specified in these Bylaws, consistent with the Book of Order. These powers are delegated and not original. In cases of disagreement, appeals may be made to the next meeting of the Presbytery.

h. Records: The Commission on Preparation for Ministry shall make a full record of its proceedings and shall submit those minutes within two weeks of approval to the Stated Clerk. A summary of these records shall be included in the materials made available to TE and RE commissioners prior to the next Presbytery meeting.

4.3 Commission on Church Vitality (CCV)

a. Defined: The Commission on Church Vitality shall be a standing commission (G-3.0109b) charged with creating opportunities and serving as a resource for evangelism, mission, and education within the Presbytery.

b. Membership: The Commission on Church Vitality shall be composed of eighteen members elected by the Presbytery for three year terms with six elected each year. As nearly as possible the Commission shall have parity among TEs and REs. The Chair of the Commission on Church Vitality is elected by the Presbytery. The recording clerk is selected by the Commission on Church Vitality. Members shall be elected at the last Presbytery meeting of the year and assume duties at the beginning of the next year. They are eligible for reelection to one additional term, or two additional terms if their first term was a partial term of less than one and a half years. No person having served two full terms shall be eligible for reelection until at least one year has elapsed.

c. Organization: Organization of the Commission shall be included in the Presbytery Manual of Operations.

d. Meetings: Meeting policies shall be included in the Presbytery Manual of Operations.

e. Quorum: A quorum shall be a majority of the members (G-3.0109b).

f. Responsibilities: The Commission on Church Vitality shall:

- i. Create opportunities and networks to enhance relationships for mission, ministry, and education,
- ii. Create and support continuous learning communities and encourage each TE and RE to participate, and
- iii. Develop a coaching network of skilled Presbytery leaders to practice a coach approach to ministry.

Among the responsibilities of each of Regional Commission on Church Vitality are the following:

- i. Create opportunities and networks to enhance relationships for mission, ministry, and education,
- ii. Create and support continuous learning communities and encourage each TE and RE to participate, and
- iii. Assist churches revitalization efforts,
- iv. Fulfill the responsibility for planting new churches and new worshipping communities,
- v. Propose strategy for establishing and sustaining new worshipping communities within the regions of the Presbytery,
- vi. Help churches to develop and implement effective programs of evangelism, church growth and new member integration, and
- vii. Solicit and share best practices for evangelism, mission and education within the regions and Presbytery.

g. Powers: To accomplish these responsibilities, the Commission on Church Vitality is empowered to act for the Presbytery solely as specified in these Bylaws, consistent with the Book of Order. These powers are delegated and not original. In cases of disagreement, appeals may be made to the next meeting of the Presbytery.

h. Records: The Commission on Church Vitality shall make a full record of its proceedings and shall submit those minutes within two weeks of approval to the Stated Clerk. A summary of these records

shall be included in the materials made available to the TE and RE commissioners prior to the next Presbytery meeting.

4.4 Board of Trustees

a. Defined: The Board of Trustees shall be a standing commission (G-3.0109b) charged with the management of its financial resources and property assets acting as the corporate Board of Trustees of the Presbytery and conducting the business affairs of the presbytery in accordance with its stated Corporate Bylaws, which are incorporated by reference herein. Whenever there is a conflict between those Corporate Bylaws and the Book of Order, the Book of Order shall prevail.

b. Membership: The Board of Trustees shall be composed of nine members elected by the Presbytery for three year terms with three elected every year. This commission shall have a chair to serve as the President of the Board of Trustees, whom the Presbytery elects, and a recording clerk, whom this commission selects. Members shall ordinarily be elected at the last Presbytery meeting of the year and assume duties at the beginning of the next year. They are eligible for reelection to one additional term, or two additional terms if their first term was a partial term of less than one and a half years. No person having served two full terms shall be eligible for reelection until at least one year has elapsed.

c. Meetings: Meeting policies shall be included in the Presbytery Manual of Operations.

d. Quorum: A quorum shall be as required in the Corporate Bylaws.

e. Responsibilities: The Board of Trustees shall:

- i. Act as the Board of Trustees of the Presbytery fulfilling the fiduciary duties of a Trustee considering the best interests of the Presbytery as provided and permitted under State of Florida Law,
- ii. Develop policies and guidelines for the Presbytery's financial, legal, and property activities,
- iii. Develop and prepare an annual budget for consideration by the Coordinating Team,
- iv. Exercise oversight over the assets of the Presbytery and assist, as appropriate, congregations in fulfilling their financial responsibilities,
- v. Decide on behalf of Presbytery matters arising from the congregations:
 - (a) Applications to acquire by purchase or gift, to encumber, to sell or lease real property,
 - (b) Applications for loans or grants from the presbytery's capital and other designated funds,
 - (c) Requests to raise funds outside of the congregation to purchase or improve property,
 - (d) Lease arrangements between congregations and external groups for terms that exceed five years or contain unusual provisions, and
 - (e) Reuses or disposal of property formerly held by a congregation that has been dissolved, and
- vi. Facilitate the management of the Presbytery's civil affairs in such manner as may be directed by the Presbytery and according to the Constitution of the Presbyterian Church (U.S.A.) and the laws of the State of Florida.
- vii. Provide financial and legal review and report to Presbytery Coordinating Team on the annual budget prior to its adoption.
- viii. Approve, review, and supervise bookkeeping, auditing, and financial procedures.
- ix. Provide bonding for the Treasurer and other persons handling finances for the Presbytery and the Presbytery Corporation.

- x. Request, review, and report on audits.
 - xi. Review, assist, and supervise all matters relating to the management of the affairs of other civil entities relating to the Presbytery.
 - xii. Review, assist, and supervise all matters relating to the civil structural affairs of the local churches who are a part of the Presbytery.
 - xiii. Manage all investments.
- f. Powers:** To accomplish these responsibilities, this commission is empowered to act for the Presbytery solely as specified in these Bylaws, consistent with the Book of Order. These powers are delegated and not original. In cases of disagreement, appeals may be made to the next meeting of the Presbytery.
- g. Records:** The Board of Trustees shall make a full record of its proceedings and shall submit those minutes within two weeks of approval to the Stated Clerk. A summary of the records shall be included in the materials made available to the TE and RE commissioners prior to the next Presbytery meeting.

4.5 Permanent Judicial Commission

- a. Defined:** The Permanent Judicial Commission shall consider and decide cases of process for the Presbytery (G-3.009a, D-5.0000).
- b. Membership:** The Permanent Judicial Commission shall be composed of nine members. As nearly possible the Commission shall have parity among TEs and REs, with no more than one of its RE members from any one congregation (D-5.0100). Members are elected by the Presbytery for a six year term with three members elected every other year. No person having served a full term of six years, or having served three or more years of a vacant term, shall be eligible for reelection to the Permanent Judicial Commission until at least four years shall have elapsed. Each permanent judicial commission shall meet and elect from its members a moderator and a clerk (D-5.0201).
- c. Meetings:** The meetings of the Permanent Judicial Commission shall be held at such times and places as the Presbytery shall direct, or, if no directions are given, at such times and places as the Permanent Judicial Commission shall determine (D-5.0303).
- d. Quorum:** A quorum shall be a majority of the members (D-5.024), except for a disciplinary case, at which time a quorum shall be a majority of the membership other than the two members assigned responsibilities under D-10.0204a.
- e. Powers:** The Permanent Judicial Commission shall have only the powers prescribed by the Book of Order and conduct its proceedings according to D-5.0202.
- f. Records:** The Permanent Judicial Commission shall make a full record of its proceedings and shall report them to the Stated Clerk (D.11.0600).
- g. Investigating Committee and Committee of Counsel:** The Stated Clerk, in consultation with the Moderator and the Chair of the Coordinating Team, shall appoint an Investigating Committee and/or Committee of Counsel when needed, as prescribed by the Rules of Discipline (D-10.0201b and D-6.0302a). The Investigating Committee and/or Committee of Counsel shall have no more than 5 or fewer than 3 members.

5. COMMITTEES OF THE PRESBYTERY

5.1 Committee on Nominations and Representation

a. Membership: The Committee on Nominations and Representation shall be composed of twelve members nominated by the Coordinating Team and elected by the Presbytery for three year terms with four elected each year. As nearly as possible, the Committee shall have parity among TEs and REs and the Regional Commissions of the Presbytery. Members shall be elected at the last presbytery meeting of the year and assume duties at the beginning of the next year. The members are eligible for reelection to one additional term. The Presbytery Moderator shall be an ex officio member. This committee shall have a chair, whom the Presbytery elects, and a recording clerk, whom this committee selects.

b. Responsibilities: The Committee on Nominations and Representation shall:

- i. Nominate persons to serve in positions on commissions and committees, including vacancies, requiring election by the Presbytery, except as otherwise provided by the Bylaws.
- ii. Nominate commissioners to the Synod and General Assembly, following the selection criteria specified, and
- iii. Ensure that nominations are consistent with the constituency of the Presbytery and in conformity with the church's commitment to unity in diversity (G-3.0111).

6. ENTITIES RELATED TO THE PRESBYTERY

6.1 Covenant Partners: Covenant Partners are related to the Presbytery, each by Covenant and Agreement, and may also be nonprofit corporations chartered by the State of Florida. Each Covenant and Agreement, as may be amended from time to time, may include provisions in addition to the provisions of these Bylaws. Each Covenant Partner is governed by its own bylaws.

The following are Covenant Partners with the Presbytery:

- Beth-El Farmworker Ministry, Inc.
- Presbyterian Camp and Conference Ministries of Southwest Florida, Inc. (DBA Cedarkirk)

6.2 Other Entities: The following entities are related to the Presbytery and may also be nonprofit corporations chartered by the State of Florida. Entities may be invited to present at meetings of the Presbytery and Regional Commissions. Each entity is governed by its own bylaws.

- FLAPDAN (Florida Presbyterian Disaster Assistance Network)
- International Mission Partnership to the Honduras
- Presbyterian Women in the Presbyterian Church (U.S.A.)
- Presbyterian Homes and Housing Foundation of Florida, Inc.

7. AMENDMENTS

These Bylaws may be amended, fully or partially suspended, repealed, or new Bylaws adopted by the action of at least two-thirds (2/3) of the members of the Presbytery present and voting at any duly-held regular or special meeting of the Presbytery.

FOR INFORMATION

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The following documents are available from the Stated Clerk:

- Report of the Transformation Team
- Ruling Elder Commissioner Parity
- Presbytery Manual of Operations
- Commission on Ministry Handbook
- Commission on Preparation for Ministry Handbook
- Regional Commission Membership List of Churches
- Gracious Communion Policy
- Sexual Misconduct Policy
- Child Protection Policy

**Stated Clerk and Director of Communications
Presbytery Report for
November 17, 2016 Meeting**

Action items (in Consent Agenda):

1. That all requests for excused absences be granted for today's meeting and for the called special meeting of October 17, 2016.
2. That the Redress for Teaching and Ruling Elder Imbalance below be adopted:

Redress for Teaching and Ruling Elder Imbalance for 2017

G-3.0301 states that *"The presbytery shall adopt and communicate to the sessions a plan for determining how many ruling elders each session should elect as commissioners to presbytery, with a goal of numerical parity of teaching elders and ruling elders."*

The goal of G-3.0301 is for there to be an equal number of ruling and teaching elders at any given Presbytery, as one of the fundamental concepts of our polity is shared authority between teaching and ruling elders. If either group is under or over represented, we're a little less Presbyterian. This has been very difficult to assure in the past due to our disproportionate number of Honorably Retired members creating unrealistic numbers of ruling elder commissioners requested of our churches.

Assuming the revised bylaws pass, we have a solution to this problem. Our Honorably Retired Teaching Elders (86 people) would be counted by the average of their actual attendance over the past two years (20 HRs per meeting on average). This gives us 20 HR TEs and 108 other Teaching Elders, for a total of 128. This is down from 194, so it should provide us with a more accurate basis on which to request commissioners from our churches.

In the case that the bylaws revisions don't pass, a new balancing mechanism will be proposed at the May Stated Meeting, and the previous balancing mechanism approved on November 19th, 2015 will remain in effect until that time. The rebalance below *also* assumes that the Presbytery will approve the recommendations of the Pasadena and Haines City Administrative Commissions, and would require adjustment if this is not the case.

The proposed rebalance of teaching elder and ruling elder commissioners to future meetings of the Presbytery of Tampa Bay, with 128 Teaching Elders on our roll (for the purposes of balancing; 194 is the real total), distributes ruling elder commissioners according to the following criteria:

- (a) First, assigning elder commissioners to churches according to the *Book of Order* under G-3.0301 and the formula found in old G-11.0101, which provides for one elder commissioner from each church whose active membership is 500, with an additional elder commissioner for every 500 communicant members or

fraction thereof above that first 500 (up to a limit of five additional elder commissioners), for a total assignment of 80 elder commissioners;

(b) Second, assigning one extra elder commissioner, for a total of 7, to those churches employing two or more pastors, co-pastors, associate pastors or validated ministers;

(c) Third, in accord with G 3.0103 and the old G-9.0104a, assigning one extra elder, for a total of 8, to strengthen the representation of each of our most diverse racial-ethnic congregations (Brandon, Springwater; Clearwater, Reconciler; Pinellas Park, Korean; St. Petersburg, Lakeview; St. Petersburg, Trinity; Tampa, First Hispanic; Tampa, Korean; and Tampa, St. John).

(d) Fourth, Ruling Elder members of Council, former Ruling Elder Moderators, and Ruling Elders serving on Regional Leadership Teams, estimated to average 10;

(e) Fifth, Commissioned Ruling Elders (CREs), currently 2;

(f) Sixth, Certified Christian Educators who are Ruling Elders in accordance with G-2:1103b, for a total of 5;

(g) Seventh, given that a common demarcation between small and medium sized churches is 120 members, and that churches under this number often have a hard time finding more than one commissioner, each church between 120 and 499 that does not already have 2 commissioners would be allotted an additional commissioner, for a total of 23.

This brings our total number of Ruling Elder commissioners to 135, compared to a total number of Teaching Elder commissioners of 128, which is fairly close to parity.

The list of churches and the elders assigned follows below.

Church	City	2015	A	B	C	D	E/F	G	Total
First	Auburndale	103	1						1
McLeod Memorial	Bartow	104	1						1
First	Brandon	443	1					1	2
PC Bloomingdale	Brandon	69	1						1
Springwater	Brandon	49	1		1				2
First	Brooksville	43	1						1
Church of the Reconciler	Clearwater	31	1		1				2
Highland	Clearwater	90	1						1
Hope	Clearwater	163	1					1	2
Northwood	Clearwater	1039	3	1					4
Peace Memorial	Clearwater	247	1					1	2
Trinity	Clearwater	219	1	1					2
First	Crystal River	105	1						1
First	Dade City	128	1					1	2
First	Dunedin	312	1					1	2
St Andrews	Dunedin	602	2	1					3
First	Ft Meade	27	1						1
Gulfport	Gulfport	29	1						1
St Marks	Hudson	198	1					1	2
First	Inverness	464	1					1	2
First	Lake Alfred	36	1						1
Lake Hamilton	Lake Hamilton	34	1						1
Chapel in the Grove	Lakeland	100	1						1
First	Lakeland	1526	4	1					5
North Lakeland	Lakeland	185	1					1	2
PC in the Highlands	Lakeland	154	1					1	2
Beacon Fellowship	Lakeland	51	1						1
Christ	Largo	109	1						1
Tims Memorial	Lutz	166	1					1	2
Trinity PC Seven Springs	New Port Richey	374	1					1	2
Palm Harbor	Palm Harbor	326	1					1	2
Good Samaritan	Pinellas Park	41	1						1
Korean	Pinellas Park	119	1		1				2
First	Plant City	121	1					1	2
First	Port Richey	61	1						1
First	Safety Harbor	31	1						1
Seffner	Seffner	141	1					1	2
Lake Seminole	Seminole	94	1						1
Grace	Spring Hill	493	1					1	2
First	St Petersburg	554	2	1					3
Lakeview	St Petersburg	45	1		1				2

Church	City	2015	A	B	c	D	e/f	I	Total
Maximo	St Petersburg	166	1					1	2
Northeast	St Petersburg	232	1					1	2
Northwest	St Petersburg	90	1						1
Trinity	St Petersburg	59	1		1				2
Woodlawn	St Petersburg	60	1						1
St Andrew	Sun City Center	373	1					1	2
Bayshore	Tampa	41	1						1
Bel Mar	Tampa	52	1						1
Chapel in the Pines	Tampa	50	1						1
First	Tampa	535	2						2
First Hispanic	Tampa	76	1		1				2
Forest Hills	Tampa	353	1					1	2
Hyde Park	Tampa	306	1					1	2
Korean	Tampa	270	1		1				2
Palma Ceia	Tampa	2926	6	1					7
St Andrew	Tampa	56	1						1
St John	Tampa	49	1		1				2
Village	Tampa	201	1					1	2
Church on the Bayou	Tarpon Springs	67	1						1
Temple Terrace	Temple Terrace	166	1					1	2
First	Winter Haven	1041	3	1					4
Hope	Winter Haven	366	1					1	2
Parsons Memorial	Yankeetown	30	1						1
First	Zephyrhills	95	1						1
									0
At Large						10	7		17
			80	7	8	10	7	23	135

For Information:

1. New Website Update
2. Communications Workshop Report
3. Report of Permanent Judicial Commission Ruling
4. Annual Session Minutes Review Results
5. Annual Terms of Call Report
6. Annual Rolls of Presbytery
7. Various Annual Notices Required by Book of Order

New Website Update:

After a year of hard work by the Tech Team, our new website is close to being ready! Adding all of the features requested by the Presbytery has taken some time, and the full feature set requested won't be available until sometime after the new budget year, but look for an announcement with a lot more details sometime after the 1st of the year.

Communications Workshop Report:

A few weeks ago, over 40 Presbyterians came out to the Communication Workshop presented by staff from the Presbyterian Mission Agency (PMA). If you were unable to attend, or just missed out for whatever reason, you can catch the replay here:

<http://presbyteryoftampabay.com/CWreplay/>

All associated documents are downloadable from the description below the video. If you're interested in getting the word out about your church's mission via social media, websites, or the local news, I highly recommend you check this out, and share this email with others in your church! The first part of the seminar is best done in a small group within your church.

Report on the Permanent Judicial Commission:

The Permanent Judicial Commission has adopted an Alternative Form of Resolution which was recommended by the Investigating Committee and agreed to by the accused. The accused will confess their transgression to their session and their congregation then implement the terms of the resolution under the supervision of the Investigating Committee. As this agreement was reached via mediation the details will remain confidential.

2016 Annual Review of Session Records Report for 2015 Minutes

2015 Session Minutes and Records, in accord with the Book of Order, G-3.0107, G-3.0108, and G-3.0204, were reviewed, following the procedure approved by the Presbytery of Tampa Bay.

City	Church	Done	w/o Exception	w/ Exception	Issues noted
Auburndale	First	5/31		X	
Bartow	McLeod Memorial	8/13		X	
Brandon	First	5/25	X		
Brandon	Bloomingdale				Not Yet Reviewed
Brandon	Springwater	5/25		X	
Brooksville	First	5/26	X		
Clearwater	Highland, Largo	5/26		X	
Clearwater	Hope	5/26	X		
Clearwater	Northwood	6/8	X		
Clearwater	Peace Memorial	6/8	X		
Clearwater	Reconciler	5/25		X	
Clearwater	Trinity	5/26	X		
Crystal River	First	5/26	X		
Dade City	First				Not Yet Reviewed
Dunedin	First				Not Yet Reviewed
Dunedin	St. Andrews	5/26		X	
Fort Meade	First				Not Yet Reviewed
Gulfport	Gulfport	8/13	X		
Haines City	First	6/4		X	
Hudson	St. Mark's	5/26	X		
Inverness	First	5/26	X		
Lake Alfred	First	8/21	X		
Lake Hamilton	Lake Hamilton	5/31		X	
Lakeland	Chapel in Grove				Not Yet Reviewed
Lakeland	First	5/25	X		
Lakeland	North Lakeland	6/4		X	
Lakeland	Highlands	8/13	X		
Lakeland	Westminster	8/13		X	
Largo	Christ	5/26	X		
Lutz	Tims Memorial	5/24	X		
New Port Richey	Trinity Seven Springs	5/19		X	
Palm Harbor	Palm Harbor	5/26	X		
Pinellas Park	Good Samaritan	8/13	X		
Pinellas Park	Korean				Not Yet Reviewed
Plant City	First				Not Yet Reviewed
Port Richey	First	5/19	X		
Safety Harbor	First	9/15	X		

St. Petersburg	First	5/26	X		
St. Petersburg	Lakeview	5/22	X		
St. Petersburg	Maximo	5/22	X		
St. Petersburg	Northeast	5/26	X		
St. Petersburg	Northwest	9/15		X	
St. Petersburg	Pasadena	9/6	X		
St. Petersburg	Trinity	5/25	X		
St. Petersburg	Woodlawn	9/6	X		
Seffner	Seffner	5/25		X	
Seminole	Lake Seminole				Not Yet Reviewed
Spring Hill	Grace				Not Yet Reviewed
Sun City Center	St. Andrew	5/25	X		
Tampa	Bayshore	5/25	X		
Tampa	Bel-Mar	9/15		X	
Tampa	Chapel in Pines	5/25		X	
Tampa	First	9/8		X	
Tampa	First Hispanic	8/30		X	
Tampa	Forest Hills	5/25	X		
Tampa	Hyde Park	5/25	X		
Tampa	Korean				Not Yet Reviewed
Tampa	Palma Ceia	9/8		X	
Tampa	St. Andrew	8/13	X		
Tampa	St. John	5/25		X	
Tampa	Village	5/25	X		
Tarpon Springs	Church on Bayou				Not Yet Reviewed
Temple Terrace	Temple Terrace				Not Yet Reviewed
Winter Haven	First	5/31	X		
Winter Haven	Hope	5/31	X		
Yankeetown	Parsons Memorial	8/13	X		
Zephyrhills	First	8/13	X		

[illegible]

Name of Church in Bold Membership in (Parentheses)	Line 1 Cash Salary	Line 2 Housing Allowance	Line 3 De-ferred Income	Line 4 Special Income	Line 5 IRS Section 125 Plan	Line 6 Fair Value Manse	Line 7 Total Effective Salary	Line 8/9 Board of Pen. Dues	Line 10 Study Leave Allowance	Line 11 Auto/ Profes-sional Allowance	Line 12 Social Security Tax	Line 13 IRS Section 105 Plan	Line 14 Total Cost To Church
Minimums:							42,656		1200				
Trinity (219) Andrew Walton (Pastor)	30000	28075	2000	1000	2000		63075	25522	3500	4673			96770
CRYSTAL RIVER													
First (105) Andrew Beery	17062.40	25593.60					42656	16370.44	1200	1200	3263.18		64689.62
DADE CITY													
First (128) Kaaren Nesmith (Interim Pastor)	12000	8000					20000	2400		1800	1530		25730
DUNEDIN													
First (312) David Shelor (Pastor)	39000	39000					780000	28470	3000	4000	5967		119437
St. Andrews(602) John Fullerton (Pastor)	37240	43260					80500	29382.50	2578	2500	6158		121118.50
Joy Laughridge (Assoc. Pastor)	34000	15000					49000	17885	6000	1500	3749		78134
FORT MEADE													
First(27) Jack Taylor (Stated Supply)	12000								1200	2400			15600
GULFPORT													
Gulfport (29) Mickie Robinson (Pastor)	9400	20000					29400	14751.3	600	2400	2249		49400.30
HAINES CITY													
First (464) Jeffrey Winter (Interim Pastor)	48000	16000	8000		6000		78000	29643	1200	7100	5412		121355
HUDSON													
St. Marks(198) Tara Thompson (Pastor)	27000	27000					54000	19343	2200	2500	4131		82174
INVERNESS													
First(464) Ronald A. Pfeifer (Pastor)	40800	24480					65280	23827.2	1599	2360	4993.12		98060.12
LAKE ALFRED													
First (36) Andrew Staley (CRE)	1500	4715.75					6215.75			1000	475.50		7691.25

Name of Church in Bold	Line 1 Cash Salary	Line 2 Housing Allowance	Line 3 De-ferred Income	Line 4 Special Income	Line 5 IRS Section 125 Plan	Line 6 Fair Value Manse	Line 7 Total Effective Salary	Line 8/9 Board of Pen. Dues	Line 10 Study Leave Allowance	Line 11 Auto/ Profes- sional Allowance	Line 12 Social Security Tax	Line 13 IRS Section 105 Plan	Line 14 Total Cost To Church
Minimums:							42,656		1200				
LAKE HAMILTON													
Lake Hamilton (34) Charles N. Perrine (Stated Supply)	10262	10000					20262		1200	1000	1550.04		24012.04
LAKELAND													
Church in the Grove (100) Brian Dill (Stated Supply)	17000	10000					27000		1200	1000	2065.50		31265.50
First (1526) John Loudon (Pastor)	75673.77	20000	20000				115673.77	43376.62	2000	4500	7319.04		172869.43
Kenneth Ellis (Assoc.Pastor)	38047.31	24000					62047.31	23348.92	1200	1500	4746.62		92842.85
Zachary McGowen (Assoc.Pastor)	32935.97	25000					57935.97	21909.95	3700	1500	4432.10		89478.02
Paul Stuart Suich (Validated Ministry)	77359.55	30000					107359.55	38481.13	2500	500	8213.01		157053.69
North Lake-land (185) Bryan Burton (Pastor)	36845	36845	4500	1504			79694	29088.36	1200	5000			114982.36
Highlands (154) Shaun Hartsell (Pastor)	32150	22500		800			55450	20240	1200	2000	4242		83132
LARGO													
Christ (109) Tom Harp (Stated Supply)	30000						30000	1200	2400				33600
Highland (90) Victoria Byroade (Stated Supply)	10000	12000	3000				25000	3600	800	1683			36083
LUTZ													
Tims Memorial (166) Jody McKewen (Pastor)	38316	25750					64066	22423.1	2000	3000	4901.05		96390.15
NEW PORT RICHEY													
Trinity (374) Philip Hollins (Pastor)	28470	33000					61470	24280	1200	6200		8509	101659
PALM HARBOR													
Palm Harbor (326) Penny Pitts (Interim)	32000	20000					52000	18200	1200	1500	3978		76878

Name of Church in Bold	Line 1 Cash Salary	Line 2 Housing Allowance	Line 3 De-ferred Income	Line 4 Special Income	Line 5 IRS Section 125 Plan	Line 6 Fair Value Manse	Line 7 Total Effective Salary	Line 8/9 Board of Pen. Dues	Line 10 Study Leave Allowance	Line 11 Auto/ Profes- sional Allowance	Line 12 Social Security Tax	Line 13 IRS Section 105 Plan	Line 14 Total Cost To Church
Minimums:							42,656		1200				
PINELLAS PARK													
Good Samari- tan (41) Jennifer Daysa (Pastor)	29070	20000					49070	6870	2000	3500	3754	15208	80402
Korean (119) June Gyoung Kim(Pastor)	29940	14400					44340	16184	3000		3392		66916
PLANT CITY													
First (121) David Delph (Pastor)	25479	30753					56232	18803	1200	4553	4302		85090
PORT RICHEY													
First (61) Jeffrey Guild (Stated Supply)		28800					28800	3456					32256
SAFETYHARBOR													
First (31) William Wildhack III (Stated Supply)	6992	25000					31992		1200	1500	2448		37140
SAINT PETERSBURG													
First (554) Will Browne (Interim Pastor)	34500	50000					84500	13140	14300	6464			118404
Juan Herrera (Assoc. Pastor)	37234					15493	52727	18454	1200	2500	4034		78915
Lakeview (45) Elizabeth Coleman (Stated Supply)	15300	13850	1200				30350		1000	1659	2230		35239
Maximo (166) Bobby Musengwa (Pastor)													
Northeast (232) Kenneth Shick (Interim Pastor)	40000	20000					60000	7200	1200	6000	4590	2584	81574
Northwest (90) George Tolleson (Pastor)	9056	33600					42656	15898.72	1200	1200	3263.18		64217.90
Pasadena (126) Carl Crawford (Pastor)	37976	5600		3360		14939	61875	22584	1500	2400	4733		93092
Trinity (59) Vacant													
Woodlawn (60) John Underwood (PT Stated Supply)		21320					21320	600	300	1631.54			23851.54

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Minimums:							42,656		1200				
SEFFNER													
Seffner (141) Lolimarta Reiter (Pastor)	27125	20000	1440				48565	17726	1500	3000	3605		74396
SEMINOLE													
Lake Seminole (94) Robert Wierenga (Pastor)	20864.35	21550	1070	1540	685.65		45710	15998.2	1500	4000	3414.96		70623.16
SPRING HILL													
Grace (493) Keith Poshen (Pastor)	46350	30900							1200	7000	6180		91630
SUN CITY CENTER													
St. Andrew (373) Mark Salmon (Pastor)	18750	41250.24	4590				64590.24	23575.44	4636.19	10000			102801.87
TAMPA													
Bayshore (41) Cecilia Wilhite (PT Stated Supply)	6000	36000					42000	5040	1200	1500			49740
Bel – Mar (52) Mike Peacock (Stated Supply)													
Chapel in the Pines (50) Vacant													
First (535) Fitz Conner (Pastor)	51926	24096					76022	27748	1200	3200	6365		114536
Kathryn Conner	67751			7453			75204		500	1000	5741		82445
First Hispanic (76) Alex Sosa (Pastor)	22200	15000	15200				52400		1200	9500	2846		65946
Forest Hills (353) Claudia Sanow Henderson (Pastor)	31500	36000					67500	24637.50	2000	4000	5163.75		103301.25
Hyde Park (305) James Friesen (Pastor)	30216	29000					59216	21613.84	1200	3000	4530.02		89559.86
Korean (270) Jun-Pil Park (Pastor)	34400	21600					56000	19600	1200	4920	4284		86004

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Minimums:							42,656		1200				
Palma Ceia (2926) John DeBevoise (Pastor)	75400	44600					120000	43800	2000		9180		174980
David Bonnema (Assoc. Pastor)	40000	24000					64000	23360	1200	1900	4896		95356
Nicole P. Abdnour (Assoc. Pastor)	30500	40000					70500	20733	1750	1900	5393		105276
St. Andrew (56) Laurie Palmer (Designated Pastor)	22000	22000					44000	15400	1200	600	3366		64566
St. John's (49) Ramiro Ros (Stated Supply)	30000	24000					54000	17820	1200	2400	4131		79551
Village (201) James Yearsley (Pastor)	25590	38388					63978	24257.25	1200	2250	4894.32		96579.57
TARPON SPRINGS													
Church on the Bayou (67) Katherine Horne (Pastor)	24450	20000		900			45350	18052.75	2300	3469.28			69172.03
TEMPLE TERRACE													
Temple Terrace (166) Robert E. Shaw (Pastor)	26400	20000	3600				50000	18250	1200	2000	3825		75275
WINTERHAVEN													
First (1041) Steven Negley (Pastor)	55058	39230					94288	33001	1250	5250	7213		141002
Alan Harvey (Assoc. Pastor)	30449	30279					60728	21255	2000	4500	4646		93129
Hope (366) C. Owen Carriker (Pastor)	57000	18000					75000	27375	1800	4800	5738		114713
YANKEETOWN													
Parsons Memorial (30) Donnie Cross (Stated Supply)	7200	11400					18600		1200	400			20200
ZEPHYRHILLS													
First (95) Denise Lay (Pastor)	20356	22300					42656	15239	1200	2500	3264		64859

First Name	Last Name	suffix	Occupation	Code	2nd Status Code
Roll of Teaching Elders as of 11/7/16					
Nicole E Partin	Abdnour		Associate Pastor	103	
R Jackson	Alwood		Honorably Retired	299	
Paul R	Aughinbaugh		Honorably Retired	299	
David M	Baker		Stated Clerk-Director of Cc	303	
Alfredo E	Baliad		Honorably Retired	299	
Janet Williams	Banker		Chaplain	701	
Huston Jack	Banton	II	Honorably Retired	299	
Gary Donald	Barber	Sr	Honorably Retired	299	
Andrew	Beery		Designated Pastor	191	
Robert L	Bellingar		Honorably Retired	299	
Deborah	Belusa		Member At Large	797	
James David	Bigley		Honorably Retired	299	
David	Bonnema		Associate Pastor	103	
Barbara	Booth-Jarmon		Chaplain	701	
Harold M	Brockus		Honorably Retired	299	
Charles R	Brown		Honorably Retired	299	
William	Browne		Interim	105	
Susan G	Bryant		Chaplain	701	
Robert E	Burkhardt		Honorably Retired	299	
Bryan Denver	Burton		Pastor	101	
Victoria M G	ByRoade		Stated Supply	108	
Sally	Campbell-Evans		Validated Ministry	791	
Joseph	Carey		Honorably Retired	299	
C Owen	Carriker	III	Pastor	101	
Gary	Carson		Member At Large	797	
James D	Cazin		Inactive	795	
Bob Alan	Chaffee		Honorably Retired	299	
James Stanley	Chesnut		Honorably Retired	299	
James	Clinefelter		Honorably Retired	299	108
Elizabeth	Coleman		Chaplain	701	
Jerry F	Conner	Jr	Honorably Retired	299	
Walter F J H	Conner		Pastor	101	
Kathryn	Conner		Validated Ministry	791	
Jean H	Cooley		Honorably Retired	299	
William George	Cooley		Honorably Retired	299	
William J	Cowfer		Honorably Retired	299	
Carl Roberts	Crawford		Pastor	101	
Alfred Donovan	Cross		Stated Supply	108	
James M	Cummings		Honorably Retired	299	
Marilyn	Cummings		Honorably Retired	299	
Ervie Chris	Curvin		Pastor	101	
Kathleen Ann	Dain		Validated Ministry	791	

George	Dauler	Honorably Retired	299	
Ray Willis	Davies	Honorably Retired	299	
William Jay	Davis	Honorably Retired	299	
Jennifer Marie	Daysa	Pastor (UCC)	151	
John T	DeBevoise	Pastor	101	
David Brian	Delph	Pastor	101	
B Richard	Dennis	Honorably Retired	299	
Alisun White	Donovan	Member At Large	797	
Willard N	Doyle	Honorably Retired	299	
David R	Drain	Honorably Retired	299	
Kenny	Ellis	Associate Pastor	103	
Virginia S	Ellis	Honorably Retired	299	
Harry M	Ferguson Jr	Honorably Retired	299	
Michael	Fonfara	Honorably Retired	299	
David Lindsay	Frame	Honorably Retired	299	
James D.	Friesen	Pastor	101	
John	Fullerton	Pastor	101	
David	Gerber	Member At Large	797	
R Thomas	Greene	Honorably Retired	299	
Charles L	Greenwood	Honorably Retired	299	
William	Grigsby	Honorably Retired	299	
Kenneth F	Gruebel	Honorably Retired	299	299
Jeffrey G	Guild	Stated Supply	108	
Barbara Karen	Hahn-Campanella	Chaplain	701	
Fred Richard	Halde	Honorably Retired	299	
John	Harland	Honorably Retired	299	299
Thomas Paul	Harp	Stated Supply	108	
Charles E	Hart	Inactive	795	
Heather Diane	Hartsell	Member At Large	797	
Shaun D	Hartsell	Pastor	101	
Claude Alan	Harvey	Associate Pastor	103	
Norman	Hatter	Honorably Retired	299	
Claudia Sanow	Henderson	Pastor	101	
Juan I	Herrera	Associate Pastor	103	108
Susan Elizabeth	Hill	Chaplain	701	
Philip	Hollins	Pastor	101	
Katherine	Horne	Designated Pastor	191	299
David	Hosick	Stated Supply	108	299
Richard L	Huggins	Stated Supply	108	
Richard K	Hunt	Honorably Retired	299	
Reid B	Isenhardt	Chaplain	701	
Gerald D	Iwerks	Honorably Retired	299	
Roger Williams	Jackle	Honorably Retired	299	
Charles A	Jones III	Honorably Retired	299	
Gunter	Kaiser	Honorably Retired	299	

H Ross	Karnes	Jr	Honorably Retired	299
Donald R	Keen		Honorably Retired	299
William Robert	Kendall		Honorably Retired	299
Susan Dobbs	Key		Honorably Retired	299
Bongsoo	Kim		Member At Large	797
June Gyoung	Kim		Pastor	101
Keonbae	Kim		Pastor	101
Dennis K	Kitterman		Member At Large	797
Kathleen Marie	Lambert		Member At Large	797
Carl R	Lammers		Validated Ministry	791
Francis R	Larew		Honorably Retired	299
Raymond M	Larson		Pastor (UCC, retired)	158
Joy Lynn	Laughridge		Associate Pastor	103
Donald Ridgley	Lawson		Stated Supply	108
Denise	Lay		Pastor	101
Gil Boo	Lee		Honorably Retired	299
Haemin	Lee		Validated Ministry	791
Lois Robinson	Lehman		Honorably Retired	299
John Blair "Mike"	Loudon		Pastor	101
Sheryle L P	Lyman		Chaplain	701
Ralph N	Madison	Jr	Honorably Retired	299
James G	Manor		Honorably Retired	299
Virginia Ann	Martin		Honorably Retired	299
James E	Marvin		Honorably Retired	299
Michael	McCormack		Pastor	101
Robert Michael	McDowell		Honorably Retired	299
Zachary	McGowen		Associate Pastor	103
Clifford A	McKay	Jr	Honorably Retired	299
Joe Mervin	McKewen		Pastor	101
Denise	McLeod		Chaplain	701
Douglas Hance	McMahon	Jr	Chaplain	641
Paul D	Means		Associate Pastor	103
Carolyn Olds	Mikels		Honorably Retired	299
Myron M	Miller		Honorably Retired	299
James Scott	Moncrieff		Honorably Retired	299
John N	Montgomery		Honorably Retired	299
Robert W	Morrison		Honorably Retired	299
Kathy E	Muder		Honorably Retired	299
G Bobby	Musengwa		Pastor	101
Arthur E	Nash		Honorably Retired	299
Steven R	Negley		Pastor	101
Kaaren S	Nesmith		Honorably Retired	299
Kwang Sup	Oh		Honorably Retired	299
Chester	Okopski	Jr	Honorably Retired	299
Meghann	Pabst		Chaplain	701

Laurie Wirth	Palmer	Pastor	101	
Jun Pil	Park	Pastor	101	
Michael	Peacock	Designated Pastor	191	299
Charles N	Perrine Jr	Stated Supply	108	
Charles R	Peyton	Honorably Retired	299	
Ronald A	Pfeifer	Pastor	101	
Sam	Picard	Member At Large	797	
Penny	Pitts	Interim	105	
Del R	Poling	Honorably Retired	299	
Keith	Posehn	Pastor	101	
Lolimarta Ros	Reiter	Pastor	101	
John Frederick	Reiter	Validated Ministry	791	
Donald D	Replogle	Honorably Retired	299	
Donald R	Repsher	Honorably Retired	299	
Paul H	Richards	Honorably Retired	299	
Mildred Louise "Mi	Robinson	Pastor	101	
Ramiro	Ros	Stated Supply	108	
Margaret "Peg"	Roy	Pastor	101	
Mark E	Salmon	Pastor	101	
Miguel	Santamaria	Chaplain	701	
Amy	Santamaria	Chaplain	701	
Alfred A	Schlorholtz	Honorably Retired	299	
Robert	Schmeiser	Honorably Retired	299	
Robert Allan	Scott	Pastor	101	
Ladonna	Scruggs	Honorably Retired	299	
Elizabeth	Shannon	Chaplain	641	
Robert E	Shaw	Pastor	101	
David	Shelor	Pastor	101	299
Kenneth D	Shick	Interim	105	
Robert Lloyd	Shirer	Honorably Retired	299	
John R	Sims	Honorably Retired	299	
Timothy	Sizemore	Pastor (Cooperative Baptis	151	
Earl J	Smith	Honorably Retired	299	
Alexandri	Sosa	Pastor	101	
W. Andy	Staley	Commissioned Ruling Elde	107	
Moses L	Stith	Honorably Retired	299	
Clement N	Street	Honorably Retired	299	
Paul Stuart	Suich	Validated Ministry	791	
Jennifer Ann	Sumner Carswell	Chaplain	701	
John G	Taylor Jr	Honorably Retired	299	
Jack L	Taylor	Stated Supply	108	
Tara Rebatta	Thompson	Pastor	101	
George "Chip"	Tollesen	Pastor	101	
Kathleen	Trautwein	Validated Ministry	791	
Julio	Travieso	Honorably Retired	299	

Drucilla	Tyler	Honorably Retired	299	299
John	Underwood	Stated Supply	108	
Carl H	Vom Eigen	Honorably Retired	101	
Robert J	Walker	Honorably Retired	299	
Andrew	Walton	Pastor	101	
Callie C	Weber	Chaplain	701	
James Stewart	Welch Jr	Member At Large	797	
Robert	Wierenga	Pastor	101	
William A	Wildhack III	Stated Supply	108	299
Cecelia Moore	Wilhite	Stated Supply	108	
Louis Charles	Willard	Honorably Retired	299	
Tony	Winter	Chaplain	701	
Jeffrey W	Winter	Interim	105	
John A	Wintringham	Honorably Retired	299	
James C	Yearsley	Pastor	101	
Cary	Young	Chaplain	701	
Gail E	Zoya	Honorably Retired	299	

Roll of Commissioned Ruling Elders

Marston	Ron	Commissioned Ruling Elder	792
Staley	Andy	Commissioned Ruling Elder	792

Roll of Certified Christian Educators and Certified Associate Christian Educators

Linda	Beckham	Certified Educator	911
Helen J.	Kantner	Certified Educator	911
McMullen	Evelyn	Certified Educator	911
Sue	Moore	Certified Educator	911
Carol	White	Certified Educator	911

Various Annual Notices Required by the Book of Order

This report contains information on numerous activities and affirmations that the Stated Clerk is required to share with the Presbytery.

1. At the annual synod review of presbytery minutes on September 21, 2016, the 2015 minutes of the Presbytery of Tampa Bay were weighed and approved without comment. This is the best possible result, and means the reviewer didn't find anything substantively wrong with our minutes for last year.

2. In compliance with *Book of Order* D-5.0206b, the Stated Clerk hereby lists (alphabetized) those members of the PERMANENT JUDICIAL COMMISSION whose terms have expired within the past six years and who are resident within the bounds of the Presbytery and thus available for recall to fill temporary vacancies should the need arise for meeting the quorum requirements or the presence of a full Commission: **Teaching Elder Gordon Bowles, Bloomingdale (2013); Teaching Elder David Drain, HR (2015); Teaching Elder Kaaren Nesmith, HR (2015); Ruling Elder Emily Peacock, Palma Ceia (2011); Teaching Elder Jack Taylor, Fort Meade (2015); and Ruling Elder Vicki Krueger, Clearwater (2011).**

3. In compliance with the *Book of Order*, G-3.0106, the Stated Clerk attests to the presence, in the offices of the Presbytery, of a Presbytery Administrative Operations manual, including a Sexual Misconduct Policy.

4. In compliance with G-3.0111, the Stated Clerk hereby attests that the Presbytery of Tampa Bay carries property and liability insurance, with such policies lodged in the secured files of the Presbytery Office.

5. In compliance with G-3.0103, the Stated Clerk notes that the Presbytery of Tampa Bay addresses the concern to give full expression to the rich diversity of the church's membership and provides for full participation and access to representatives in decision-making and employment practices through its Committee on Nominations and Representation and continues to search for ways enhance this work.

David Baker
Stated Clerk and Director of Communications